



Union Council Agenda

Monday 3rd February 2020

6pm – End of Year Ball Update and Commercial Services Q & A

6.30pm – Union Council
Meeting Room 1, Student Central

1. Adoption of agenda
2. Apologies for absence (for acceptance)
3. Pronoun policy
4. Co-opting of new Part-Time Officers (if relevant)
5. Minutes from previous meeting (to note) (PAPER A)
6. President Accountability Reports (to note)
 - 6.1. President of the Students' Union (PAPER B)
 - 6.2. President of Education (PAPER C)
 - 6.3. President of Inclusivity and Diversity (PAPER D)
 - 6.4. President of Activities (PAPER E)
 - 6.5. President of Sport (PAPER F)
7. Verbal Motion Updates

A summary of the intended outcomes of each motion is supplied in the papers (PAPER G)

- 7.1. Healthy Eating M.1819-28 – Tom McNamara
- 7.2. Accountability of Presidents M.1819-37 – Isobel Hall
- 7.3. Consent Training M.1920-5 – Evie Kyte
- 7.4. Sharps bins on campus M.1920-6 – Abi Morris
8. **New General Business**
 - 8.1. M.1920 - 8 Motion for Hull University Union to lobby the University of Hull to eradicate all additional costs to students, and offer a bursary to cover any additional costs experienced by students (PAPER H)
 - 8.2. M.1920 - 9 Motion to make Hull University Union's elections more environmentally friendly (PAPER I)
 - 8.3. M.1920 - 10 Motion to designate toilets as campaign-free zones during Hull University Union's elections, by-elections and campaigns (PAPER J)
 - 8.4. M.1920 - 11 Motion to move the International Students Officer role from the Education Zone to the Inclusivity and Diversity Zone (PAPER K)
9. **Any Other Business (AOB)**

Next meeting – Monday 9th March 6.30pm, MR1

Minutes

Title: Union Council

Date & Time: Monday 9th December

Location: MR1, Second Floor, Student Central

Present: Jess Clunan (Chair); Isobel Hall (President of the Students' Union, PRES); Abi Morris (President of Inclusivity & Diversity, PID); Erin Pettit (President of Sport, PS); Tom McNamara (President of Activities, PA); Nicole Steele (Student Voice Manager, SVM); Leanne Spencer (Executive Support Co-Ordinator, ESC – minutes)

Apologies: Simeon Orduen (President of Education, PE)

Position	Name	Attendance							
		21 st Oct	18 th Nov	9 th Dec					
Student Presidents									
President of SU	Isobel Hall								
President of Activities	Tom McNamara								
President of Education	Simeon Orduen								
President of Sport	Erin Pettit								
President of Inclusivity & Diversity	Abi Morris								
Governance Zone									
Councillor for Scrutiny	Miguel Beedle								
Councillor for Scrutiny	VACANT								
Chair of Union Council	Jessica Clunan								
Environment & Ethics Rep	Siobhan Pickering								
Activities Zone									
Councillor for Scrutiny	Eleanor Woodhouse								
Councillor for Scrutiny	VACANT								
Chair of RAG	Jacob Thorne								
LINKS	Jack Wade								
Society Mentor (shared vote)	Huey Arslan								
	Antonia De Lancey								
	Monty Coyle								

Media Rep (shared vote)	Jack Wilfran								
	Ellis Leonard								
	Maddie Callaghan								
HYMS Societies Rep	VACANT								
Education Zone									
Councillor for Scrutiny	Lotti Binns								
Councillor for Scrutiny	VACANT								
Part-time Students Officer	VACANT								
Foundation Students Officer	Caspar Nicholas								
Mature Students Officer	Marc Brooke								
Postgraduate Taught Officer	VACANT								
Postgraduate Research Officer	Emily Birch								
International Students Officer	VACANT								
HYMS Students Officer	VACANT								
Faculty Rep of Arts, Cultures & Education	Eeshaan Singh Basu								
Faculty Rep of Science & Engineering	Sanaa Sabir								
Faculty Rep of Law & Politics	Katharine Coates								
Faculty Rep of Health Sciences	Saalo Sparkes								
Sport Zone									
Councillor for Scrutiny	Ryan Parker								
Councillor for Scrutiny	VACANT								
AU Participation and Engagement Officer	Oghenetjiri Eruviadege-Cousin								
AU Inclusivity and Diversity Officer	Vanessa Igbenabor								
AU Non BUCS Rep	Megan Greenwood								
AU BUCS Officer	Jenny Lawrence								
Rep for Women in Sport	Lucy Satur								
Rep for Disabled Students in Sport	VACANT								

Rep for International Students in Sport	VACANT								
Inclusivity & Diversity Zone									
Councillor for Scrutiny	Jim Smith								
Councillor for Scrutiny	VACANT								
Social Mobility and Class Representative	VACANT								
LGBT+ Rep	VACANT								
Trans Rep	Hannah Burgess								
Women's Rep	Eve Kyte								
Disabled Students Rep	Chloe Marshall								
BAME Rep	Anotidaishe Manjanja								

1. Adoption of agenda

Agenda adopted.

2. Apologies for absence (for acceptance)

Apologies were received for Simeon Orduen (President of Education), Saalo Sparkes (Faculty Rep of Health Sciences), Katharine Coates (Faculty Rep of Business, Law, and Politics), and Megan Greenwood (AU Non BUCS Rep).

A resignation was received for Shawn Fraser Mulligan (LGBT+ Rep).

The Council accepted the absences and resignation.

3. Introductions and Pronoun Policy

Introductions were made and pronouns were given.

4. Co-opting of new Part-Time Officers (if relevant)

Chair announced that Lotti Binns has expressed an interest in the Councillor of Scrutiny role for the Education Zone.

Lotti explained why she was running for the position.

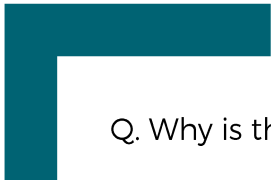
The Council voted. In favour: 16. Opposed: 0. Absentions: 0.

5. Minutes from previous meeting

Minutes approved.

6. Update on Healthy Eating Motion

PA said that there was no update for this motion presently.



Q. Why is there no update and what are the next steps?

A. PA explained that there were things in place in commercial for healthy eating and that there was nothing new to update on.

7. Update on Accountability of Presidents

PRES explained that we have done the Accountability Panels in three of the five Zones which have met. The President Team agreed that it was nice to have scrutiny and, from that perspective, it went well. The Education Zone and the Sport Zone are yet to meet therefore there have been no Accountability Panels in these Zones so far. PRES said that she had put a post on Facebook to see if anyone was interested in being a Councillor of Scrutiny. PRES suggested putting a Scrutiny Panel together now that we have five Councillors of Scrutiny.

