

Role Description: Course Rep Leader

Course Rep Leaders represent students at a subject/academic unit level and are responsible for leading and motivating a team of Course Reps within their subject area. They meet with Course Reps to find out key issues and good practice, and then relay this information to Faculty Reps and University staff at subject level. Course Rep Leaders act as a vital bridge between Course Reps, Faculty Reps and University staff to help drive forward improvements in academic practices.

If you have a passion for your subject and for improving the quality of your education, becoming a Course Rep Leader is a great way to develop leadership skills, receive further training, and take on more responsibility for sharing student feedback with the University and Students' Union.

Aim:

Course Rep Leaders will support Course Reps within their particular Subject and assist in the enhancement of academic practices by providing crucial feedback to the Faculty Rep and University. Course Rep Leaders will represent the student voice within their Subject.

A core part of this role is chairing two Student-Staff Forums per trimester. You will receive training from Hull University Union and be supported by a member of academic staff in this aspect of the role.

Key Responsibilities:

- Complete Hull University Union Course Rep Leader training
- Represent the views of students within their subject
- Chair relevant Student-Staff Forums throughout the year (usually 2 per trimester)
- Attend Education Zone Open Meetings (5 per year)
- Listen to, provide information for, and support Course Reps in their role
- Build strong relationships with subject staff, Hull University Union, and the Faculty Rep acting as a bridge between these groups and Course Reps
- Lead or assist with any academic student-led initiatives within the Subject
- Be a visible presence in your role (Social media/notice boards etc.)
- Contribute and assist in campaigns led by Hull University Union
- Campaign on educational issues.

Skills and Experience you can use and develop:

- Leadership
- Communication skills
- Networking with academic staff
- Confidence
- Lobbying the University for change
- Problem-solving
- Research and evaluation
- Effective time management
- Organisational skills

Benefits:

- Develop transferable employability skills such as chairmanship, people management, event organisation and networking, both with staff and students
- Be part of a dynamic and engaged team
- Improve academic standards and the teaching you experience at Subject level
- Influence University policy and decision making
- Receive one-to-one support from your Faculty Rep, the President of Education and Education Co-ordinator
- Be eligible for HUU's "Course Rep Leader of the Year" award at the annual HUU Awards

Expected Time Commitment:

On average, we hope that you will spend between 4-6 hours a week on this role. Some weeks will be more demanding than others.

How to Become a Course Rep Leader:

This role will be an elected position in the 2019/20 academic year. If you think you would be a good candidate for this role you can nominate yourself for the October by-elections when nominations open in September.

For further enquiries, please contact hUU-representation@hull.ac.uk