



UNION EXECUTIVE COMMITTEE MINUTES

Tuesday 29th January 2019 2pm

Present: Osaro Otobo, President of The Students' Union (PRES); Andrew Costigan, President of Welfare & Community (PWC), Nicholas Wright, President of Sports (PS), Isobel Hall, President of Education (PE), Thomas McNamara, President of Activities (PA)

Attending: Jane Stafford, Chief Executive (CEO), Liz Pearce, Membership Services Director (MSD), Rachel Kirby, Marketing and Communications Manager (MCM); OR Emma Platt, Studio Manager (SM), Leanne Spencer, Administration Coordinator (AC)

1. Apologies

- Jane Stafford, Chief Executive (CEO) and Isobel Hall, President of Education (PE).

2. Minutes of previous meeting

- PWC explained that they were not writing the suicide strategy, but were consulting someone else to do it.
- Rest of minutes taken as read.
- AC to send reminder to complete actions on matters arising to President Team the week before the next Formal UEC. **ACTION AC.**

3. Matters arising (update on action points from previous meeting)

- PS to confirmed BUC conference regarding mental health to be sent to PWC to be completed by next Formal UEC. **ACTION PS.**
- MCM has arranged for time to be put in Presidents calendars to discuss Digital Strategy.
- PWC to send President Team a doodle poll regarding their availability for Welfare training. **ACTION PWC.**
- President Team to submit comments on SO 8005 to CEO by Thursday. **ACTION PRESIDENT TEAM.**
- CEO to provide President Team with an update on how Lincoln University work with their leaders. **ACTION CEO.**
- Governance works to be shared with President Team by CEO. **ACTION CEO.**
- Use of the notice board on ground floor has been agreed, President Team to populate it with pictures. **ACTION PRESIDENT TEAM.**

4. Chief Executive & SMT update

- MSD informed team that work was ongoing around Pay Award.
- MSD communicated that Andy King was writing business plans.
- MSD and MCM are working on objectives around the Board Meeting.
- MSD explained that they were looking at KPI's across the business.

- MSD updated team on Student Pulse results and announced the Student Voice were looking into the academic feedback from Student Pulse.
- MSD summarised what would be happening on the next UEC Away Day.
- PS expressed that they would like more awareness of the timescales involved in the President Team's objectives.
- MSD answered that this would be discussed in the afternoon of the UEC Away Day and that time would also be spent looking at the budget.

5. Marketing Updates

- MCM delivered an update on Digital Strategy and asked for the President Team to contribute to the draft. **ACTION PRESIDENT TEAM.**
- MCM reviewed the impact report on Student Pulse and informed President Team to email MCM any key achievements that they would like mentioned. **ACTION PRESIDENT TEAM.**
- MCM asked the President Team if any of them would like to join the Welcome Steering Group.
- PA expressed an interest, MCM to invite PA to next Welcome Steering Group. **ACTION MCM.**

6. Team Objectives

- PRES gave an update on team objectives and suggested a team meeting to discuss what each president would like to feed into the overall team objective. AC to arrange a time for the President Team meet. **ACTION AC.**

7. Weekly Reports & Accountability

a) President of the Students' Union

- PRES delivered an update on PRES weekly report and accountability.
- PRES informed team that they had created a group for the democratic governance working group.
- PRES has discussed recruitment of Student Trustees with marketing.
- PRES expressed that support was needed for the governance review and asked President Team to share the petition. **ACTION PRES.**

b) Welfare & Community President

- PWC updated team on the first meeting for the office for Students bid as part of one of the subgroups of the mental health working group.
- PWC expressed concerns that about the lack of clarity in that meeting.
- PWC stated that a petition about bike theft has been started.
- PWC stated that the sanitary product packs were well received in the library.
- PRES asked PWC if they had asked for clarity regarding the mental health working group meeting.
- PWC confirmed and stated that PWC will share the document with the President Team from the meeting. **ACTION PWC.**
- PWC expressed that they would like more in terms of reference, dates of meetings, to being a student along to the meetings, and to be more involved generally.

c) Sports President

- PS announced that all objectives were under review and that the restructuring of the AU Council was taking up most of the time.
- PS went to ladies hockey session and gave videos/photos of the session to the ladies hockey team to do with as they please.
- PRES asked when PS would be finalising their objectives.

- PS answered that it would most likely be in four weeks and explained that most of their objectives were ongoing.
- MSD asked if there was anything they could do to help with Sports Week
- PS explained that they would like confirmation from the clubs and societies about what needs to be done so that PS can promote it on social media during Sports Week

d) Education President

- To be brought forward to next formal UEC. **ACTION PE.**

e) Activities President

- PA said that they were attending the Commercial Advisory Panel next Friday.
- PA updated team on the bid proposal.
- PA discussed the International Student Association and explained that students were showing an interest in creating an association for international students.

