



# UNION COUNCIL MOTION

## Title of motion:

Motion to create Scrutiny Panels.

## HUU Notes:

Currently Presidents submit reports to Union Council to be scrutinised.

## HUU Believes:

Reports are often taken as read, and when they are few questions are asked, and little feedback is given to Presidents.

In situations where Presidents do read out their reports, scrutinising can take over an hour, prolonging Union Council. When Union Council lasts too long:

- Worse decisions are made by the end of the meeting, as people just want it to finish.
- Non-elected students who come to Union Council are put off by its length, and often leave half way through, never to return.

## HUU Resolves:

That Union Council should delegate the task of scrutinising Presidents to a “Scrutiny Panel”, as outlined by the following Standing Orders:

## STANDING ORDER GOVERNING SCRUTINY PANEL MEETINGS

### INTRODUCTION

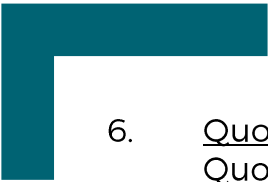
1. Interpretation  
These Standing Orders shall at all times be subject to the provisions of the Articles and Bye Laws and shall be read in conjunction therewith.
2. Amendments  
These Standing Orders shall be amended from time to time by Union Council, or the board of trustees.

### ADMINISTRATIVE ARRANGEMENTS FOR A MEETING

3. Convening a Meeting  
Meetings shall take place once per month, and will be convened by the Chair. They should take place no less than two weeks prior to Union Council.
4. Submissions of Reports  
Reports from Presidents should be submitted four clear working days before the meeting. They will then be circulated to all councillors of scrutiny, and uploaded to the Union website, two clear working days before the meeting.

### ATTENDANCE

5. Attendance  
The following shall be present at these meetings:
  - a) The chair of Union Council, or in their absence the deputy chair, who will be responsible for chairing the meetings.
  - b) A member of HUU staff who will act as an aid to the chair.
  - c) One councillor of scrutiny from each zone, or a temporary councillor of scrutiny as outlined in the Standing Orders for each Zone.
  - d) The President being scrutinised.
  - e) Optional: an accompanying President of the aforementioned President's choosing.
  - f) Anyone who is a member of, or a member of staff at Hull University Union.



6. Quorum

Quoracy of this meeting is 50% + 1 of councillors of scrutiny.

CONDUCT OF MEETING


7. Order of Scrutinising

Presidents shall be scrutinised in the following order: President of HUU, President of Activities, President of Education, President of Sports, President of Inclusivity and Diversity, unless a different order is agreed by the Chair prior to the meeting.

8. Procedure of Meeting

Each President shall be scrutinised via the following procedure:

- a) The President and Councillors of Scrutiny will go through the report of the President being together. Councillors of Scrutiny should take this opportunity to ask questions relevant to the report and the President's activities. This should last no more than fifteen minutes.
- b) The President being scrutinised will then leave the room. The accompanying President, if one of present, will stay in the room to provide context or answer further questions.
- c) The Councillors of Scrutiny will then have a brief discussion about the report and discussion they had with the President being scrutinised.
- d) After this conversation, they'll score the President on each area of their report. If they each have a different score then they'll have a brief discussion to try and come to a consensus. If no consensus can be reached quickly, an average of their scores will be taken. It will be the Chair's responsibility to decide when a vote should be taken. This should last no more than ten minutes.
- e) The Chair's aid will note down these scores, as well as any feedback the scrutiny councillors have, on a feedback document that is to be given to the President the next day.
- f) After all this the next President, and corresponding accompanying President, will enter the room and the process will begin again until all Presidents have completed this process.
- g) Presidents can comment on the feedback given to them, comments may include; what steps they're going to take to



improve over the next month, reasons why particular score may be low, or if they disagree with a score given to them.


#### OVERSIGHT BY UNION COUNCIL

9. Reporting to Union Council

All minutes and feedback forms will be submitted to Union Council for review.

10. Nullification

Union Council may nullify a report given by the Scrutiny Panel, as outlined in paragraph 25. I) of Standing Order 8003.



Amend the following Bye-Laws and Standing Orders:

Indicate additions to existing paragraphs.

Indicate where a paragraph has been completely changed.

