

Hull University Union - Independent Student Activities

Your activity/event will be regarded as independent if:

1. You are a Hull University Union affiliated group organising an event or activity on or off campus that it is not approved through the usual approval processes for trips, events and /or external speakers, but you do intend to carry on with your activity/event.
2. You are a Hull University Union affiliated group organising an event or activity on or off campus that it is not approved because you did not submit the event/activity for approval within the timescales specified by Hull University Union, or you did not provide the correct or adequate information for the event to be approved within the specified timescales which are:
 - i. External Speakers (Fully completed applications must be received 2 weeks before the date of the event or activity)
 - ii. External Speakers (known to be controversial) (Fully completed applications must be received 4 weeks before the date of the event or activity)
 - iii. Trip Pack – UK Trips (Fully completed applications must be received 1 week before the date of the trip or activity)
 - iv. Trip Pack – Trips Abroad (Fully completed applications must be received 4 weeks before the date of the trip or activity)
3. You are a Hull University Union affiliated group choosing to organise your event/activity independently of the Students' Union.

If any of the above applies then you as individuals must expect to be held legally and financially responsible for all aspects of the organisation and delivery of the event/activity/trip.

****Please note that permission to use the Hull University logo and Hull University Students' Union logo for publicity and all other purposes must be requested and authorised for ALL events and activities, both approved and independent****

YOU ARE STRONGLY ADVISED TO READ THE FOLLOWING SECTIONS FOR ADVICE AND INFORMATION.

This information is intended to ensure that you are aware of the extent of your responsibilities, including restrictions, legal matters and suggested good practice. It is not an exhaustive list, nor is it intended to be regarded as legal advice.

Please note also that if your activity/event is being run independently you will not be entitled to access Students' Union staff support in relation to this activity or event. You will not be able to access funds from your bank account, you will not be covered by the usual students' union insurance and you cannot promote the event to students as being part of your activity as an affiliate of Hull University Union.

STATEMENT RELATING TO INDEPENDENT EVENTS

- You must make it clear to students participating in your event/activity that you are working independently of the University of Hull and Hull University Union.
- You must not claim, or imply, that your event/activity is recognised or endorsed by the University of Hull or Hull University Union.
- Participants must be made aware that they are not covered by any Hull University Union insurance when taking part in independent events.
- Your independent events and activities are not covered by Hull University Union Public Liability Insurance.
- If requested by the University or Students' Union, you must display the following disclaimer on all publicity, social media and at the event itself:

"This activity/event is being organised independently of, and not officially recognised by, the University of Hull or Hull University Union. Neither organisation is associated with the activity / event and will not be held responsible for any acts or omissions which cause harm, injury or financial loss to any persons."

- Any concerns or complaints relating to an independent student group or its activities, received by the University of Hull or Hull University Union, may be considered in accordance with relevant University or Students' Union governance procedures e.g. discipline, safeguarding, equality and diversity, zero tolerance etc.