

**Education Zone
Monday 7th November 18:30**

Position	Name	07.11.16
Faculty Representatives		
Faculty of Science & Engineering	Steven Storey	
Faculty of Arts, Cultures & Education	Emma Heseltine	
Faculty of Business, Law & Politics	Charlie Banks	
Faculty of Business, Law & Politics	Theodoros Stylianou	
Faculty of Health & Social Care	Victoria Welborn	
Hull York Medical School	VACANT	N/A
Forum Reps		
Elected at first CRF	Lisa George	N/A
Elected at first CRF	Carla Busuttil	N/A
Part-Time Officers		
Part-Time Students' Officer	VACANT	N/A
Postgraduate (Taught) Officer	Dean Adamson	
Postgraduate (Research) Officer	Rebecca Devine	
Mature Students' Officer	Michael Fox (Chair)	
International Students' Officer	Qiwen Wu	
Councillors for Scrutiny		
Councillor for Scrutiny	Ben Howard	
Councillor for Scrutiny	VACANT	N/A

Absent	
Apologies	
Present	

In attendance: Jacob Zobkiw (Education Co-ordinator).

2. Minutes

VP Education welcomed members, explained the Education Zone and what it does, matters arising, and previous minutes.

Election for zone chair took place, with the Mature Students' Officer elected. The secretary was not elected; EC took minutes for this meeting.

3. (a) VP Education Update

VPE gave an update of his activities. He chaired the first ever Course Rep Forum, and has recruited over 300 Course Reps. Of those who were Course Reps at the time, over 80% were trained by EC and VPE trained all Faculty Reps. VPE is working on online training modules for reps and a Course Rep Forum webinar.

VPE asked the Zone of any skills that might be needed by reps and part-time officers. CoS answered that reps in the CR Forum came up with good ideas. VPE said that communication was one of his

priorities for the year, which is why he will organise the first ever Feedback Fair. CoS asked how often this will be? Once a semester, with the first happening on 8th December.

VPE explained his second and third objective, being the utilisation of technology and Peer Mentoring. FBLP rep asked whether Peer Mentoring would replace PASS? VPE replied affirmatively.

(b) Faculty Reps Report

(i) Faculty of Business, Law and Politics

CB talked about his 3 objectives which are ASTs, improving digital communication, and sharing best practice within subjects and Schools. He is also looking at ways in which we can involve students more with the University and Union.

TS talked about his 3 clear objectives. With experience of being a Course Rep, TS wants to look at ways in which he can create awareness of what Course Reps do and who they are. He suggested using Canvas and adding reps to their modules. He wants to encourage Course Reps to use their badges and work with staff to improve awareness. His second objective is to communicate to students changes that have happened at the University such as Faculty Hubs. VPE interjected to explain to the rest of the Zone the concept of Faculty Hubs. The final objective for TS was physical communication in the library – some library issues remain unheard.

CoS suggested that the FBLE Reps work together, as communication – both digital and in person – seem to be big themes for both.

(ii) Faculty of Science and Engineering

SS also told the Zone of his three objectives for the year. First, is to make sure as many academics are using Panopto on Canvas. Second, to monitor the effectiveness of Faculty hubs and to work with Course Reps on this. Third, is to share and implement best practice within subjects and schools. SS said he had helped to sort Chemistry module handbooks after liaising with Liz Pearson, and has also been working on making reading lists available to all students in FSE. SS has also been looking at the effectiveness of demonstrators, particularly the way PhD students communicate to level 4 students. SS has contacted LEAP to make sure they are being trained properly.

(iii) Faculty of Arts, Cultures and Education

EH was absent, though apologies were noted.

(iv) Faculty of Health and Social Care

VW was absent, though apologies were noted.

(c) Report by Part-Time student officer

Part-Time student officer still to be elected.

(d) Report by Mature Students' Officer

Mature Students' Officer will work on changing the perception of mature students, with a 'You're as old as you feel' campaign. The aim is to create a welcoming social and learning environment for mature students and to work with the University to define what a mature student is. The officer is looking into CV workshops and to build upon the good work by his predecessor.

(e) Report by **Postgraduate Research Officer**

PGR officer will work on solving the lack of teaching opportunities for PhD students at the university. There is an aim to create a postgraduate social culture and to set up a Postgraduate Forum wherein postgraduate issues can be discussed.

(f) Report by **Postgraduate Taught Officer**

DA was absent without apologies.

(g) Report by **Councillors for Scrutiny**

CoS wants to see the Education budget. He has also been in talks with the Democracy and Governance Co-ordinator regarding the role and training.

(h) Report by **International Students' Officer**

ISO wants to create awareness among international students of the changes taking place at the University – especially the 800 Chinese students at the institute. This community is frustrated as most students have no idea how to use the library system. There seems to be no one to go to. Another concern is the holiday period in each semester, as often international students do not have enough money to go home. It would be good to put events on for these students.

4. Proposals for Action

- Mature Students' Officer to look at the Student Written Submission, particularly section 1, looking at the experience of mature students.
- Mature Students' Officer to liaise with Tracey I'Anson, SEO working on the experience of mature students.
- EC to send out the procedure of no confidence to members.
- VPE to send officer objectives to CoS.
- PGR Officer to devise terms for a Postgraduate forum.
- ISO to contact the International Office and work with the staff.

Next meeting will be 18:30-19:30 21st November 2016. Location TBA.