

STANDING ORDER GOVERNING SCARBOROUGH CAMPAIGNS OFFICER

1. Interpretation

These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

2. Status of Officer

The Scarborough Campaigns Officer shall be a voluntary Officer of the Union and shall be a voting member of the Scarborough Executive Committee. The Scarborough Campaigns Officer shall be responsible for the running of one Scarborough specific campaign per Semester. The Scarborough Campaigns Officer is the Chair of any Campaigns Committee setup to run a campaign within the Scarborough Campus. The Scarborough Campaigns Officer is responsible to the Vice-President Scarborough.

3. Elections

The Scarborough Campaigns Officer shall be elected in accordance with Hull University Union Scarborough Campus election regulations.

4. Duties

The Scarborough Campaigns Officer shall fulfil those duties and obligations that arise consequently upon being elected to the post of Scarborough Campaigns Officer. Scarborough Campaigns Officer is required to liaise with the Scarborough Executive Committee, Vice-President Scarborough and Chair Campaigns & Democracy over the organisation and running of campaigns on the Scarborough Campus.

In representing Hull University Union's Members at the Scarborough Campus, the Scarborough Campaigns Officer shall regularly report on progress through the available media with particular emphasis on the successes achieved for both individual and groups of students. The Scarborough Campaigns Officer is encouraged to spend on average at least six hours a week carrying out their duties. Particular duties shall include:

- a) Coordinating one campaign in semester one and one campaign in semester two to be decided upon by the Scarborough Executive Committee before the start of each Semester.
- b) Conduct regular surgeries with the membership of Hull University Union Scarborough Campus.
- c) The coordination of the Semester Two election campaign in Scarborough with Vice-President Scarborough, the President, the Chair of Campaigns and Democracy and union staff.
- d) Advertising Union Council meetings.

5. Internal

The Scarborough Campaigns Officer shall be:

a) Voting Member of:

(i) The Scarborough Executive Committee.

6. External

The Scarborough Campaigns Officer shall represent the Union to the University on the following committees, sub-committees, groups and panels:

a) Any committee as appropriate.

7. Budget

The Scarborough Campaigns Officer shall have no responsibility for any budget heads and must liaise with the Vice-President Scarborough to address any financial requirements that are required to fulfil their duties.

8. Administration and Support

The Scarborough Campaigns Officer shall be mentored by the Union Manager Scarborough who shall organise a mentor meeting at least once every four weeks. The Scarborough Campaigns Officer shall be assisted by the Scarborough Union Co-ordinator who will deal with all administration connected with the role and provide the Scarborough Campaigns Officer with additional help and support in conjunction with the Vice-President Scarborough.

9. Notice of any issues

The Scarborough Campaigns Officer is required to notify the Vice-President Scarborough of any issues which will affect their ability to carry out their duties. The Vice-President Scarborough, other Sabbatical Officers and Hull University Union shall support the Scarborough Campaigns Officer during times of assessment and unforeseen circumstances to ensure their role is not compromised.

WC/MJB

August 2010

Passed at UEC: 23rd August 2010.

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