

Education Zone

Monday 15th February 2016, 11:00 – 12:00

(Meeting Room 3, 2nd Floor, SU Building)

1. Welcome & Introduction
2. Apologies

Position	Name	06.11.15	27.11.15	09.12.15	04.02.16	15.02.16
Faculty Co-ordinators						
Faculty of Science & Engineering	Declan Whiting	Red	Green	Red	Green	Green
Faculty of Arts & Social Sciences	Dan Walker *	Yellow	Yellow	Green	Green	Yellow
Hull University Business School	Matt Thorneycroft **	Yellow	Yellow	Green	Green	Green
Faculty of Education	Elizabeth Barraclough	Yellow	Green	Green	Yellow	Red
Faculty of Health & Social Care	Victoria Welborn	Yellow	Yellow	Green	Green	Red
Hull York Medical School	VACANT					
Academic Council Representatives						
Elected at first AC	Kym Cardona	Green	Green	Red	Green	Green
Elected at first AC	Eunice Owusu-Kyereh	Yellow	Red	Red	Red	Red
Part-Time, Postgrad & Mature Students						
Part-Time Students' Officer	Moipone Christina Mokone	Red	Yellow	Red	Green	Red
Postgraduate (Taught) Officer	Robert Champion	Green	Yellow	Red	Yellow	Yellow
Postgraduate (Research) Officer	Mohammad Ali Obaid Al Khaldy	Red	Yellow	Green	Green	Red
Mature Students' Officer	Philip Yelland	Green	Green	Red	Green	Yellow
Councillors for Scrutiny						
Councillor for Scrutiny	Charlotte Constable	Green	Green	Green	Green	Green
Councillor for Scrutiny	Nadia Hassani	Red	Yellow	Red	Red	Green
International Students Association Rep.						
ISA Education Rep	Suzanne Strong	Green	Yellow	Green	Yellow	Green

Absent	Red
Apologies	Yellow
Present	Green

Chair – Matthew Evans (Vice-President Education). Secretary – Jacob Zobkiw (Education Co-ordinator). Also in attendance: Tania Struetzel (Democracy and Governance Co-ordinator).

3. VP Education Update

VPE welcomed the zone and reiterated the importance of the "Shape and Size Review" that was to be discussed in the meeting. Before the action list of last meeting was reviewed, the Education Coordinator reported on the NUS Course Rep Conference that occurred 13/02/16 in Leeds that

was also attended by three course reps, the Hull University Business School Co-ordinator, and the Academic Council Representative. Education Zone was informed that the conference was useful, with opportunities to gain an understanding on the big issues affecting students and the chance to network and meet those in similar roles across the country. After the event, attendees from Hull Union agreed that the conference had helped them appreciate the importance of representation and had inspired them to run for further positions within the student body.

VPE then updated the Zone on the actions from last meeting.

- The Democracy and Governance Coordinator has notified the marketing team of the changes that need to be made to the website.
- All migration to Canvas will occur by September 2016. This arose from a request by the Faculty of Science & Engineering Co-ordinator.
- Academic Council Rep and Education Co-ordinator will liaise this week on sending a message out to course reps. *Update: AC Rep has created a message informing course reps of her role within the Education Zone and her contact details. This was sent out by the Education Co-ordinator on 17/02/16.*
- Democracy and Governance Co-ordinator informed the Zone that NUS delegates cannot be removed from their positions by the Zone.
- Following on from last Zone meeting, more information was given regarding the process for removing a Zone member. VPE informed officers that those with two unexplained absences are viable for a vote of no confidence. VPE stressed that he had discussions with the two officers with the worst attendance record, and also pointed out that the Zone is a democracy. Therefore, all elected officer should scrutinise in an equitable way and are free to have open discussions. One officer was identified by the Zone as having attended no meetings or training. It was suggested a motion of caution should be taken for three others, while a motion of no confidence taken against one of the Academic Council Reps.

Action: The Education Co-ordinator and Democracy and Governance Co-ordinator will meet to discuss the procedures to remove a Zone member. The details of this will then be circulated to the Zone when the minutes are sent out, so members are prepared for next meeting.

VPE continued that the Education Survey has accumulated over 320 responses. The treasure hunt was a success with the maximum number of possible students taking part. The VPE will also present the findings of the SWS 2015 to Senate on 2nd March with the help of the Education Co-ordinator.

