



UNION EXECUTIVE COMMITTEE MINUTES

PRESIDENT, CHAIR

TUESDAY 15TH JUNE 2021, 2PM

MR1, STUDENT CENTRAL

Present: Evie Kyte (President of Inclusivity & Diversity, PID, she/her - Chair); Simeon Orduen (President of Education, PE, he/him); Sian Doherty (President of Sports, PS, she/her); Ellis Leonard (President of Activities, PA, he/him); Ryan Ward (Student Trustee, RW, he/him); Huseyin Arslan (Student Trustee, HA, he/him)

Attending: Jane Stafford (Chief Executive, CEO, she/her); Nicole Steele (Student Voice Manager, SVM, she/her); Gina Rayment (Advice Centre Manager, ACM, she/her); Holly Burton (President of Inclusivity & Diversity Elect, HB); Peace Igi-Ehon (President of Education Elect, PIE); Leanne Spencer (Administration Co-Ordinator – Minutes, AC, she/her)

Apologies: Alexandra Tute (Student Opportunities Manager, SOM, she/her); Phoebe Bastiani (President of the Students' Union, PRES, she/her- technical issues)

A. Preliminary Items

A1. Welcome and Apologies

PID communicated the PRES had asked her to chair this meeting. Chair welcomed the Committee to the meeting and noted the apologies from SOM and PRES. PID asked the Committee to introduce themselves to new Presidents.

PID explained what the Union Executive Committee is and what the aims are of the committee to the new Presidents, see Standing Order 8005 for more information.

A2. Minutes of previous meeting

The Committee APPROVED the minutes of the previous meeting as a correct record.

A3. Matters arising

The Committee NOTED the matters arising. An update on ongoing actions will be given at the next meeting.


ACTION: AC to send the action log to the Committee for them to update any actions

B Items for Decision/Approval

B1. Draft Proposal to Turn Angels into Wellbeing Champions

PID noted that this has been removed from the agenda.

B2. Anna Peel Associate Membership application



PS suggested that we return to Anna to say that the academic year is nearly over and that she should pay for her membership in September. PS explained that play will end over the summer and that September to September would be best.

The Committee APPROVED the application.

ACTION: AC to explain to Anna that her membership has been approved but that the academic year is nearly over and that she should pay for her membership in September

C. Items for Update/Discussion

C1. President Team Accountability Reports

a. President of the Students' Union

ACTION: PRES to email report to the Committee

b. President of Inclusivity & Diversity

Take as read.

PID delivered the following updates:

- Still waiting for Consent Training to go live
- The LGBT+ Mental Health Report was reported on today and PID explained that she will talk with this more in depth with HB
- The signage for the Gender-Neutral toilets is on order

SVM acknowledged how frustrating the consent training has been and will support the handover to HB to ensure that this work is complete.

HB asked what form would the consent training take; PID said that the university will be adding it to the online induction for students and they are keen to have it mandatory.

c. President of Activities

ACTION: PA to email report to the Committee

d. President of Sport

Take as read.

PS said that she is unsure on whether some events would be going ahead due to Covid restrictions. PS communicated that the Athlete Meet is still going ahead with tickets going out tomorrow.

SVM asked if there is a total of fundraising the teams have realised this year; PS stated that she does not have the figures to hand; CEO noted that the Finance and HR Director will have the numbers and it will go into our accounts for the year.

e. President of Education

Take as read.



PE delivered the following updates:

- PE said that it would have been useful to see the questions from students for the International Q&A session beforehand. PE communicated that there were a lot of conversations around accommodation and the university were quite limited in what they said. PE suggested that we have some accommodation fairs for students and some support for them before they sign contracts. ACM said that five international students emailed the Advice Centre as a result of the Q&A session.
- Had a meeting with PA last week regarding the Islamic Society around the kind of support that has been offered to students. PE said that PA will be leading on this going forward supported by PIE and HB.

PIE said that she has been contacted by students from Nigeria already, PE encouraged her to have a conversation with them as they are trying to find out what they will face if they become students here.

CEO said that PE has done a brilliant job in his two years as President of Education. CEO stated that PE has made a real difference and has left a legacy.

C2. Student Opportunities Team Highlight Report

Take as read.

C3. Student Voice Highlight Report

Take as read.