8. New General Business

8.1 M.1920 – 5 Motion for the President Team to lobby the University to improve their consent training for Foundation and First Year students

Evie explained that the current training is not inclusive nor does it cover all areas. Evie has looked into Oxford Students' Union to see what they do and suggested basing our training on their system. Evie explained why it was important to have good consent training and said that it would open discussion around consent and would create a safe space for this discussion. Evie stated that research shows that universities who have good consent training have people who are more comfortable in reporting incidents. Evie explained that the current training provided is not effective.

Chair did a temperature check on where the Council stood on this motion and asked them to move to the right side of the room if they were in favour, the left side of the room if they were against, and the middle of the room if they were unsure. All Council members moved to "in favour" side of the room.

Chair asked if the Council had any questions.

Q. How are we going to enforce this training?

A. Evie explained that it could be done in a similar way to induction training and would be timetabled.

Q. Could it be put out to other years?

A. Evie replied that rolling it out to all years is in the plan, but that it would be a good idea to start with first years and foundation students initially. It could possibly be run in societies and sports clubs too.

Q. Would you work alongside relevant services to help plan the training?

A. Evie explained that she does not feel that it is necessary as the template exists and the resources are there. Evie said that it would probably be better to speak to other Student Unions.

Q. When are you looking to have it implemented?



A. Evie said that she is looking at having the training implemented by the coming September.

Q. Could you put the training onto the online enrolment area so that you can involve all years?

A. Evie replied that this could be done, however face to face is more effective but online training would be a good way to reach out to more people.

Q. If we are not involving professional bodies, who will deliver the session?

A. Evie explained that Oxford Students' Union have trained facilitators to deliver the sessions rather than outside bodies, this is something we could do too.

Q. The logistics of face to face sounds difficult, would you consider doing it as part as the inductions?

A. Evie agreed and suggested that the training could be delivered through the accommodation induction sessions or it could be done as part of a course induction.

Debate

A Council member noted that it would be difficult to run the training face to face, so it may be useful to get a professional service in. A Council member said that we would need to consider that people may have had a bad experience with the professional services before we get them involved.

Vote - 17 in favour, 0 against, 0 abstentions.

Motion passes.

8.2 M1920 – 6 Motion for President Team to lobby the University to introduce Sharps bins on campus

Ellis explained why he brought this motion forward. He is diabetic and has noticed that there are no bins to safely dispose of needles. Ellis also noted during SHAG week that there were pipettes with urine left lying around. Ellis said that the bins would be a safe way to dispose of sharp items.


Chair asked the Council to move to left of the room if they are in favour of the motion, to the right of the room if they are against, and to the middle of the room if they are unsure. The majority of the Council moved to the "in favour" side of the room.

Chair asked the Council if they had any questions.

Q. How are we going to dispose of the bins?

A. Ellis said that the bins are often emptied by the Council.

Q. Where will they be located?



A. Ellis suggested that they be located in disabled toilets initially, another option would be at Library Reception where you could collect a smaller bin to dispose of sharps.

Q. Have you considered working with Allam Medical building, as they already have sharp bins?

A. Ellis said that the ones that Allam Medical Building had were not in a public place, but it is certainly worth considering.

Q. How many bins would you look at getting?

A. Ellis explained that he does not have an exact number, but that they would ideally be located in every disabled toilet.

Q. How are you going to communicate to students that the bins are in place?

A. Ellis said that he would work with Torch TV, Student Media, and HUU social media to communicate this to students.

Debate

A Council member said that it could be worth putting signs up in toilets saying that the bins are in place like the University do for sanitary bins. Ellis agreed with this.


It was suggested that a centralised location on campus might be best logistically and cost wise, the Students' Union would be the best place to start. Ellis agreed that would be a good starting point. Another Council member said that the issue with putting the bins in one place means that someone on the other side of campus would have a long walk to use it. A central location means that people walking across campus might feel bad or make them feel that they have something wrong with them also, people with diabetes might not be able to walk that far. A Council member said that having it somewhere accessible at all times would be good, the library is open 24/7 and people can access it at all times. Ellis said that the toilets on ground floor of library are big enough for the bins so this is a possibility.

In terms of disposal, if there was not a time frame, how would we ensure that they do not overflow and are emptied regularly? Ellis said that people check the toilets every day and the bins are transparent so you can see how full they are getting. Ellis suggested that they be emptied once a month.

PID said that one worry is how we would know that people are not going to take the needles out and use them. Ellis explained that you cannot remove sharps from the bins unless you break the bins as they are very secure.

MB said that we still need to consider the cost due to the position that the Uni and Union are in. Collecting them across campus would increase cost.

HA said that it is worth noting that the finance behind the scheme needs to be sorted out by the people we are lobbying and not by the Union Council, we have a duty of care to students and if we want this to happen then we should lobby them.



Vote – 16 in favour, 0 against, 1 abstention.

Motion passes.

Chair reminded the President Team that we should have updates on these motions in future Union Council meetings.

8.3 M1920 – 7 Motion to move Alcohol, Initiation, and Social Events policy to charity operations policies

PID explained that this policy currently sits under Union Council and the President Team believe that it should sit under the Charity so that it can be kept up to date if there are any changes needed.

Chair asked the Council to move to right side of the room if they are in favour, to the left side of the room if they are against, and to the middle of the room if they are unsure.

Chair asked if the Council had any questions.

Q. Can you define what this policy actually covers in terms of alcohol and initiations?

A. SVM brought the policy up on the board so that the Council could read the necessary section.

Q. Will this policy be approved and amended by the Board anyway?

A. PID explained that the Appointments & Governance Development Committee receives all the policies annually and they have looked over it this year. However, they cannot approve any changes to it as it sits with Union Council for approval.

Q. How much extra time is needed for Trustees to read these policies?

A. The Trustees look over all policies as part of their role so there is no extra time taken.

Q. What is the general reasoning to move the policy to the Charity?


A. PID said that we are doing a general review of all policies and feel that this one would be better sat under the Charity.

PID explained that the policy will not change in anyway, moving it to the Charity means that we can keep it up to date.

Debate

A Council member said that moving this policy would really affect students, sport teams in particular, therefore this policy needs to continue to sit with Union Council so that any changes come here to be approved.

A Council member noted that there is student representation on the Board through the President Team and the Student Trustees, therefore students are involved in the process.



PRES asked what the Council would like to add to this policy and how they would like to be involved. PS explained that the President Team have been involved in writing it, the current issue is that it could be changed without student input.

