

## School Representative

### Aim

The School Rep will aim to support course reps within their particular subject group and assist in the enhancement of academic practices by providing crucial feedback to the Faculty Rep and University.

### Key Responsibilities

Please note this is in addition to the duties of a course rep.

- Attend HUU School Rep training
- Attend and chair SSCs (4 per year)
- Attend the relevant Programme Board of Study throughout the year
- Organise, listen to, provide information for, and support Course Reps in their role
- Build a strong relationship with School staff, HUU, and the Faculty Rep, acting as a channel of communication between these groups and Course Reps
- Lead or assist with any academic student-led initiatives within the School
- Be a visible presence within the subject group (Social media/notice boards etc.)
- Contribute and assist in campaigns led by HUU

### Useful Skills or characteristics

- Passion for your School and improving the quality of education
- Desire to learn and listen to a variety of opinions
- Initiative, creativity and leadership
- Effective time-management

### Skills you can expect to learn and develop

- Develop transferrable employability skills such as chairmanship, people management, event organisation and networking, both with staff and students
- Be part of a dynamic and engaged team
- Improve academic standards and the teaching you experience at School level
- Influence University policy and decision making
- Receive one-to-one support from your Faculty Rep, the Vice-President Education and Education Co-ordinator
- Receive a School Rep badge and other items denoting the position of School Rep
- Be eligible for HUU's "School Rep of the Year" award at the annual HUU Awards

## Expected Time Commitment

On average you will spend between 4-6 hours a week on this role. Some weeks will be more demanding than others.

## Further questions

Please email the responsible Student Officer, Matt Thorneycroft on [M.Thorneycroft@hull.ac.uk](mailto:M.Thorneycroft@hull.ac.uk) if you have any questions about the role.