SVM gave the following updates:


- The Voice Team are working to make all the updates from Union Council happen, these will all be done by next year
- SVM communicated that the Disabled Students' Rep highlighted that we did not have any wheelchair accessible tables. SVM said that the Commercial Services Director has now supplied two for students to use. SVM noted that we have had a number of students attend and not use them so SVM has approached the Disabled Students' Rep about what signage we can use so that it is welcoming and accessible.
- The Volunteers Celebration on 25th has been cancelled due to Covid restrictions not lifting. SVM communicated that this is on the Senior Leadership Team Meeting agenda to discuss.

C4. Advice Centre Highlight Report

Take as read.

ACM gave following updates:

- Academic problems have been numerous this year, Advice Centre staff are supporting students with them
- There has been a lot of enquiries from students regarding student finance for next year
- ACM gave thanks to PE for the house hunting queries and students are approaching us for support around contract reading. ACM communicated



that she has asked the Junior Web Developer to add how students are contacting us on to SUMS so that we can get accurate figures

- ACM gave thanks to the Marketing Manager for the Support Section on the website, this will hopefully help students

ACTION: ACM to send details on the footfall referrals from the Advice Centre to the university for the last 6 weeks to PE so that he can raise it with the Vice-Chancellor

C5. Code of Conduct

CEO explained that this will be going to the Board on Thursday.

C6. Update on Library Petition

SVM stated that the petition has been duplicating some people so we are looking into fixing this issue. SVM said that there have been 218 people who have signed it so far. SVM stated that the petition is live from 28th May and will close on 18th July.

PID suggested that PRES give add a written update to her accountability report which she will circulate to the Committee.

ACTION: PRES to add an update on the library petition to her accountability report

PIE asked if there were any stats for how many people have viewed it on social media; AC will get in touch with marketing for these figures and then circulate them to the Committee.

ACTION: AC to ask marketing for stats on the petition and circulate to the Committee

It was noted that there is not a blog post for the petition, PID suggested that a President write a blog post for it.

The Committee AGREED that PIE would write a blog post for the library petition.


ACTION: PIE to write a blog post for the library petition

D. Items for Noting

D1. Academic Representation Task and Finish Group

PE explained that the Task & Finish Group has been looking at ways to improve the academic representation system. PE communicated that the group has met several times and the aims are:

- To gain an understanding of the role of HUSU in academic representation
- To understand what expectations we have of staff
- To have a review of the system
- To develop a way to make the system more focussed
- To get an understanding on what the PVC of Education's expectations are around education



RW asked if we would work with staff at ground level; PE replied that the structures within faculties differ and we at HUSU are unsure of the structure in some of them. PE communicated the both of the Education Co-Ordinators have been having conversations with the staff who are directly involved, this is something that will be ongoing and we are hoping to communicate how academic representation works to staff.

PE said that the Bye-Laws have had items around academic representation and the Advice Centre added to them and asked the Committee to approve the addition of these to the Bye-Laws.

CEO noted that we are not completely sure on the Advice Centre element in the Bye-Laws and suggested that we remove that part; SVM said that she will remove it.

SVM noted that the Academic Representation Policy has not been written yet but it will be soon and will go to the Board for approval.

The Committee APPROVED the addition of the Academic Representation section to the Bye-Laws and AGREED that the Advice Centre part should be removed.

E. Any Other Business

E1. HUSU's Engagement with Post-Graduate Taught (PGT) students and social media

PE communicated that the PGT Students' Officer has mentioned struggling with engagement with PGT students. PE said that he and the PGT Students' Officer discussed having a Facebook group or social media platform for PGT students which would include someone from the Advice Centre, the Student Voice team, and PE.

ACM asked if we could put information in the student newsletters; PE replied that PGT students may not read it if it is not aimed at them. PE said that he will have a meeting with marketing and the PGT Students' Officer about communicating with PGT students.

ACTION: PE have a meeting with marketing and the PGT Students' Officer about communicating with PGT students.

E2. Honorary Life Memberships

PID asked the President Team to send any additional Honorary Life Memberships to AC by Friday.

E3. Mark Harrison Associate Membership form

The Committee APPROVED Mark Harrison's application and said that AC should go back to him and inform him that the academic year is nearly over so it may be better for him to pay for his membership in September.

ACTION: AC to explain to Mark that his membership has been approved but that the academic year is nearly over and that he should pay for his membership in September



E4. Cancellation of events due to Covid restrictions

CEO announced that FestiHull has been cancelled due to Covid restrictions not easing. CEO said that she is not keen to cancel the Volunteer Awards and explained that the Commercial Services Director is looking at the guidance for us to go ahead with it. CEO suggested that the awards be given at the top deck outside of Sanc, then people can move to the bottom deck once they have received their award so that the awards be split into three events of thirty people on the day. CEO said that the final decision will be made at the Senior Leadership Team meeting tomorrow.