A Council member said that some aspects of the policy are there to protect societies and clubs against the common law. In terms of a legal standing, if something happens it would put Union Council in a better position if it was moved back to the Charity.

A Council member noted that we moved the Zero Tolerance policy to the Charity from Union Council, this policy also affects students. It was noted that the Zero Tolerance is not vague in language use, whereas the Alcohol, Initiations, and Social Events policy is vague in what, for example, initiations are. A Council member voiced that there are more areas in this policy which could change and there are more grey areas, it also affects students in a different way to the Zero Tolerance policy.

PID reassured the Council that we are not going to rewrite the policy if it moves to the Charity. The move is so we can keep the policy up to date. PRES said that Trustees also have a legal responsibility to protect students.

PA explained that we would not cancel social events at any point or make any other changes. Moving the policy to the Charity is not about limiting what students do, it is about keeping them safe.

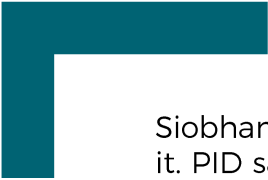
PS said that the current President Team would not change the policy, but expressed concerns that the President Team next year might do. PS said that it would be better off sitting with Union Council so that any changes would be voted on.

Ano said that there will always be some sort of student input even if it goes to the Board. We can still ask questions and the input is still important therefore moving it to the Charity would not remove student input. Huey said that someone cannot just change it at the Board and the policy is actually at more risk in Union Council as people may not scrutinise it as closely as the Board would do. PA said that the Trustees are here to review governance and Union Council should not be the place to review all policies.

A Council member said that most members of Union Council will only be here for three years and asked if there were any way the Councillors of Scrutiny from the Zones could go to the Board to help review the policies. PRES said that anyone could get involved with any policy at any time; PID said that we have Student Trustees who sit on the Board, two of them also sit here. PRES said that the President Team have been involved in creating this policy and that any policy could go to the Zones especially the Governance Zone.

Miguel said that even if we are here for three years, we still have a duty to scrutinise these motions. PS agreed and said that it may get more scrutiny at the Board, but it may get the wrong scrutiny as the majority on the Board are not students therefore students need to keep ownership of this policy.

Chair asked how the policy would change now as it sits. PID explained that it would be brought to Union Council for approval and then sent to Board to be approved there.



Siobhan asked if this motion passed, what would the process be to review it. PID said that it would go to the President Team at the Union Executive Committee and then go to the Appointment & Governance Development Committee for approval.

Vote - 6 in favour, 9 against, 2 abstentions.

Motion fails.

9. Any Other Business (AOB)

PRES explained that she has a statement from the University around fire safety which she will circulate to the Council after the meeting.

PID said that she and PRES were in Leeds today with Student Minds and announced that they have launched a new Mental Health Charter, PRES will send the link for the charter to the Council after the meeting.

Evie asked if there were anything we can do to try and advertise the Part-Time Officer roles to fill in the vacancies next year. SVM said that she welcomes any ideas, one thing we would value would be if anyone was happy to share a blurb about how they found their time in their role and Union Council so that people can see what it is about. SVM said that she is happy to set up a meeting to gather any ideas and said that the Council are free to send any feedback and ideas to her via email. Ellis suggested that we use Torch TV to make a docuseries on it. SVM agreed.

PRES thanked Union Council for all their hard work over the trimester and hoped they had a lovely Christmas and new year.

Next meeting – Monday 3rd February 6:30pm, MR1



President Report

President of the Students' Union
Isobel Hall

Submitted: Friday 10th January

My three priorities this month were:

1. General Election
2. Planning Campaigns
3. Tea & Toast Campaign

Priority 1 General Election

Actions:

Hull Daily Mail conversation (with students) about the General Election and student priorities.



Video with information about how to vote in the General Election.



Following on from the General Election results and reshuffles, I am arranging to meet with Emma Hardy MP, the new Shadow Minister for Further and Higher Education.

Outcomes:

Video – 625 views

Meeting secured with Diana Johnson

How I told students:

- Weekly Facebook Updates
- Student Newsletter



HULL
UNIVERSITY
UNION



Posted on Facebook asking for suggestions of what students want me to work on.

Outcomes:

20 people commented on Facebook post.

Trimester 2 campaigns now planned out

- Students' Union App
- Climate Emergency
- Additional Costs
- Your Ideas

Working with other sabbatical officers from across the UK on additional costs campaign.

How I told students:

- Weekly Facebook Updates

Priority 3 Tea & Toast Campaign

Actions:

Planned Tea and Toast Campaign – 8 am to 10 am every day during exam period in the SU.

Setting up stalls with information

Writing email for students re exam/assessment period

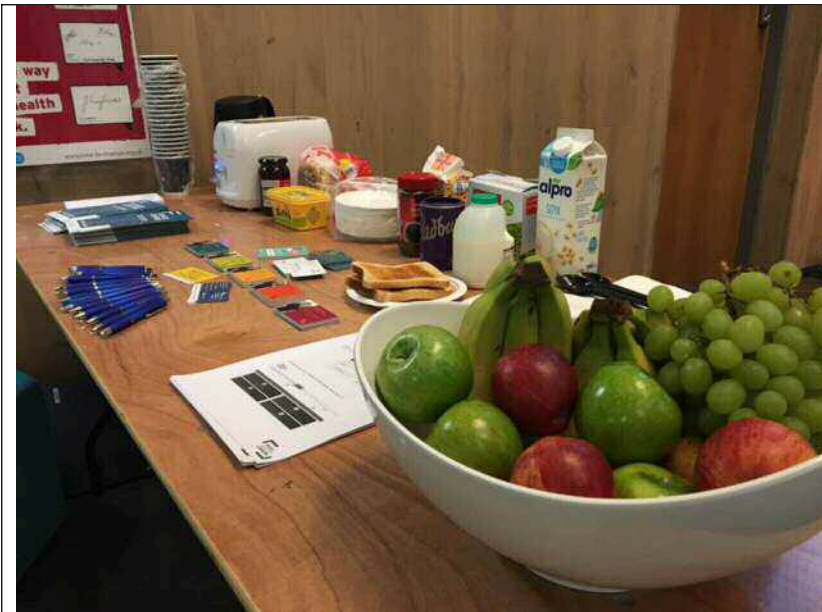
Outcomes:

Marketing put events on Facebook

President Team in the SU for two hours every day during exam period.

Stalls set up in the Library and SU





Email sent out to students with key information

President Team Facebook Live video



Library have repeated additional silent study space for students following on from working with them last year.

