

## **STANDING ORDER GOVERNING THE SPORT ZONE**

### **1. Interpretation**

These Standing Orders shall be read in conjunction with the Constitution, [bye-laws](#) and the relevant Standing Orders (particularly [4001](#), [4003](#) and [4004](#)) of Hull University Union (hereafter collectively referred to as the Regulations) and shall be interpreted accordingly. In these Standing Orders:

- a. "the Zone" means the Sport Zone;
- b. "HUU" means Hull University Union;
- c. "Council" means HUU Council;
- d. "clear days" excludes University holidays; Bank Holidays; Saturdays and Sundays;
- e. "AU" mean Hull University Union Athletic Union.
- f. "AU Exec" means Athletic Union Executive Committee.

### **2. Function**

The primary function of the Zone is to organise and develop sport within HUU.

The secondary functions of the Zone are to provide scrutiny and hold to account the President of Sports.

The tertiary function of the zone is to hold the AU Exec to account.

All elected Zone members are members of Council; if an elected member resigns or is removed from either Council or their Zone position, then they cease to hold both of these roles.

Council Membership of the AU Exec is to be a maximum of four members of AU Exec as detailed in SO 4004.

Any member of AU Exec that ceases to hold their role on AU Exec, ceases to be part of the Zone and where applicable, ceases to be part of Council.

### **3. Membership**

Voting membership of the Zone shall be:

- (1) President of Sports;
- (2) All members of the AU Executive committee as detailed in SO 4004.
- (3) Representative for Women in Sports
- (4) Representative for Disabilities in Sports
- (5) Representative for International Students in Sports
- (6) A Maximum of Two Councillors of Scrutiny

Ex-Officio members:

- (1) Sports & Societies Co-ordinator;
- (2) Such others that the Zone may deem appropriate.

#### **4. Duties of the membership**

All roles will help the President of Sports and the Sports & Societies Co-ordinator when necessary.

##### **(1) President of Sports**

- i. The duties of the President of Sports are detailed in SO 4001.

##### **(2) AU Executive Committee members**

- i. See SO 4004 for details of AU Executive Committee member duties.

##### **(3) Representative for Women in Sports**

- i. To be a full voting member of Union Council.
- ii. To bring the issues facing female students in sport at the University of Hull to the attention of the zone.
- iii. To propose to the zone, actions to increase the engagement and/or participation of female students in sport at the University of Hull.
- iv. To ensure the zone considers the implications of its actions on female students in sport at the University of Hull.
- v. To ask questions of AU Exec to help them fulfil ii, iii, and iv above.

##### **(4) Representative for Disabilities in Sport**

- i. To be a full voting member of Union Council.
- ii. To bring the issues facing students with disabilities (both visible and non-visible) in sport at the University of Hull to the attention of the zone.
- iii. To propose to the zone, actions to increase the engagement and/or participation of students with disabilities (both visible and non-visible) in sport at the University of Hull.
- iv. To ensure the zone considers the implications of its actions on students with disabilities (both visible and non-visible) in sport at the University of Hull.
- v. To ask questions of AU Exec to help them fulfil ii, iii, and iv above.

##### **(5) Representative for International Students in Sport**

- i. To be a full voting member of Union Council.

- ii. To bring the issues facing international students in sport at the University of Hull to the attention of the zone.
- iii. To propose to the zone, actions to increase the engagement and/or participation of international students in sport at the University of Hull.
- iv. To ensure the zone considers the implications of its actions on international students in sport at the University of Hull.
- v. To ask questions of AU Exec to help them fulfil ii, iii, and iv above.

#### **(6) Two Councillors for Scrutiny**

- i. To scrutinise the performance of zone members and the President of Sports in line with their objectives.
- ii. To scrutinise the zone budget.
- iii. To be a full voting member of Union Council.

### **5. Election process**

The President of Sports, the Representative for Women in Sports, the Representative for Disabilities in Sport, the Representative for International Students in Sport and the Councillors for Scrutiny shall be elected in line with SO 8001 governing Elections.

The positions specified here, constitute the elected members of the zone.

### **6. Chair**

The Chair shall be elected in the first zone meeting. They are responsible for keeping a register of attendance; drafting a Zone meeting agenda, which is to be circulated three clear days in advance; keeping order within the meeting and ensuring points to action are met. The Chair may call an emergency meeting of the Zone. If the Chair is absent temporarily for any reason, the President of Sport will serve as interim Chair in their absence. If the Chair is absent permanently, the President of Sport will serve as interim Chair until a new Chair is elected at the next zone meeting.

### **7. Meetings**

Meetings of the Zone shall take place at least every two weeks (excluding Holiday weeks and Exam periods) with the first meeting having taken place by the end of week three. The day and time of these meetings shall be agreed by the membership.

### **8. Quorum**

The quoracy of such meetings shall be fifty percent plus one of the voting membership plus the Chair.

## **9. Minutes**

The minutes shall be taken by the AU Secretary. These shall be submitted to the Student Voice Manager no later than four clear days following a Zone meeting. The minutes shall record points to action for the Zone members and shall be brought to the attention of Council by the Chair, in the form of a report under the Sport Zone section of the Council agenda.

## **10. Voting**

All votes shall require a greater than fifty percent majority to pass, with the exception of motions of caution, censure or no confidence, which shall require a two-thirds majority to pass. All votes shall be public except those on motions of caution, censure, no confidence and performance review, which shall be conducted by secret ballot counted by the AU Secretary and checked by the Chair.

## **11. Powers**

The Zone shall be able to:

- (1) Pass a motion of caution against the President of Sports as detailed in the Bye Laws.
- (2) Bring motions of censure and no confidence as detailed in the Bye Laws against the President of Sports to Council.
- (3) Pass a motion of caution, censure or no confidence against other elected Zone members. Motions of no confidence are to be ratified by Council and if successful, the member is removed from the Zone committee.
- (4) Pass a motion requiring the President of Sports to review the performance of any member of AU Exec and present the findings of that review to the zone in a timely manner.
- (5) Submit questions in writing to the trustees of HUU to be asked by the President of Sports.
- (6) Submit questions to an officer at council.
- (7) Propose a motion of caution against an officer to council.

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