

WELFARE & COMMUNITY OFFICER (Student Officer and Trustee)

Hull University Union.

HUU is a charity, helping students during their time at university to create change, gain new skills, access help and support when needed and – most importantly – have a great time! All of the profit we generate through our commercial services goes straight back into the student experience here.

Our mission statement is to enhance the lives of every person studying at the University of Hull by:

- Bringing you together;
- Offering you opportunities to develop;
- Representing and empowering you to make change.

HUU is run by students for students to ensure students studying at the University of Hull gain valuable life skills as well as the best education possible – and you can be a part of this.

Core Purpose.

The Welfare & Community Officer is a Principal Officer of the Union; a Trustee of HUU and a voting member of the Union Executive Committee. The Welfare & Community Officer is responsible for the policy, co-ordination and organisation of HUU's liberation groups, student housing, LINKS and other relevant campaigns. The Welfare & Community Officer is head of the Welfare & Community Zone and is to liaise with its officers on a regular basis.

Description of Specific Duties.

In representing HUU's members the Welfare & Community Officer shall regularly report on progress through media with particular emphasis on the successes achieved for both individual and groups of students.

Particular duties shall include:

- Represent students on welfare- and community-related issues;
- Engage with students on a regular basis;
- Be a member of a Faculty Board and represent students from that Faculty on all academic and non-academic issues in liaison with the respective Faculty Rep and Education Officer;
- Support part-time Officers and fellow Student Officers with their projects;
- Contribute to training of student volunteers and part-time elected officers;
- Ensure that the Welfare & Community zone budget is not exceeded;
- Monitor and review HUU's Equality & Diversity policy;

- Promote and campaign for equal opportunities within the University, HUU and the wider community;
- Liaise with national, regional and local organisations on issues of equality and student welfare;
- Work actively with local and regional bodies on matters affecting student health;
- Lobby and campaign to ensure sufficient provision is available for student general, sexual and mental health;
- Represent HUU to local community organisations and ensure student representation at relevant community meetings;
- Consult with the student body on community issues that affect students with reference to changes that could impact upon them;
- Represent students on issues of safety, crime and housing both within the University and the local community;
- Run campaigns on student issues and assist in campaigns that other officers may be running;
- Work with the University Student Wellbeing Learning and Welfare Support on all relevant issues;
- Liaise with relevant HUU staff on issues affecting the student body.

Further particulars.

Hours of work: Variable, evenings and weekend work required in addition to core office hours.

Remuneration: £18,070 p.a.

Essential personal qualities.

- Committed to student democracy and representation
- Strong team working skills
- Leadership skills
- Dedication
- Flexibility
- Excellent verbal communicator
- Able to quickly master complex issues
- Responsiveness
- Able to handle confidential information

Benefits.

- Help shape the future for students at HUU
- Develop your communication, organisational, event planning, teamwork and leadership skills
- Additional training to develop your skills
- Regular 1-2-1s with your personal mentor and support from HUU staff
- Building relationships with university members of staff and members from the local community

- Training and handover from 18 June – 29 June 2018 before you take office on Friday, 29 June 2018