How I told students:

Facebook Weekly Updates

Facebook Posts

Twitter

Student Newsletter



Meeting of the Month Mental Health Charter Launch
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Which priority it helped:

HUU partnership with Student Minds

Who it was with:

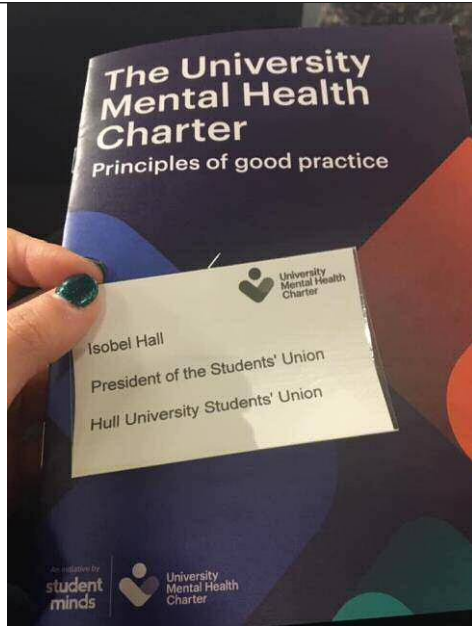
Student Minds

Student Voice Manager

President of Inclusivity and Diversity

Sabbatical Officers

Outcome:





I was able to ask the first question about the absence of Students' Unions in the charter and how SUs can get more involved to champion the charter as often it is SUs that lobby Universities to take action.

How I told students:

Weekly Update

Next month I will be focusing on:

1. Additional Course Costs
2. Students' Union app
3. Your Ideas



President Report

President of Education

Orduen Simeon

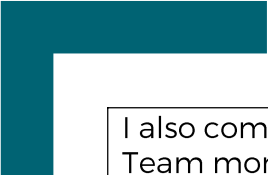
Submitted: 06/12/2019 –
06/01/2020

I was out of office from the 28th of November 2019 to the 9th of December 2019. This meant I had little time to do anything before the year was over.

My three priorities this month were:

1. Great Debate In HE: Decolonizing the Curriculum
2. Eligibility of Foundation Students for Scholarships and Merits

Priority 1 Great Debates in HE: Decolonising the Curriculum
<p><u>Actions:</u></p> <p>This is one of a series of events hosted by the Teaching Excellence Academy (TEA). Prior to the event I was in communication with Jenny Louise-Lawrence and met with her to discuss the event and what it entailed. I had also done some research around the topic.</p> <p>On the day, I co-chaired the meeting with Catherine Baker who delivered quality research focused discuss around the topic. Then we gave room for questions and debates with our audience. It was very engaging and delightful for me personally to see people very involved in the Debate.</p> <p><u>Outcomes:</u></p> <ul style="list-style-type: none">• At the end of the Debate, people stayed over for well over 40 minutes to discuss further, with me being one of the last people to leave the room.• During the meeting, there were suggestions of setting up a working group• It also goes in line with my work with the BAME Awarding Gap. <p><u>How I told students:</u></p> <p>Even though I was on leave the week before, with Isobel's help I was able to get marketing to put out a message on twitter.</p>



I also communicated my review of the meeting through the President Team monthly blog.

Priority 2 Eligibility of Foundation Students for Scholarships and Merits
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Actions:

The Foundations students officer approached me and the rest of the zone after finding out that Foundation Students were ineligible for every Scholarship currently availed by the University.

I went away and looked at all information provided by the University with regards to Scholarships and Merits and found this to be true. I spoke to the PVC-Education about this and this was taken to the Fees & Scholarships Group meetings (FSG meeting). I invited her to join me at the FSG meeting to discuss the issue. However, due to the timings of the meeting and her academics (lectures & holidays) she was unable to. I presented the case in her stead. However, this would not have caught my radar had it not being for her.

Outcomes:

At the last FSG meeting which held on the 16th of December 2019, it has been agreed that in order to ensure equality for all students, Foundation Year students would be eligible for the same scholarships as year 1 new entrants, with their award given in year 0 in order to ensure equality for all students. This will begin in the 2020/21 Academic Session commencing in September 2020.

How I told students:

I have not communicated this to students yet. I have included it in my Trimester Blog post which is to be published soon. I will also subsequently include it in my next Facebook post.

Next month I will aim to:

1. AST Working Group
2. WelcomeFest Reunion
3. Academic Representation Structure Review





President Report

President of Inclusivity & Diversity

Abi Morris

Submitted: W/C 6th January

*Note: Since the last report was submitted I have only been in the office for a total of seven days, therefore only two priorities have been covered.

My two priorities this month were:

1. Mental Health
2. Accessibility

Priority 1 Mental Health
<p><u>Actions:</u></p> <ul style="list-style-type: none">- Attended the launch event of the Student Minds Mental Health Charter with Isobel and Nicole Steel (Student Voice Manager) at Leeds University Union- Received a mentoring session from Student Minds- Attended the Mental Health Working group <p><u>Outcomes:</u></p> <ul style="list-style-type: none">- Got to have a first look at the new charter and given the opportunity to ask questions directly to those who wrote it- Also had the chance to meet up with other sabbatical officers at the event and discuss what each of us are doing- The mentoring is giving me the opportunity to talk to someone outside of the organisation about what I am doing, and to receive guidance from an ex Sab on how to handle the life of being a sabbatical officer.- The mentoring has also given me a timescale to work towards and the chance to set goals so achieve what I want to this year, and make the most out of the mentoring sessions I am receiving. <p><u>How I told students:</u></p> <ul style="list-style-type: none">- Isobel was tweeting throughout the day talking about main points of discussion and tagging me so my followers could also view it- I also did a video update just before leaving for Christmas in which student minds was mentioned



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Priority 2 Accessibility
<p><u>Actions:</u></p> <ul style="list-style-type: none">- Attended the new accessibility working group with members of the University- Met with Chloe (Disabled Students Rep) to talk about how we can make our website more accessible, and to plan future campaigns <p><u>Outcomes:</u></p> <ul style="list-style-type: none">- The new group is still being formed with the terms of reference being finalised, but seems like a promising place to get things changed.- In terms of the website, I passed on information to our marketing team about dyslexia colour pairings that could make the newsletter easier to read so will be working alongside them to sort this <p><u>How I told students:</u></p> <ul style="list-style-type: none">- This will be announced to students when the newsletter has been changed accordingly

Meeting of the Month Mental Health Working Group
<p><u>Which priority it helped:</u></p> <p>Mental Health</p> <p><u>Who it was with:</u></p> <p>Members of student services, of the different faculties, deans of student experience and students</p> <p><u>Outcome:</u></p> <p>The group is to talk all things mental health, and to review the new mental health strategy that has been written. The student minds partnership was also discussed with an update being given to the group about the progress as well as a look at what is to be expected before the end of the year.</p>



How I told students:

As mentioned previously, information about Student Minds was shared through the video I did before leaving for Christmas, with the mental health working group also being mentioned here. More information will follow when actions have taken place.

