

# SO 4001

## STANDING ORDER GOVERNING THE POST OF SPORTS OFFICER

### 1. **Interpretation**

These Standing Orders shall be read in conjunction with the Constitution, Bye-Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

### 2. **Status of Officer**

The Sports Officer shall be a Principal Officer of the Union; a Trustee of HUU and shall be a voting member of the Union Executive Committee. The Sports Officer is the President of the Athletic Union. The Sports Officer shall be responsible for the management, provision and representation of Sport at University of Hull Union. The Sports Officer is head of the Sport Zone and is to liaise with its officers on a regular basis.

### 3. **Election**

The Sports Officer shall be elected in accordance with Hull University Union election regulations<sup>1</sup>.

### 4. **Duties**

The Sports Officer shall fulfil those duties and obligations that arise consequentially upon signing the Student Officer Contract for the post of Sports Officer.

In representing HUU's members the Sports Officer shall regularly report on progress through media with particular emphasis on the successes achieved for both individual and groups of students.

Particular duties include:

- Represent students on sports-related issues;
- Engage with students on a regular basis;
- Be a member of a Faculty Board and represent students from that Faculty on all academic and non-academic issues in liaison with the respective Faculty Rep and Education Officer;
- Support part-time Officers and fellow Student Officers with their projects;

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<sup>1</sup> Bye Law 15 and Standing Order 8001.

- Run campaigns on student issues and assist in campaigns that other officers may be running;
- Ensure that the Sports zone budget is not exceeded;
- Liaise with the Sports Centre on a regular basis;
- Contribute to training of student volunteers and part-time elected officers;
- Organise AU Council;
- Work with the relevant staff and volunteers in organising Varsity, AU Ball and the annual Trophy Presentation;
- Ensure the safety and legality of all AU activities;
- Ensure HUU holds all the insurance policies required by the AU;
- Publicise the AU both within the student body and the wider community;
- Liaise with relevant HUU staff on issues affecting the student body.

5. **Internal**

The Sports Officer shall be:

- a. Chairperson of:
  - (1) Athletic Union Council;
  - (2) Trophy Presentation Committee.
  
- b. Voting Member of:
  - (1) Board of Trustees;
  - (2) Union Executive Committee;
  - (3) Sports Zone.

6. **Signatory**

The Sports Officer shall be an authorised signatory as detailed in S.O. 9001 Governing Financial Procedures.

7. **Budget**

The Sports Officer shall have responsibility for the following budget heads:

- i. Sport;
- ii. Athletic Union.

SR/AM March 2011

Passed at UEC: 1/4/11

Passed at Union Council: 5/4/11

Ratified by Board of Trustees: 11/5/11

Updated:

Passed UEC:

Passed UC: 8 May 2017