

SO 5008

STANDING ORDER GOVERNING **THE BLACK, ASIAN AND MINORITY ETHNIC** **(BAME) STUDENTS' COMMITTEE**

1. **Definition**

The BAME Students' Committee is a standing committee as defined in SO 8008 and will be subject to these regulations unless otherwise stated in SO 5008. The BAME Students Officer and the Committee are accountable to the Welfare & Community Officer and the Welfare & Community Zone.

2. **Aims**

The BAME Students' Committee will:

- (a) Represent interests of Minority Groups within the Union by organising campaigns to increase awareness of BAME issues with HUU and the University of Hull;
- (b) Create links with other groups and societies that represent the interest of those minority groups. This shall be facilitated by the Societies Representative;
- (c) Offer advice and assistance to BAME students on specific issues;
- (d) Promote links with other similar groups and organisations, within the local community, regional area and nationally;
- (e) Raise funds to support these aims and for charities relevant to BAME students.

3. **BAME Students Officer**

The BAME Students Officer shall be elected once per academic year, in accordance with SO 8001. The BAME Students Officer shall chair the committee and have responsibility for both the Executive and the Committee and is a voting member of the Welfare and Community Zone.

4. **Membership**

The BAME Students' Committee has two types of membership:

(a) **Full Membership:**

Full membership is open to all who self-define as members of a minority ethnic group in the United Kingdom and are full members of HUU as defined in the Byelaws.

(b) **Associate Membership:**

Associate membership is open to all who self-define as members of a minority ethnic group in the United Kingdom and are associate members of HUU as defined in the Byelaws.

5. **Elections**

The BAME Students Officer shall be elected in semester two in accordance with SO 8001 and members of the Executive Committee in accordance with SO 8008. They shall hold their positions for the next academic year. Vacancies are to be elected in accordance with SO 8008. If a member is elected through an emergency election during the academic year to fill a vacant post then they shall hold the position until the end of that academic year.

6. Executive Committee

In addition to the BAME Students Officer there shall be an Executive Committee. The Executive Committee shall be active in the promotion of BAME rights; in HUU, regionally, nationally and globally in accordance with HUU's charitable objects. The Executive shall be responsible for the organisation, direction and performance of the Committee in fulfilling its strategy. The Executive shall be responsible for monitoring and updating its long term strategy.

The voting membership of the Executive Committee shall be:

(a) **Chair BAME Students' Committee:**

Chair BAME Students' Committee is Chair of the Executive;

(b) **Secretary:**

The Secretary shall assist Chair BAME Students' Committee in the administration and organisation of the Committee. The Secretary shall be responsible for maintaining the membership list of the Committee; ensuring the Committee meets all relevant dates detailed in the Regulations; preparing and circulating publicity prior to meetings and taking minutes;

(c) **Treasurer:**

The Treasurer shall be responsible for monitoring the Committee's Primary and Secondary accounts and ensuring they are not overspent. Responsibilities shall include budgeting; monitoring expenditure and signing claim forms;

(d) **Campaigns and Fundraising Officer:**

The Campaigns officer shall assist the committee in the running of its awareness campaigns and fundraisers, ensuring they are suitable for the entire membership;

(e) **Publicity Officer:**

The Publicity Officer shall be responsible for assisting the Campaigns and Fundraising Officer and Social Secretary in advertising and promoting campaigns and social events;

(f) **Social Secretary:**

The Social Secretary shall be responsible for ensuring that the committee engages its membership in social activities;

(g) **Societies Representative:**

The Societies Representative shall act as a liaison between the Executive and Committee and other HUU societies.

7. Meetings

Meetings of the Committee shall take place at least monthly, and meetings of the Executive on a weekly basis.

Quorum: The quorum of such meetings shall be 50% of the voting membership.

Minutes: The minutes shall be taken by the Secretary.

Attendance of voting members: Any voting member of the Executive Committee who fails to attend two consecutive meetings of the Committee, other than for reasons of health, or University or Union business, is deemed to have resigned. Apologies for non-attendance due to these reasons should be submitted to the Chairperson of the Committee.

8. Powers

The Executive shall be able to:

- (a) Pass a motion of caution against the BAME Students Officer as detailed in SO 8008;
- (b) Bring motions of censure and no confidence as detailed in SO 8008 against the BAME Students Officer to Council;
- (c) Pass a motion of caution, censure or no confidence against other Executive or Committee members as detailed in SO 8008. Motions of no confidence are to be ratified by Council and if successful the member is removed from the Executive;
- (d) Submit questions in writing to the trustees of HUU to be asked by the Welfare & Community Officer.

9. Budget

The Welfare & Community Officer is the budget head for the Committee in accordance with SO 5001 and shall ultimately control expenditure. The Welfare & Community Officer may request the Treasurer attend Welfare & Community Zone and/or Council to report on the financial performance of the Committee.

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