Next month I will be focusing on:

1. Sexual Health
2. Gender Neutral toilets
3. Mental Health

President Report

President of Activities

Tom McNamara

Submitted: <08/01/20>



*On annual leave for two and a half weeks over Christmas. As such, I was only in work for 11 days since last report submitted.

My three priorities this month were:

1. Commercial Services
2. Finance & HR Committee
3. Society Reward & Recognition

Priority 1 Commercial Services
<p><u>Actions:</u></p> <p>Chaired my first HUUSL Board Meeting;</p> <p>Starting to put together the next HUUSL Business Plan with our Commercial Services Director, emphasising the importance of creating feedback mechanism so that students and student staff can input on the continuous improvement within our services.</p> <p>Planning how we will gather student feedback to help shape the next HUUSL Business Plan;</p> <p><u>Outcomes:</u></p> <p>Commercial Services Director coming along to Societies Council, AU Council and Union Council in February to get a steer from students on the next Business Plan;</p> <p>New Business Plan to be drafted by the start of March following student and student staff input.</p> <p><u>How I told students:</u></p> <p>Trimester Update</p>

Priority 2
Finance & HR Committee

Actions:

- 1) Reminded the Board of its commitment to making HUU a Living Wage Employer following a motion from Union Council in 2018.
- 2) Raised the question around the funds located in the accounts of societies that have been inactive for more than a year, and what should be done with this money.

Outcomes:

- 1) Finance & Resource Manager is assessing the annual cost to make HUU a living wage employer and will bring this information back to the next Finance & HR Committee in March for Trustees to reassess whether it is feasible for us to make the change at this point in time.
- 2) The Committee believed that the money in the accounts of societies that have been inactive for two full academic years should be repurposed by the President of Activities and the Student Opportunities Team to benefit current active societies. We are discussing with the Societies Executive Committee how best this could be used.

How I told students:

Living Wage Employer motion mentioned in Trimester Update on Social Media.

Inactive Society Funds discussed with the Societies' Executive Committee.

Priority 3
Society Reward and Recognition

Actions:

Working with the Student Opportunities Coordinator to write a Reward and Recognition scheme for Societies to be implemented in Trimester 2.

Outcomes:

More updates to follow.

How I told students:

Discussed with the Societies Executive Committee not students in general however it is something we have previously discussed at Societies' Council.



Meeting of the Month Finance & HR Committee
<p><u>Which priority it helped:</u></p> <p>Finance & HR Committee</p> <p><u>Who it was with:</u></p> <p>Trustees</p> <p>CEO</p> <p>Commercial Services Director</p> <p>Finance & Resource Manager</p> <p><u>Outcome:</u></p> <p>As discussed in priority 2</p> <p><u>How I told students:</u></p> <p>As discussed in priority 2</p>

Next month I will be focusing on:

1. WelcomeFest: The Reunion/ Sports & Societies Week
2. Society Reward and Recognition
3. Student Media



President Report

President of Sports

Erin Pettit

Submitted: 6th January 2020

My three priorities this month (06th December – 06th January) were:

Please note I took annual leave from 23rd December until 6th January, this leaving me with only 2 full weeks to report upon

1. BUCS Regional Meeting
2. Reviewing Trimester 1 and Planning Trimester 2
3. My Operations Plan

Priority 1 BUCS Regional Meeting
<p><u>Actions:</u></p> <ul style="list-style-type: none">• Attended BUCS Regional Meeting on 12th December with Vicky Dean and Alex Tute <p><u>Outcomes:</u></p> <ul style="list-style-type: none">• Had the opportunity to reconnect with other Sports Sabbatical Officers, we had the chance to discuss how our year had been going and to share ideas and good practice. We also reflected• The agenda also featured a section on handling disciplinary issues. This was hugely useful to myself, Vicky and Alex as we shared what had and hadn't worked for us and compared to other institutions.• All institutions there agreed to share their information, we are hoping to be sent a 'safe social' training presentation from Leeds. This should prove beneficial next academic year. <p><u>How I told students:</u></p> <ul style="list-style-type: none">• This was not shared with students.

Priority 2 Reviewing Trimester 1 and Planning Trimester 2
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Actions:

- We all had a team reflection meeting to review and reflect upon Trimester 1
- Personally reflected on my initial aims for Trimester 1 and compared this to what I had achieved
- Look at what I need to do individually and as part of the President Team for Trimester 2

Outcomes:

- The Team reflected on what had worked well and where we had struggled slightly in Trimester 1. We agreed that our communication had slipped towards the end of the year and agreed that this would be a focus next Trimester.
- The reflection allowed us to reset and re-bond as a team
- The personal reflection allowed me to check where I was up to with my aims and allow me to refocus after a hectic Trimester 1
- A meeting has been arranged on 7th December for the President Team to plan Trimester 2. I will take my own individual ideas to this to ensure that my objectives are woven into the team themes.

How I told students:

- This was not shared with students.

Priority 3 Operational Plan

Actions:

- Review my operational plan to assess where I am up to with my objectives and to see what I can cross off as complete.
- Plan my objectives and goals for Trimester 2.

Outcomes:

- I realised I had completed a lot of good work this Trimester which gave me a boost and has encouraged me to continue working hard to try and complete all my aims and objectives.
- Allowed me to see what objectives had hit a bit of a standstill and to chase them up to ensure they continue to be worked upon.
- Updated my operational plan, meaning that it should be an accurate representation of the decisions I have made.
- I have a clear idea of what needs to be done, I will take this to our Trimester 2 planning session so that my ideas are worked into any President Team themes.

How I told students:

- This was not shared with students.

Meeting of the Month
BUCS Regional Meeting

Which priority it helped:

- Priority 1 (BUCS Regional Meeting)

Who it was with:

- Sports Sabbatical Officers from the BUCS Yorkshire region
- Vicky Dean / Alex Tute
- Sports Support Co-ordinators from other institutions in the BUCS Yorkshire region
- Sports Centre managers from other institutions in the BUCS Yorkshire region

Outcome:

- See Priority 1 for more info.

How I told students:

- This was not shared with students.

Next month I will be focusing on:

1. Tackling Exam/Assignment Stress - Tea and Toast / Sports sessions available / Mit Circs form, etc.
2. Varsity planning
3. Meeting John Duffy - cost of sport / storage facilities / etc.



