

MINUTES OF UNION EXECUTIVE COMMITTEE MEETING

Held at 2pm on Tuesday 15 December 2015

Present: President (Chair), Vice-President Sport (VPS), Vice-President Education (VPE), Vice-President Activities (VPA), Vice-President Welfare & Community (VPWC), Vice-President Scarborough (VPSc)

Attending: Chief Executive (CEO)

1. **Apologies**
Received from Membership Services Director (MSD), Marketing & Communications Manager (MCM).
2. **Minutes of previous meeting**
Approved as a correct record.
3. **Matters arising**
None reported.
4. **Sabbatical Engagement**
Not discussed.
- 5 – 10 Zone reports – circulated and taken as read (see attached)
5. **Governance Zone**
 - Faith Forum has been postponed until 4 February 2016.
6. **Sports Zone**
 - VPS asked Sabbs for support promoting the joint student experience campaign with VPA, Sabbs to survey online. Action: Sabbs
8. **Activities Zone**
 - VPA said the University will be holding a student led faith awareness week in April.
11. **Chief Executive & SMT**
 - CEO to circulate actions from SMT meeting to Sabbs. Action: CEO
12. **Any Other Business**
 - a) **FGM Conference**
 - VPWC asked UEC if there would be any objection to her attending an FGM conference in January. UEC agreed VPWC would attend the conference, VPA said this could link into a campaign by Amnesty International. CEO asked VPWC to bring a full report from the conference to UEC in February. Action: VPWC
 - b) **Liberation office quote**
 - VPWC brought a quote for redecoration of two liberation offices to UEC. UEC agreed the cost in principle, but asked for a breakdown of costs to see what the quote includes. Action: VPWC

- c) 4 out of 6 Sabbs
 - All Sabbs agreed to attend the event. If there is no money available in the WelcomeFest budget, Sabbs agreed to share the cost of prizes between the six zones.

14. Next Formal Meeting
Tuesday 19 January 2016



Your Union

UEC REPORT - WEEK ENDING 4 DECEMBER 2015

This report should be completed each Friday and emailed to Sally/Emily together with any papers for the meeting

NAME: Chubike Chuby Okide	
I d like to thank	*Matt and Kathy for making sure I took a day off work.
Things I m proud of	<p>Keeping my cool and focus.</p> <p>Being able to get a lot of tasks done.</p> <p>Going to be a boxing night announcer.</p> <p>A new name for my accessibility campaign.</p>
General updates	<p>*Will be the announcer for Hull University amateur boxing club fight night on Tuesday.</p> <p>*Along with our CEO, Membership Services Director, VP Welfare & Community and Research & Campaigns Co-ordinator, we will be looking to update the HUU equality and diversity policy.</p>
Update on my objectives	<p>*The next President's pick of the month is happening this month it still undecided yet but will keep everyone updated when it happens.</p> <p>* My accessibility campaign has been given a new name 'Action for Access'. The next day in a wheelchair will be Friday 11th December.</p> <p>*The first faith forum has been moved to semester 2.</p> <p>* Info leaflets have been printed and ready for the next Sabb sofa.</p>
I need support with	<p>Getting through the week.</p> <p>Getting ready for Trustee board.</p> <p>Staying positive.</p>

ENGAGEMENT BREAKDOWN

Week ending	Total hours worked this week (max 40 hrs pw)	Hrs spent engaging with members (ie time spent face to face with students)	Type of engagement (description)	Engagement hrs as % of total hrs worked
4/12/2015	38 hrs	8hrs	*Various topics	21%



UEC REPORT – WEEK ENDING 4 December 2015

This report should be completed each Friday and emailed to Sally/Emily together with any papers for the meeting

NAME: Matt Evans	
I d like to thank...	<p>Jacob Zobkiw (Education Co-ordinator) – For all his enthusiasm and willingness to get stuck in to HUU activity in his first week!</p> <p>The Volunteers in the Zone who came to Union Council in Scarborough. While not many people turned up, there were still meaningful and productive discussions had.</p>
Things I m proud of...	Having my first meeting as a full member of the Library & Learning Innovation Senior Management Group – very productive and managed to be there for the decision to make high demand collection 24hr loan resources available for 48hrs to all students with a registered disability or learning difference.
General updates...	<p>After HER finished, I thought it would quieten down, but I think I must have done something to annoy the calendar gods in a previous life... Liz Pearce (Director of Membership Services) and Rachel Kirby (Marketing & Comms Manager) have been heavily involved in both the operational side and the strategic side of the NSS 2016 Campaign.</p> <p>After meeting with several students over the past few weeks, it is apparent that lectures lasting until 6:15pm is a problem for students with children or those with care responsibilities. I will be working with Alan Speight (PVC Education) to look at how to address this.</p> <p>I have also initiated a speed up with a University Social Media policy after specific issues in the Computer Science department, but more generally across the campus. I will be working with PVC Education, University Registrar, and HUU President to write a University policy on the student and staff use of social media.</p> <p>I am the co-owner of a project within Learning Enhancement and Academic Practice (LEAP) looking at the long term implementation of the Academic Support Tuition policy. We have agreed to employ 5 student interns to work on the implementation project, this is looking at a new approach to partnership working.</p>
Update on my objectives...	I had a really productive marketing meeting this week where we mapped out everything for the feedback campaign for semester 2, and scoped out when and where will be best to engage students in the campaign and in the Student Led Teaching Awards.
I need support with...	Knowing when other Sabbs are going to be around the office to help with different projects – keeping calendars up to date would be amazingly helpful please!

ENGAGEMENT BREAKDOWN

Week ending	Total hours worked this week	Hrs spent engaging with members	Type of engagement (description)	Engagement hrs as %
04.12.15				