8. For Discussion & Decision

a) SHAG Week

- PWC updated President Team on the budget for SHAG Week and asked President Team to approve it.
- President Team approved the budget.

b) #Sudanrevolts


- PWC explained that a student wanted to start a petition in protest of the Sudan revolts summarised the budget for it.
- PS expressed concerns about whether it was something the President Team should support.
- PRES highlighted that it was a political issue and questioned whether they should campaign on it.
- MSD suggested raising this with the Union Council so that a consensus could be reached about where the Union stands on the issue.
- PS voiced that they felt that it could set a precedent for future campaigns and asked whether the issue were too political.
- PRES stated that they would like more information on what was happening in Sudan and that the student in question should be asked what the impact was on students at the University.
- PWC clarified that the student was Sudanese and would like to feel supported by the Union in this matter.
- PRES suggested that PWC go back to the students and get them to write down how it impacts students and to give some background on what is happening in Sudan. **ACTION PWC.**
- President Team agreed.

c) Celebrating You/ Student wins

- PRES said that marketing made a form last trimester and explained that it had not been used. PRES suggested that each President choose someone from their zone to highlight from last trimester. **ACTION PRESIDENT TEAM**

d) Elections

- PRES asked President Team to encourage people to run for Student Trustee positions.
- PE asked if there were any promotional material.
- PRES explained that there was a notice on the Union website.
- PE expressed concerns that there was no promotion for elections on social media.
- PE stated that they had picked up a leaflet which they found useful and suggested that it be circulated.

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- MSD stated that they would discuss promotional materials for elections with marketing.

9. Any Other Business

- PWC delivered on update on water fountain provision on campus.
- PWC announced that they were submitting a Freedom of Information request to marketing.

10. Reserved Business

11. Three Big Things

- SHAG Week
- Celebrating You forms
- Water Fountains

12. Next formal meeting

Tuesday 12th February 2019

UEC FORTNIGHTLY REPORT 14/12 2018

NAME: Osaro Otobo	
I'd like to thank	Nicole, Steph & Jack for their support with the Governance Review.
Student president notable events/meetings	<p>Monday 14th Shortlisting for VNEDs/Trustees</p> <p>Tuesday 15th President Catch up meetings BBC paper review</p> <p>Wednesday 16th Student Central Stakeholder Workshop Vision, Values and Behaviours Sexual Violence Campaign</p> <p>Thursday 17th & Friday 18th Graduations</p> <p>Monday 21st Governance Review meetings Water Fountain campaign</p> <p>Tuesday 22nd Governance Review meetings Informal UEC/Team Objective meeting Student Central Steering Group</p> <p>Wednesday 23rd BBC Radio Humberside pre record for Monday 28th Brand Brunch Election promotion planning – Life as a President Governance Zone meeting</p> <p>Thursday 24th Student President Team & ULT breakfast meeting</p> <p>Friday 25th VNED/Trustee interviews Student-led campaign meeting</p>
Update on my objectives	<p><u>Policy Objective - Governance review</u> I have created a group for the democratic governance working group with interested students and the chairs of zones to look at how we can have a better structure. I presented the structure to governance zone. I will be presenting at Union Council. I will have a petition to gather support directly from students for a referendum. I have set time aside to write up blog posts and reports. One of the reports will be on the student feedback I have gathered last trimester.</p> <p><u>Activist Objective - student-led campaigns and national & local HE issues</u> I have a meeting scheduled with Steph to look at how we can boost this for this trimester.</p> <p>There will be a BAME working group to look at the black attainment gap. I had a conversation with Huddersfield President and I hope that I will be able to get them to the university to present to the BAME working group what they did at Huddersfield and why it was successful.</p>

	<p>There is now a university group set up to look at the race equality charter to push this forward. The first meeting was cancelled however. I am awaiting for a new date to be set.</p> <p>I have set time aside to write up blog posts and reports. Following on from the interactive feedback from students around HE issues I'd like to collate and present that publicly in a blog post.</p> <p><u>Representative Objective - Improving HUU student comms online and in person</u> As well as a personal objective this is also a team objective this trimester. During WelcomeFest Reunion I will have president pop-ups and will do an Instagram take over. I'm trying to be more active on social media as well as be more visible around and outside campus.</p> <p>The student wins form has been sent out to the Student President team so that we can pick volunteers to celebrate from trimester 1.</p> <p><u>Trustee Objective - board and sub-board pre-meets, chair/president catch ups and mentor/mentee scheme.</u> I've discussed with Nicole and marketing separately that it is important to promote the student trustee positions as well as everything else. Student Trustees should be having a meeting soon with marketing to discuss ideas.</p>
<p>Things I'm proud of/ I need support with</p>	<p>I need support with the governance review – please share my petition, please let me know when your zone meetings and council meetings are.</p>