Union Council Motions – Verbal Update 3rd February 2020

An update will be given verbally on the following four motions during the meeting by the relevant President/Part-Time Officer who is leading on each one. For context, please see below for the main outcome(s)/objective(s) for each motion.

1.1. Healthy Eating M.1819-28 – Tom McNamara

President team to work with Commercial Services Director and non-executive board of HUUSL to develop greater variety of healthy food options.

1.2. Accountability of Presidents M.1819-37 – Isobel Hall

Accountability of Presidents to take place through accountability panels rather than in Union Council

1.3. Consent Training M.1920-5 – Evie Kyte

President team to lobby the University to improve consent training for all first years and foundation year students through mandatory face-to-face workshops.

1.4. Sharps bins on campus M.1920-6 – Abi Morris

President team to lobby the University to introduce Sharps bins across campus, including disabled access toilets in the library and Student Central.



Union Council Motion

Title of motion:

Should the University of Hull eradicate all additional costs experienced by students and offer a bursary available to all students to claim back any additional costs they do experience?

What do you want to change?

I want students at the University of Hull to not experience additional costs on top of their tuition fees and be able to access a bursary provided by the University (available to all students) to claim back any additional costs they do experience.

Definition of additional costs: expenses that students have to pay out on top of their tuition fees that impact on completing their degree.

Examples:

- Textbooks
- Lockers
- Uniforms
- Doctors notes
- Equipment associated with degree
- Study abroad
- Parking fees
- Transcript expenses
- Placement travelling expenses
- Graduation gowns
- Field trip expenses
- Dissertation printing

Why do you want to change it?

In March 2019, I ran on a manifesto which included campaigning on value for money and eradicating additional costs. This trimester, I want to fulfil the election manifesto promise and lobby the University to eradicate all additional costs and provide an additional costs bursary available to all students which is supported by Union Council.

Students are continually faced with additional costs on top of their tuition fees. Last year as President of Education, we helped to eradicate printing poverty amongst students, however, there are many more additional costs experienced by students which needs tackling.

Research:

Bursary:

Leicester SU has an additional costs campaign in which they offer students a bursary that students can apply for. This doesn't allow costs of sport to be covered, however. Students fill in the application form on the website and attach evidence of their additional costs.



Spent too much on printing? Burdened with equipment associated with your degree? Need help paying for a field trip? The Students' Union has launched a Additional Costs Bursary scheme to help you, in direct response to the large amount of additional student costs you told us about in our 10,000 Conversations Project and in the Your Union Your Voice survey. Please note that costs associated with participation in sport aren't eligible to be claimed through this scheme, some examples of costs that would be covered by this scheme include:

- Dissertation printing and/or binding
- Purchase of a core text book
- Travel to campus
- Travel to a placement or fieldwork
- Printing required for your academic studies.

We are accepting applications on a first come first serve basis which will be processed in November once the budget for this year's scheme has been confirmed.

<https://www2.le.ac.uk/offices/students-union/surveys/additional-cost>

University West England SU have a hidden costs campaign led by the Vice President of Education. He has run a campaign lobbying the university and they have pledged to make black and white printing free for all students, to ensure there is parity across programmes across specific faculties and that students on those programmes receive £75 credit allowance, to undertake a full review of learning outcomes for each course and ensure any costs associated with those learning outcomes are covered through tuition fees and to continue to be transparent about how tuition fees are spent.

Nottingham SU are running a campaign to remove hidden costs. They are also working with the University Widening Participation Team to create an activities bursary.

What do you want Hull University Union to do?

For Hull University Union to lobby the University of Hull to eradicate all additional costs experienced by students and offer a bursary available to all students to claim back any additional costs they do experience.

For the President of the Students' Union to report on progress on this motion at Union Council and Governance Zone meetings until this has been completed.

Proposer: Isobel Hall, President of the Students' Union

Seconder: Tom McNamara, President of Activities; Erin Pettit, President of Sports; Abi Morris, President of Inclusivity and Diversity; Marc Brooke, Mature



Students' Officer



Union Council Motion

Title of motion:

Motion to make HUU election campaigns more environmentally friendly.

What do you want to change?

I want to put measures in place to help candidates be more environmentally conscious during their campaigns with respect to the use and disposal of campaign material.

Why do you want to change it?

I believe that we should try to make our election process more environmentally responsible in line with the Union's new stance on the climate crisis. Every year at election time thousands of paper promotional posters and leaflets are used by candidates and they are often not properly disposed or recycled.

HUU has been very vocal about the university's carbon footprint so I believe that we as an organisation have to be taking steps forward to improve our own processes.

What do you want Hull University Union to do?

HUU should include a recommendation in the updated election guidelines that all candidates ensure that all their campaign materials are recycled appropriately.

HUU should include information on how and where to source promotional material that is printed on recycled paper and to help candidates to source recycled materials to create campaign banners and posters.

HUU should facilitate the proper recycling of all campaign material at the close of campaigning; this should be in the form of ensuring that there are correct and appropriately sized disposal bins available to candidates.

Proposer: Huseyin Arslan – Societies Mentor, Chair of Activities Zone

Seconder: Jacob Thorne – Chair of RAG



Union Council Motion

Title of motion:

Motion to designate toilets as campaign free zones during HUU campaigns, elections and by-elections.

What do you want to change?

To officially designate all toilets throughout campus as campaign free zones. This extends to the posting of promotional material such as posters and leaflets as well as personal campaigning on your own or another's behalf.

Why do you want to change it?

I have had several students raise this to me as they felt that it became an issue during the last election period. I believe that toilets should be a safe space for all of our members to use without being accosted by candidates or with campaign materials. Toilets should in my view be a neutral zone.

What do you want Hull University Union to do?:

HUU should include a provision in the updated election rules stipulating that toilets across campus are campaign free zones, including the use of posters and leaflets. HUU should also include make sure to cover these new rules during candidate briefings.

Proposer: Huseyin Arslan – Societies Mentor, Chair of Activities Zone

Seconded: Charlotte Binns – Officer for Scrutiny Education Zone



Union Council Motion

Title of motion:

Moving the International Students part time officer position from the Education Zone to the Inclusivity and Diversity Zone

Context of motion:

In 2015, the International Students part time officer position was introduced to the Education Zone after the disbandment of the International Students Association. As a result of this, there is a worry that the only representation International students have is academically, whereas we know the student experience is much broader than just a degree.

International Students make up 15% of all students at the University of Hull, with the University hoping to increase this to 20% in the coming years. Therefore we have a responsibility to these students to represent them across their full student experience.

The Inclusivity and Diversity Zone is all about representing the minority groups on campus on all aspects of student life, making sure that everyone has equal opportunities, and this should include International Students.