The Committee AGREED that the awards should be split into three and run according to how it's outline above.

CEO gave thanks to PID for chairing the meeting and for all the work she has done this year.

PID gave thanks to the Student Trustees for all their work this year. PID also gave thanks to PE for all his work this year and said that he has made positive change.

Next meeting: TBA

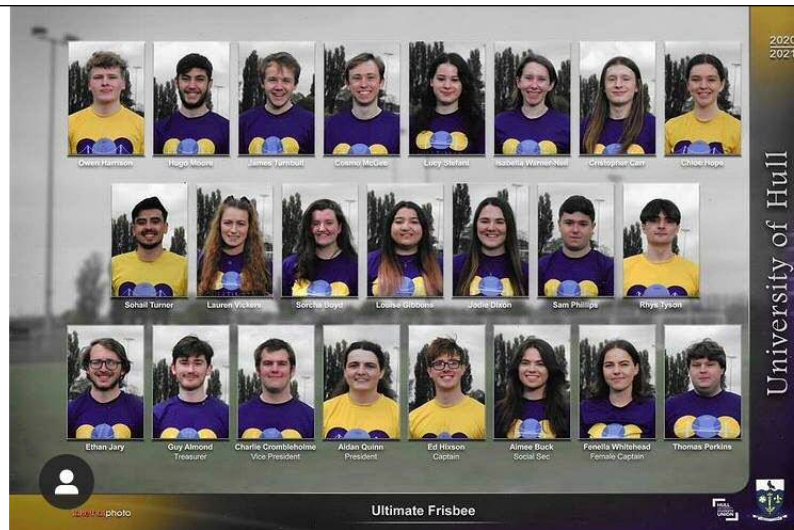
President of Sports Report

Sian Doherty

01/06/2021

Objectives		
<u>Objective & Context</u> Name the objective you are working towards. Briefly describe why this is your objective, who it affects and what outcome you would like to achieve.	<u>Completed actions</u> Include subheadings and detail of engagement with students, meetings and feedback to students.	<u>Next Steps</u> List your next steps and what you hope to achieve from them.
Recognise – recognising the issues that are at the forefront of the AU by listening to student voices and organising the Sports Zone.	<p><u>Committee Fest</u></p> <ul style="list-style-type: none"> - Two weeks of sessions for new committee members - Sport and volunteer specific sessions, Team Talk sessions, Let's Talk about Race sessions etc. - Good way for HUSU Staff to interact with new committee members. <p><u>AGMs</u></p> <ul style="list-style-type: none"> - All sports teams have now uploaded their new committee list <p><u>Committee Training</u></p> <ul style="list-style-type: none"> - Launched June 1st 	
Engage –	<u>Team GB</u>	

<p>engage as many students in sport, the AU and the Union as possible, both physically and socially.</p>	<ul style="list-style-type: none"> - Talks about doing a big Team GB sports day on the 23rd June. - Full schedule confirmed with Hull Sport – 10am-4pm. - Open to students, staff and the local community. - Aim to get as many people participating in sport as possible - Potential athlete Q&A session on the day <p><u>AU Ball</u></p> <ul style="list-style-type: none"> - Provisional booking with Canham Turner on Friday 19th November 2021 <p><u>Asylum Socials</u></p> <ul style="list-style-type: none"> - Meeting with Claire to discuss social option for the 23rd June (Covid dependant) - Will help promote this to clubs nearer the time. 	
<p>Promote – giving all teams/events professional and consistent promotion throughout the university, union and on social media.</p>	<p><u>HUSU Awards & Trophy Pres</u></p> <ul style="list-style-type: none"> - Lots of teams nominated and shortlisted for awards season. - 25th June – awards ceremony at Festivhull – 12-230pm. <p><u>Take That Photo</u></p> <ul style="list-style-type: none"> - Photo day was a success! 	



BUCS Nominations

- Placed nominations in for a few of the BUCS awards that were applicable for our sport teams so hopefully some of them will be shortlisted!

President of Inclusivity and Diversity Report

Evie Kyte

01.06.21(For Union Executive Committee 15.06.21)

Please be aware that I have been on annual leave between the last UEC and therefore have only had roughly two weeks at work).

