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| **Risk Assessment** |
| Department***Hull University Students Union*** | Name of person reviewing | Area of department reviewing  |
| Activity***Sports/Society Meetings and Sport/Society Socials and Travel*** | *Date of current Assessment to be reviewed* |
| People at Risk: ***Participants, Members of the public*** | Additional Information***HUU encourages responsible drinking, and it is expected that Societys and their Executives uphold and endorse this in their own activities*** |
| **Risk Evaluation** |
| What is the Hazard | How might someone be harmed | Rating | Existing Control Measures | Residual Rating | What further controls are required | Action by |
| Traffic, public roads  | * Participants being hit by a moving vehicle whilst crossing the road
 | Medium | * When escorting participants to and from locations Society Executives will instruct participants to cross roads at safe locations with clear lines of sight
 | Low | None |  |
| Traffic collision : mini-bus/car/coach/taxi hitting another vehicle | * Participants or passengers of the other vehicle being injured through road traffic collision whilst in motion or stationary
 | Medium | * All drivers are licensed and insured
* All passengers wear seatbelts
* Only used licensed taxis
 | Low | None |  |
| Slips, trips, falls  | * Participants slipping/tripping/falling on loose or broken surfaces
* Participants slipping/tripping/falling due to inappropriate footwear
 | Low | * Participants will be advised if the surface of the location of the activity is loose or broken, and these areas will be avoided
* Participants will be advised if they are wearing inappropriate footwear, and will be given the opportunity to change their footwear if required
 | Low | None |  |
| Fire in meeting or social venue | * Participants are burnt due to heat and flame
* Participants are injured through smoke inhalation
 | Medium | * Only reputable venues are to be used
* Venues found to be unsafe or with insufficient fire procedures will be refused and not entered by the Society Executive and members
* All participants will be advised to follow the venues fire evacuation procedure in the event of a fire
 | Low | None |  |
| Injury from venue – unsafe venue | * Participants are injured due to poor maintenance of venue
* Participants are injured due to unsafe conditions in venue
 | Low | * Only reputable venues are to be used
* If venue is found to be unsafe or in disrepair the venue will be refused and not entered by the Society Executive and members
 | Low | None |  |
| Transport(Buses and taxis) | * Participants being injured whilst getting on and off buses (crushing)
* Participants being injured whilst getting in and out of buses and taxis and being hit by a moving vehicle
 | Low | * Participants will only board and leave buses and taxis at designated bus stops or in the case of taxis at a safe location and when the vehicle is completely stationary
 | Low | None |  |
| Socials | * Injury while intoxicated through alcohol consumption (various)
* Injury or loss of property through theft while on social
 | Medium | * If alcohol is to be consumed while on a social a member of the committee will remain sober
* Participants will be advised to be responsible for their own property
* A designated member of the Society Executive will monitor alcohol consumption and potential drunkenness and encourage participants to drink responsibly, and when required advise the venue staff to refuse service to someone deemed to be drunken
* No pressure will be placed on any participant to consume alcohol and this will be enforced by the Society Executive
 | Low | None |  |
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| Name: ................................................................. Title: ……***President***..……............................. Signature:…..........................……………………...... Date:……........................Name: ................................................................. Title: ……***Secretary****..*……............................. Signature:…..........................……………………...... Date:……........................Name: ................................................................. Title: ……***Treasurer****..*……............................. Signature:…..........................……………………...... Date:……........................Name: ................................................................. Title: ………………………............................. Signature:…..........................……………………...... Date:……........................Name: ................................................................. Title: ………………………............................. Signature:…..........................……………………...... Date:……........................Name: ................................................................. Title: ………………………............................. Signature:…..........................……………………...... Date:……........................Name: ................................................................. Title: ………………………............................. Signature:…..........................……………………...... Date:……........................ |