Proposed resolution:

- Move the position from the Education Zone to the Inclusivity and Diversity Zone
- Change the title from International Students Officer to International Students Representative
- Revoke Standing Order 3012
- Introduce Standing order 5009
- Approve the changes to standing orders 3002 and 5002

Proposer: Abi Morris (President of Inclusivity and Diversity)

Seconder: Tom McNamara (President of Activities), Simeon Orduen (President of Education)

STANDING ORDER GOVERNING INTERNATIONAL STUDENTS' REPRESENTATIVE

1. **Interpretation**

These Standing Orders shall be read in conjunction with the Articles, Bye Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

2. **Status of Officer**

The International Students' Representative shall be responsible for representing the interests of International Students at the University of Hull. The International Students' Representative is responsible to the President of Inclusivity and Diversity .

3. **Election**

The International Students' Representative shall be elected in accordance with SO 8001. They will be elected once per academic year through union-wide elections and voted for by students who are international students.

4. **Duties**

The International Students' Representative will:

- a) Represent the interests of international students within Hull University Union and the University of Hull
- b) Signpost international students on specific issues to receive help and assistance
- c) Promote links with other similar groups and organisations, within the local community, regional area and nationally.
- d) Be a member of Union Council and the Inclusivity and Diversity Zone with full voting rights
- e) Promote within the University an environment favourable for international students.
- f) Increase international student involvement in the Union activities and structures.
- g) Engage others in the views of international students.
- h) Represent International Students on University Senate

STANDING ORDER GOVERNING THE INCLUSIVITY AND DIVERSITY ZONE

1. Interpretation

These Standing Orders shall be read in conjunction with the Articles, Bye Laws and the relevant Standing Orders of Hull University Union (hereafter collectively referred to as the Regulations) and shall be interpreted accordingly. In these Standing Orders:

- a. "the Zone" means the Inclusivity and Diversity Zone;
- b. "HUU" means Hull University Union;
- c. "Council" means HUU student Council;
- d. "clear days" excludes University holidays; Bank Holidays; Saturdays and Sundays.

2. Function

The primary function of the Zone is to provide a forum to discuss current Inclusivity and Diversity issues and coordinate HUU's Inclusivity and Diversity based actions and events. The secondary function of the Zone are to provide scrutiny and hold to account the President of Inclusivity & Diversity and other Zone Members.

All Zone members are members of Council; if a member resigns or is removed from either Council or their Zone position then they cease to hold both of these roles.

3. Membership

Voting membership of the Zone shall be:

- (1) President of Inclusivity and Diversity (casting vote only for electing a chair of the zone);
- (2) Black, Asian and Minority Ethnic Students Representative;
- (3) Disabled Students Representative;
- (4) LGBT+ Students Representative;
- (5) Women's Representative;
- (6) Trans Representative;
- [\(7\) Social Mobility and Class Representative;](#)
- [\(7\)\(8\) International Students' Representative](#)
- [\(8\)\(9\) Two Councillors for Scrutiny.](#)

Ex-Officio members:

- (1) Such others that the Zone may deem appropriate.

4. Duties of the Membership



(1) **President of Inclusivity and Diversity**

- i. The duties of the President of Inclusivity and Diversity are detailed in S.O. 5001.

(2) **BAME; Disabled Students; LGBT+; Women's; Trans; and Social Mobility and Class; and International Students Representative**

- i. The particular duties of these Representatives are detailed in their respective standing orders.

(3) **Councillors for Scrutiny**

The Councillors for Scrutiny are to:

- i. Ensure that all members of the Zone are following their strategic objectives;
- ii. To assist if required in tasks and projects the Zone is undertaking.

5. Election

The members of the Zone shall be elected in semester two in accordance with SO 8001 and shall hold their positions for the next academic year. If a member is elected through an emergency election during the academic year to fill a vacant post then they shall hold the position until the end of that academic year.

GENERAL PROCEDURE

6. Chair

The Chair shall be elected in accordance with paragraph 36 of the byelaws and is responsible for keeping a register of attendance; following and approving the Zone meeting agenda as laid out in SO 5002 annex A, which is to be circulated three clear days in advance; keeping order within the meeting and ensuring points to action are met. The Chair may call an emergency meeting of the Zone. The Chair may request an emergency meeting of Council, which shall occur at the discretion of the Chair of Council.

7. Meetings

Meetings of the Zone shall take place fortnightly during trimesters outside of exam periods. The day and time of these meetings shall be agreed by the membership following the first Council of each semester.

8. Quorum

The quorate of such meetings shall be fifty percent plus one of the voting membership plus the Chair.



9. Minutes

The minutes shall be taken by the Secretary to the Zone, who shall be elected in the first Zone meeting of the academic year. These shall be handed in to the General Office no later than four clear days following a Zone meeting. The minutes shall record points to action for the Zone members and shall be brought to the attention of Council by the Chair, in the form of a report under the Inclusivity and Diversity Zone section of the Council agenda.

10. Voting

All votes shall require a greater than fifty percent majority to pass. All votes shall be public except those on motions of caution, censure and no confidence which shall be conducted by secret ballot, counted by the secretary and checked by the Chair.

11. Powers

The Zone shall be able to:

- (1) Pass a motion of caution against the President of Inclusivity and Diversity as detailed in the bye laws.
- (2) Bring motions of censure and no confidence as detailed in the bye laws against the President of Inclusivity and Diversity to Council.
- (3) Pass a motion of caution, censure or no confidence against other Zone members. Motions of no confidence are to be ratified by Council and if successful the member is removed from the Zone committee.
- (4) Submit questions in writing to the trustees of HUU to be asked by the President of Inclusivity and Diversity.
- (5) Submit questions to an officer at council.
- (6) Propose a motion of caution against an officer to council.

KLH/ RB March 2013 Approved:

UEC: 05/04/2013 UC: 15/04/2013

Updated: AD/ME Approved UEC:

Approved UC: 19 October 2015

Approved UC: 8 May 2017

Approved UC: 16 October 2017

Passed at UC: 23 April 2018

Passed at UC: 22 October 2018

Approved UC: 25 February 2019

Approved UC: 29 April 2019

Annex A

Inclusivity and Diversity Zone Meeting Agenda

5002 Annex A

INCLUSIVITY AND DIVERSITY ZONE MEETING AGENDA

1) ATTENDANCE

1. Apologies.
2. Register.
3. Pronoun Policy

2) MINUTES

1. Minutes of the previous meeting.
2. Matters arising.
3. Previous points to action – results.

3) REPORTS

1. Report by President of Inclusivity and Diversity.
Questions.
2. Report by BAME Students Representative.
Questions.
3. Report by Disabled Students Representative;
Questions.
4. Report by LGBT+ Students Representative.
Questions.
5. Report by Women's Representative.
Questions.
6. Report by Trans Representative.
Questions.
7. Report by Social Mobility and Class Representative.
Questions.
8. [Report by International Students' Representative](#)
8. [Questions.](#)
9. Report by Scrutiny Councillors.
Questions.