ENGAGEMENT BREAKDOWN

Week ending	Total hours worked this week <i>(max 40 hrs p/w)</i>	Hrs spent engaging with members <i>(i.e. time spent face to face with students)</i>	Type of engagement <i>(description)</i>	Engagement hrs as % of total hrs worked
18/01	41	2	Campaign planning PTO 1-2-1s	5
25/01	51	6	Governance Zone PTO 1-2-1s Campaign planning	12

UEC FORTNIGHTLY REPORT 29/1/2019

NAME: Andy Costigan	
I'd like to thank	<p>Stephanie Halsey – for basically running SHAG week Alex Uney, Sophie Johnson, Alex Uney, Emma Platt – for their incredible patience with my consistent flouting of the 6 week notice rule Rachel Kirby – for continuing to offer support as my mentor Nicole Steele – for so readily being able to help a student arrange a petition about bike theft Isobel Hall – for being a critical friend Liz Pearce – for supporting me with water fountains Nick Wright – for rallying everyone together to respond to the rape culture on campus Leanne Spencer – for supporting me in ordering the bags for the sanitary products scheme</p>
Student president notable events/meetings	<p>Attending the first meeting for the office for Students bid as part of one of the subgroups of the mental health working group. (16th Jan)</p> <p>Met with a concerned student regarding bike theft across campus and a lack of CCTV. (18th Jan)</p> <p>Met with Stephanie Halsey and Nick Wright regarding SHAG week and the organisation of the competition for sports/societies. (21st Jan)</p> <p>Sustainability projects meeting with Trudi Vout/Abi Page in which water fountains were discussed and how to move forward with estates on this particular issue. (22nd Jan)</p> <p>Process fix – suspension of studies, invited to attend a workshop to look at changing the process of suspension of studies (not attending before writing). (24th Jan)</p>
Update on my objectives	<p><u>Mental health</u></p> <ul style="list-style-type: none"> • First office for student bid happened. Emphasis was placed on that even if the bid was not awarded – the university would still work to achieve what it has set out in the bid. • University not 100% sure what it has set out in the bid? • Unsure of when the second 'working group' meeting is happening – also unsure of when or where the other sub-groups have/will meet or how they are overseen. <p><u>Increased use of services</u></p> <ul style="list-style-type: none"> • Marketing lack of action on signposting to be raised at university leadership team breakfast. <p><u>Other projects</u></p> <ul style="list-style-type: none"> • Paper bags undelivered in full – awaiting the remainder of the order to arrive before the sanitary packs can be assembled. • Osaro spoke to some members of the council regarding in part the situation of Salmon Grove. • Funding proposal was submitted to student services directorate on 17th Jan – unsure of the exact outcome as of yet. • Union webpage on support for sexual assault has been written and was shared with health and wellbeing in the University for their Input. • Water fountains have been firmly put on the radar of accommodation and services – attempting to get in contact with estates regarding the current situation.

**Things I'm proud of/
I need support with**

Writing the funding proposal and submitting it
Staying focused/maintaining energy when water fountains/mental health/lighting don't have many wins

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18 th	40	3	Meetings regarding sexual assault campaign Meeting student with concerns about bike theft	7.5
25 th	40	2	Meeting regarding sexual assault campaign	5

UEC FORTNIGHTLY REPORT 26 JAN 2019

NAME: Nicholas Wright	
I'd like to thank	
Student president notable events/meetings	Zone Meeting AU Council Allam British Open LOC meeting Meetings with an about RUL Breakfast meeting
Update on my objectives	All objectives currently under review Objective: Mature Students Facebook Group - Representative Objective: Increasing awareness of sports fixtures/results/successes (Manifesto) – Activist Objective: 70th Anniversary of the Athletic Union - Activist Objective: Reducing AU Club Debt – Trustee Objective: Sports Week - Activist Objective: President's Handbook – Personal/Representative Objective: AU EXEC – Personal/Policy/Representative Objective: Crowdfunding – Activist/Representative/Trustee Objective: Paying for Sport at the University of Hull and HUU – Policy/Trustee This is the only objective actively being worked on and is consuming the majority of my time and effort.
Things I'm proud of/ I need support with	Graduating

ENGAGEMENT BREAKDOWN

Week ending	Total hours worked this week (max 40 hrs p/w)	Hrs spent engaging with members (i.e. time spent face to face with students)	Type of engagement (description)	Engagement hrs as % of total hrs worked
14/1-20/12	38.25	3.75	14/1 Student – General 90 Student – Campaign 15 16/1 Campaign meeting 19/1 HOL – attended training session where I took photos and video	9.8 (10.1 of 37 hrs, 9.4 of 40)

21/1-26/10	50.25	12.75	21/1 DAN – rooms 45 22/1 RUL 15 AU Exec 60 AU Council 60 23/1 RUL 15 24/1 AU Exec 210 Zone Meeting 120 25/1 AU Exec 240	25.4 (35.5 of 37 hrs, 31.9 of 40)
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