Bye-Laws:

65. Role In addition to authority set out in the Articles, the role of Council will be to:
- a) Scrutinise the performance and conduct of Sabbatical Trustees, the Union Executive Committee, Zone committees and their individual chairs and all student positions elected to Council. Council will normally delegate the scrutiny of full-time officers to the "Scrutiny Panel", but may recall that power at any time.

Union Council:

Existing:

21. Section 3 - Minutes

Minutes shall normally be noted and ratified by assent, subject to a Procedural Motion to refer a minute back. Questions under 'matters arising' shall be taken at the discretion of the Chairperson.

22. Section 4 - Reports

Reports by members of the Union Executive Committee shall be promulgated on the official Hull University Union website, and reinforced by a verbal report at Council meetings which should not exceed three minutes and be so framed as to bring to the attention of Council matters of importance. Questions shall only be asked if:

- a) it is a question to which a satisfactory answer cannot be obtained privately;
- b) it is a question designed to bring an important matter to the notice Council.

Written questions may also be submitted either for inclusion on the agenda or alternatively may be handed to the Chairperson before the start of the meeting. Written questions shall take precedence over oral questions, which shall be limited to one minute. Any supplementary questions either written or oral, shall not exceed two, and shall also be limited to one minute duration. Reports shall normally be accepted by assent, unless on a 'point of order' the matter is put to the vote.



Proposed:

21. Section 3 - Minutes and Reports

Minutes and reports from the previous Union Council, Scrutiny Panel, and Zone meetings shall normally be noted and ratified by assent, subject to a Procedural Motion. Questions under 'matters arising' shall be taken at the discretion of the Chairperson.

Minutes and reports shall be presented in the following order:

- i) Minutes from previous Union Council.
- ii) Minutes and reports from the most recent Scrutiny Panel meeting.
- iii) Minutes from the previous Zone meeting of all Zones.

Remove "Section 4 - Reports".

27. Procedural Motions Procedural Motions, as detailed below, may be proposed by any member of Council as a 'point of order'. Such motions require a proposer and seconder unless otherwise stated. Where two or more Procedural Motions are proposed, they shall be debated in accordance with the following order of precedence.

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- l) A motion that Union Council assume the powers of scrutiny. This must happen on a President by President basis. If the motion passes, the verdict given by the Scrutiny Panel on that particular President will be nullified, and the Council may scrutinise the President as they see fit. This nullification will only be valid for the Scrutiny Panel directly proceeding that Union Council, and following Scrutiny Panels will be unaffected, unless Council decides to nullify their verdict again. This point of order must be raised during paragraph 22 of the meeting, and only needs a simple majority to pass.

Zone Meetings:

5. Councillors of Scrutiny

a) Responsibilities

The councillors of Scrutiny are to:

- i. Ensure that all members of the Zone are following their strategy objectives;
- ii. Ensure that all areas of the Zone are within budget;
- iii. Assist if required in tasks and objectives the Zone is undertaking.



b) Temporary Councillors of Scrutiny

i) Description

If this is last zone meeting before the next Scrutiny Panel meeting, and no dedicated councillors of Scrutiny have been elected to this Zone via the main elections in March, the by-elections, or by being co-opted in, then the Zone must vote for one of it's members to act as a temporary Councillor of Scrutiny for the next Scrutiny Panel meeting. They will assume all the rights and responsibilities of a normal Councillor of Scrutiny for the following Scrutiny Panel meeting, but have no additional rights and responsibilities outside of it.

ii) Election

Anyone who wishes to be a temporary Councillor of Scrutiny must make themselves known when the chair asks. If the Chair of the Zone wishes to stand, then the President attending the Zone meeting will take over as Chair until the election is over. Each Candidate will have to opportunity to give a one minute speech as to why the other members of the Zone should vote for them. After each candidate has given their speech, the voting members of the Zone (including the candidates) will vote for their preferred candidate.

**Proposer:** Daniel Ingram, Councillor of Scrutiny for Governance and Chair of governance zone.

**Seconder:**

Dan Bill, Councillor of Scrutiny and Chair Sports Zone, Secretary Governance Zone.

Marc Brooke, Mature Students Officer.

Osaro Otobo, President of the Students' Union.