



# HULL UNIVERSITY **STUDENTS'** UNION BY-ELECTION RULES AND REGULATIONS OCTOBER 2020

IN LIGHT OF THE CURRENT CORONAVIRUS CRISIS THESE RULES ARE SUBJECT TO CHANGE, TO ENSURE THEY ARE IN LINE WITH THE MOST RECENT GOVERNMENT INSTRUCTIONS AT ALL TIMES.

## SECTION 1. CAMPAIGNING

1.1 *Definition.* Campaigning is understood as any activity or action that is used to promote the candidate.

### 1.2 *Campaign Teams.*

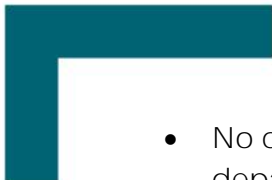
- Candidates' campaign team members are anyone who distributes publicity or campaign material or actively encourages other students to vote for a candidate.
- Candidates are responsible for the conduct of their campaign team
- Candidates are responsible for briefing their campaign team on the rules
- Campaign team members must be full members of Hull University Students' Union
- In the event of a breach by a campaign member, candidates must be able to evidence that they have taken all reasonable steps to inform them of the election rules. The campaign member who has breached the rules will be required to leave the campaign team.

1.3 *Timing.* Candidates must not campaign before 2pm on Friday 2<sup>nd</sup> October 2020.

1.4 *Liability.* Candidates are liable for their campaign and publicity. Candidates must not bring Hull University Students' Union or the University of Hull into disrepute. During the election period all HUSU and University of Hull policies must be adhered to by candidates.

### 1.5 *Campaigning Online:*

- Campaigning online is subject to the same rules as any other campaigning activity

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- No candidate or member of a campaign team may use any society, departmental, or any other mailing list to harvest email addresses, phone numbers, or any other data for campaign purposes
  - Candidates and campaign team members can use existing closed groups on social media for campaigning purposes
  - Candidates can use their personal social media accounts for campaigning

1.6 *Unfair advantages prohibited.* Candidates may not use any campaign material which is unavailable to the other candidates and gives them an unfair advantage. No candidate may use any position of responsibility (e.g. society positions) to actively advertise their campaign.

1.7 *Location.* Campaigning online is encouraged. In line with current government guidance as of 14<sup>th</sup> September 2020, any physical (face to face) campaigning must be conducted in groups of students no larger than six at a time and must be socially distanced with at least 2m between one another, or 1m+ where face coverings are worn. All University of Hull and Hull University Students' Union rules and policies concerning health and safety must be adhered to at all times.

1.8 *Neutrality.* All Hull University Students' Union employees (including the President team) and volunteers must remain neutral throughout the elections period whilst performing their duties. This includes student staff whilst on shift, student volunteers when acting in an official capacity and the President team. Societies, Sports Clubs and Standing Committees can endorse candidates as long as candidates are not involved in the decision-making, and that the decision to endorse is minuted by committee members.

## SECTION 2. PUBLICITY

2.1 *Definition.* Any material that is used to promote a candidate is understood as publicity.

2.2 *Budget.* All purchases related to publicity material need to be recorded and counted towards each candidate's budget. Part-time officer candidates may spend up to a maximum of £15 on digital publicity, e.g. social media boosted posts. To help keep the by-elections Covid-safe, no printed materials such as flyers are permitted. The budget allocated to each candidate may only be used for publicity for that candidate. Failure to record all expenses or to keep within the budget will result in disqualification of the candidate.

2.3 *Reimbursement.* All candidates are entitled to a reimbursement of their full expenses. All candidates must declare all their expenses, with accompanying receipts, by email to the Returning Officer team before 13:00 on Friday 9<sup>th</sup> October 2020.

2.4 *Sponsorship and third party endorsement prohibited.* No sponsorship or third party endorsements is allowed on any publicity or campaign material.



## SECTION 3. DISCIPLINARY ACTION

3.1 *Disciplinary action.* If anyone is found to be bullying, harassing or threatening another student, they will be disqualified as a candidate and will be subject to disciplinary action and may be referred to the university for further action.

The Returning Officer Team  
September 2020

## APPENDIX 1: POSITIONS ELECTED

### *Part-time Officers*

#### **Union Development Zone**

- Councillors for Scrutiny (2 positions available)

#### **Inclusivity & Diversity Zone**

- Councillors for Scrutiny (1 position available)

#### **Education Zone**

- HYMS Students Officer \*\*
- Part-Time Students Officer \*\*
- Postgraduate Taught Students Officer \*\*
- Foundation Students Officer \*\*
- Councillors for Scrutiny (2 positions available)

#### **Activities Zone**

- HYMS Societies Representative \*\*
- Councillors for Scrutiny (2 positions available)

#### **Sport Zone**

- Representative for Disabilities in Sport \*
- Representative for International Students in Sport \*
- Representative for Women in Sports \*
- Councillors for Scrutiny (2 positions available)



## APPENDIX 2. NOMINATIONS

*Eligibility.* Any student may nominate themselves for a position as long as they:

- Are a registered student at the University of Hull for the 2020/21 academic year and a full member of **Hull University Students' Union**
- (For HYMS Students Officer only) are registered as a HYMS student
- (For Part-time Students Officer only) are registered as a part-time student
- (For Postgraduate Taught Students Officer only) are registered as a postgraduate taught student
- (For HYMS Societies Representative only) are registered as a member of a HYMS society
- (For Representative for Disabilities in Sport only) identify as a student who has a disability
- (For Representative for International Students in Sport) identify as an international student
- (For Representative for Women in Sport only) identify as a female student

## APPENDIX 3. VOTING

*Voting method.* Voting shall be conducted online. Each student shall have a single transferable vote for every election with the exception of the following races:

- (For HYMS Students Officer only) Only students registered as HYMS students shall have a single transferable vote in this election
- (For Part-time Students Officer only) Only students registered as part-time students shall have a single transferable vote in this election
- (For Postgraduate Taught Students Officer only) Only students registered as postgraduate taught students shall have a single transferable vote in this election
- (For HYMS Societies Representative only) Only students registered as members of a HYMS society shall have a single transferable vote in this election
- (For Representative for Disabilities in Sport only) Only students identifying as having a disability shall have a single transferable vote in this election
- (For Representative for International Students in Sport) Only students identifying as international students shall have a single transferable vote in this election
- (For Representative for Women in Sport only) Only students identifying as female shall have a single transferable vote in this election