Objectives	Done	Next steps
This Ends Now	<ul style="list-style-type: none"> Recorded interview with Phoebe promoting consent training (fingers crossed it will have already have been released by this UEC). Sexual Violence Task and finish group 19th May- raised importance and urgency of amending suspension and misconduct for safety of other students. Also raised providing support for survivors (ie ISVAs/SVLOs) as priority, as a lack of support is potentially deterring students from reporting to University. 	<ul style="list-style-type: none"> Promote consent when published! Next step campaign wise for 2020-21 Presidents is suggested to be making it mandatory.
LGBT+Students	<p>Released full report and findings from LGBT+ mental health survey on HUSU website.</p> <p>Gender Neutral Toilets</p> <ul style="list-style-type: none"> After releasing statement on social media, went to estates and 	<ul style="list-style-type: none"> Possibility of calling them out in June 2021 as is Pride month if there is no concrete feedback from them.

	<p>engagement meeting on 18th May. Response from estates team about having the survey in the next few weeks. I asked for a committal to specific dates so that I could keep students informed, and was told that they would put together a programme of the works. Students have been in touch with me offering to protest/solidarity RE gender neutral toilets.</p>	
<p>Mitigating Circumstances</p> <p>Collective Trauma</p> <p>Communications and mitigating circumstances that account for events which have impacted an individual because of their community/protected characteristic, rather than family member/friend. Further context here https://universityofhull.box.com/s/pjih2pbd0gv8r6d1hcnagdshmjantv58</p> <p>Disability/Long term conditions</p> <p>What evidence do students with disabilities/long term conditions submit for mitigating circumstances? Do they have to repeatedly submit evidence.</p>	<p>Mitigating Circumstances</p> <p>Collective trauma</p> <ul style="list-style-type: none"> Released communications to students via blog and social media. Formally approved at Education committee, with caviat to further approve the wider group on mitigating circumstances. 	<ul style="list-style-type: none"> Meet with Disability Inclusion Advisors or central hub to discuss possibility of more direct approach for evidence between Inclusion advisors and students. Also with mental health team (ie advisors can be a point of reference for providing evidence).

Other Projects to note: Recorded interview with Torch TV about projects and my experience in the role across 2020-21.



President of Education Report

<Name> SIMEON N. ORDUEN

<Date> 08/06/2021

Objectives		
<u>Objective & Context</u> Name the objective you are working towards. Briefly describe why this is your objective, who it affects and what outcome you would like to achieve.	<u>Completed actions</u> Include subheadings and detail of engagement with students, meetings and feedback to students.	<u>Next Steps</u> List your next steps and what you hope to achieve from them.
Course rep feedback session	<p>The Education Coordinators (Benedict & Ellis) hosted this event for course reps and invited me. This is the first time we were able to actually meet up with reps in person all year. It is also quite possibly the last time I will get to do any activities with reps as President.</p> <p>It was really informative with the constructive feedback the reps gave. I am certain that Benedict, Ellis & Peace will go on to make good use of it to improve on Academic Representation going forward</p>	While I am still here, should Benedict require anything from me to support with this, I am happy to help!
Q & A session with international students from Nigeria	<p>Samuel Skilton from the University's Global Engagement team got in touch with me few weeks ago about this. Apparently, a ton of International students from Nigeria demanded to speak to me as part of their enquiries about studying in Hull.</p> <p>I was happy to respond to their questions as fairly and balanced as I could. As Samuel was present, it restricted how I said things, but not what I said (I hope). I was unable to see the questions being asked as Samuel was the only one who could see them; so I cannot say for certain that some questions were not intentionally avoided (again, this may not be the case; but I did not see any of</p>	Talk a bit about social media & PGT students at UEC?



	<p>the questions as Samuel filtered & chose the ones he felt were most appropriate for me to respond to).</p> <p>Overall, it was quite nice. It was great to see that voice of potential students prevail; and to see the Students' Union being recognised globally and not just the University. That has to count for something.</p>	
Work on Academic Representation Task & Finish group	<p>Together with Nicole, Benedict – Ellis & Jane, we have been able to actually start to see some forward movement and momentum around this.</p> <p>As you will see later on in the report at UEC, I have provided an update on our progress so far.</p>	Discuss some of my ideas with Peace and give her the information for her to shape things going forward as she sees fit, along with the support of the rest of the team.

Core Responsibilities

Includes meetings, events, extra campaigns, training, assisting student training etc. include details of student engagement and student feedback where relevant. Check your standing order for guidance.

Name of activity	Description