4. Update from Officers
 - a) Mature (Sent Apologies)

The Mature Students Officer was absent but sent apologies and an update to the Education Co-ordinator. The Education Co-ordinator reported that the Mature Officer is progressing with the planned survey designed to discover the experience of mature students at both the Union and

University. Questions will enquire into how involved mature students are in activities, societies and sports and how well they feel they are represented and listened to. The survey aims to find out what the University is doing right and how it can improve engagement of mature students.

The Mature Officer is due to meet the Education Co-ordinator and the Research and Campaigns Co-ordinator this week to plan wording of questions and design of survey.

- b) Part-time (Absent)
- c) Postgraduate Taught (Absent)
- d) Postgraduate Research (Absent)
- e) Faculty Co-ordinators

(i) Faculty of Arts and Social Sciences (Sent Apologies)

(ii) Faculty of Health and Social Care (Absent)

(iii) Faculty of Science and Engineering

The Co-ordinator inquired as to the dates of staff Canvas training and the iHull app.

(iv) Hull University Business School

Co-ordinator reported that the Faculty Ball is developing well with two dates (7 April and 16 April) identified as possibilities for the event. The Lindsey Suite has been booked and the theme will be black tie 'Oscars' red carpet with a three course sit-down meal plus the Jazz Band. VPE asked about pricing for tickets and if the Business School is funding the event. Co-ordinator asked to see VPE privately for advice regarding this matter.

Action:

- HUBS Faculty Co-ordinator and VPE to discuss budget for Business School Ball.

Co-ordinator is attending multiple SEERs panels this week (Student Experience Enhancement Review) including a severe 'Level 4' Marketing review which PVC Education is also attending. VPE offered assistance in preparation and handling the situation to the Co-ordinator. So far they panels have gone well for the Co-ordinator, who has learned a lot about the best practices which can be disseminated.

f) Academic Council Reps

The Academic Council Rep has been inquiring into the operations of procedure and how the Zone is governed. She is happy that everything she wanted discussed has been mentioned and she is clear on her action plan this week.

g) ISA Rep

Nothing to report for this meeting.

h) Councillor for Scrutiny

Councillor expressed the need for a budget meeting with VPE.

Action

- VPE to arrange for a budgeting meeting with Councillor for Scrutiny.

5. Shape and Size Review

VPE explained how the vital structural changes being implemented by the University will affect staff and students, in addition to the Union. The organisation of the Faculties is being reworked, with only four remaining in September. VPE presented a diagram of this and explained the new system, with each Faculty containing three Schools, apart from one which will have two Schools. VPE assured the Zone that this would not affect the experience of students much, and their degrees would not change; neither would the standards of degrees or the face-to-face interaction with the relevant staff. It could affect staff, however, with redundancies a possibility.

The restructuring has a knock-on effect on Faculty Co-ordinator positions because representation needs to reflect the University system. Consequently, elections for these positions will take place in October. VPE said that the changes should be treated as a positive opportunity for the Union to examine how it represents students. For instance, Zone meetings across the Union should be treated as representative bodies and not operate within a silo. Representative bodies, such as LGBT, should not just be confined to liaising with the VP Welfare but have opportunities to discuss matter with all VPs. International students are often placed in the category of 'activities', as if they should always have fun, but they also want to be represented, so there should be measures in place to restructure the governance of the Union. VPE also explained his vision into how students can take ownership of their course and how best to represent them on academic lines. School reps would deal with operational matters plus learning and teaching while Faculty reps would work in a more strategic sense.

Academic Council Representative: Can you tell me how course reps will fit into this system?

VPE: There will be three courses to a subject group. Reps will be elected in the same way and serve the same function.

VPE elaborated on the Shape and Size review and explained the new tracking template for SSCs implemented by the Union in the summer. This will take time to become standardised within departments, but the hope is that a clear and concise action list from SSCs will be evident. VPE explained that the University needs to act now or it will be on the back foot and that the changes are entirely necessary. VPE encouraged the Zone to send questions regarding this issue which will then be sent to the registrar.

Action:

- Zone to send questions to VPE if they are unsure or have concerns with any of the changes being implemented as a result of the Shape and Size review.

6. AOB

- Education Co-ordinator informed officers that they will be expected to attend the shortlisting of the SLTAs on 7th March, 5:30 in the Union. The room is yet to be organised.
- On the 25th February there will be a presentation and celebration of the QAA HER outcomes report. Those who attended meetings are invited to come along on 25th February.

Next meeting is Tuesday 5th April at 10:00 in Meeting Room 3, Hull Union.