

SPORTS OFFICER

(Student Officer and Trustee)

Hull University Union.

HUU is a charity, helping students during their time at university to create change, gain new skills, access help and support when needed and – most importantly – have a great time! All of the profit we generate through our commercial services goes straight back into the student experience here.

Our mission statement is to enhance the lives of every person studying at the University of Hull by:

- Bringing you together;
- Offering you opportunities to develop;
- Representing and empowering you to make change.

HUU is run by students for students to ensure students studying at the University of Hull gain valuable life skills as well as the best education possible – and you can be a part of this.

Core Purpose.

The Sports Officer is a Principal Officer of the Union; a Trustee of HUU and a voting member of the Union Executive Committee. The Sports Officer is the President of the Athletic Union. The Sports Officer is responsible for the management, provision and representation of Sport at University of Hull Union. The Sports Officer is head of the Sport Zone and is to liaise with its officers on a regular basis.

Description of Specific Duties.

In representing HUU's members the Sports Officer regularly reports on progress through media with particular emphasis on the successes achieved for both individual and groups of students.

Particular duties include:

- Represent students on sports-related issues;
- Engage with students on a regular basis;
- Be a member of a Faculty Board and represent students from that Faculty on all academic and non-academic issues in liaison with the respective Faculty Rep and Education Officer;
- Support part-time Officers and fellow Student Officers with their projects;

- Run campaigns on student issues and assist in campaigns that other officers may be running;
- Ensure that the Sports zone budget is not exceeded;
- Liaise with the Sports Centre on a regular basis;
- Contribute to training of student volunteers and part-time elected officers;
- Organise AU Council;
- Work with the AU Executive committee in organising Varsity, AU Ball and the annual Trophy Presentation;
- Ensure the safety and legality of all AU activities;
- Ensure HUU holds all the insurance policies required by the AU;
- Publicise the AU both within the student body and the wider community;
- Liaise with relevant HUU staff on issues affecting the student body.

Further particulars.

Hours of work: Variable, evenings and weekend work required in addition to core office hours.

Remuneration: £18,070 p.a.

Essential personal qualities.

- Committed to student democracy, representation and sports
- Strong team working skills
- Leadership skills
- Dedication
- Flexibility
- Excellent verbal communicator
- Able to quickly master complex issues
- Responsiveness
- Able to handle confidential information

Benefits.

- Help shape the future for students at HUU
- Develop your communication, organisational, event planning, teamwork and leadership skills
- Additional training to develop your skills
- Regular 1-2-1s with your personal mentor and support from HUU staff
- Building relationships with university members of staff
- Training and handover from 18 June – 29 June 2018 before you take office on Friday, 29 June 2018