4) PROPOSALS

Any proposals for action.

5) MOTIONS

1. Motions of caution/ censure/ no confidence.
2. Questions to Trustees.
3. Questions for Council.

6) ANY OTHER BUSINESS

1. Any Other Business

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STANDING ORDER GOVERNING THE EDUCATION ZONE

1. Interpretation

These Standing Orders shall be read in conjunction with the Articles, Bye Laws and the relevant Standing Orders of Hull University Union (hereafter collectively referred to as the Regulations) and shall be interpreted accordingly. In these Standing Orders:

- a. "the Zone" means the Education Zone;
- b. "HUU" and means Hull University Union;
- c. "Council" means HUU Council;
- d. "clear days" excludes University holidays; Bank Holidays; Saturdays and Sundays.

2. Function

The primary function of the Zone is to provide a forum to discuss current academic issues and decide upon a HUU position to be taken in the relevant meetings and events. The secondary functions of the Zone are to provide scrutiny and hold to account the President of Education and other Zone Members.

All Zone members are members of Council; if a member resigns or is removed from either Council or their Zone position then they cease to hold both of these roles.

3. Membership

Voting membership of the Zone shall be:

1. President of Education (casting vote only for electing a chair of the zone);
2. Part-time Students Officer;
3. Mature Students Officer;
4. Foundation Students Officer;
5. HYMS Students Officer;
6. Postgraduate Taught Officer;
7. Postgraduate Research Officer;
8. Two Councillors for Scrutiny;
9. ~~International Students' Officer;~~
10. ~~9.~~ Faculty Representatives.

Ex-Officio members (non voting):

1. Education Co-ordinators;
2. Such others that the Zone may deem appropriate.

4. Duties of the Membership

a. President of Education

- i. The duties of President of Education are detailed in S.O. 3001.

b. Part-time, Mature, Foundation, HYMS, [International](#), Postgraduate Taught and Postgraduate Research Officers

- i. The particular duties of the Part-time; Mature, Foundation, HYMS, [International](#), Postgraduate Taught and Postgraduate Research Student Officers are detailed in the relevant Standing Orders.

c. Faculty Representatives

- i. The particular duties of Faculty Representatives are detailed in the Standing Order 3004

d. Councillors for Scrutiny

The Councillors for Scrutiny are to:

- i. Ensure that all members of the Zone are following their strategy objectives;
- ii. Ensure that all areas of the Zone are within budget;
- iii. Assist if required in tasks and projects the Zone is undertaking.

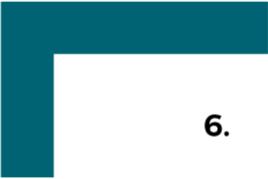
e. Election

- i. The members of the Zone shall be elected in semester two in accordance with S.O. 8001 and shall hold their positions for the next academic year. If a member is elected through an emergency election during the academic year to fill a vacant post then they shall hold the position until the end of that academic year.

GENERAL PROCEDURE

5. Chair

The Chair shall be elected in accordance with paragraph 36 of the byelaws and is responsible for keeping a register of attendance; following and approving the Zone meeting agenda as laid out in S.O. 3002 annex A, which is to be circulated three clear days in advance; keeping order within the meeting and ensuring points to action are met. The chair may call an emergency meeting of the zone. The Chair may request an emergency meeting of Council, which shall occur at the discretion of the Chair of Council.



6. Meetings

Meetings of the Zone shall take place in weeks three; five; seven; nine and eleven.

Minutes will be circulated to all members within five days of the meeting taking place.

7. Quorum

The quoracy of such meetings shall be fifty percent plus one of the voting membership.

8. Minutes

The minutes shall be taken by an Education Coordinator. The minutes shall record points to action for the Zone members and shall be brought to the attention of Council by the Chair, in the form of a report under the Education Zone section of the Council agenda. The minutes will be circulated to members and on hullunion.com within five days of the meeting taking place.

9. Voting

All votes shall require a greater than fifty percent majority to pass. All votes shall be public except those on motions of caution, censure and no confidence which shall be conducted by secret ballot, counted by the secretary and checked by the chair.

10. Powers

The Zone shall be able to:

1. Pass a motion of caution against the President of Education as detailed in the bye laws.
2. Bring motions of censure and no confidence as detailed in the bye laws against the President of Education to Council.
3. Pass a motion of caution, censure or no confidence against other Zone members. Motions of no confidence are to be ratified by Council and if successful the member is removed from the Zone committee.
4. Submit questions in writing to the trustees of HUU to be asked by the President of Education.
5. Submit questions to an officer at Council.
6. Propose a motion of caution, censure or no confidence against an officer to council.



MB/LF/AM/EZ November 2011-12-14
Passed at Union Council: 12/12/11

Updated 2016 ME/KB
Passed at UEC: 6 April 2016
Passed at Union Council: 11 April 2016

Passed UEC: 26 April 2016
Passed UC: 9 May 2016

Updated: MT/AJ October 2016
Passed UEC: 4 October 2016
Passed UC: 17 October 2016

Updated: MT/AJ May 2017
Passed UC: 8 May 2017

Passed at UC: 23 April 2018

Passed at UC: 29 April 2019

3002 Annex A

EDUCATION ZONE MEETING AGENDA

1. Attendance

1. Apologies.
2. Register.
3. Pronoun Policy.

2. Minutes

1. Minutes of the previous meeting.
2. Matters arising.
3. Previous points to action – results.

3. Reports

1. Report by President of Education.
Questions.
2. Faculty Representatives Report.
Questions.
3. Report by Part-time Student Officer.
Questions.
4. Report by Mature Student Officer.
Questions.
5. Report by Postgraduate Research Officer.
Questions.
6. Report by Postgraduate Taught Officer.
Questions.

~~7. Report by International Students' Officer.
Questions.~~

~~8.7.~~ Report by Foundation Students Officer.
Questions.

~~9.8.~~ Report by HYMS Students Officer.
Questions.

~~10.9.~~ Report by Scrutiny Councillors.
Questions



4. Proposals

Any proposals for action.

5. Motions

1. Motions of caution/ censure/ no confidence.
2. Questions to trustees.
3. Questions for Council.

6. Any Other Business

Any other business.