




# SO 3014

## STANDING ORDER GOVERNING THE PART-TIME STUDENTS OFFICER

1. Interpretation  
These Standing Orders shall be read in conjunction with the Articles, Bye Laws and the relevant Standing Orders of Hull **University Students' Union** and joint Code of Practice (partnership with students) (hereafter collectively referred to as the Regulations) and shall be interpreted accordingly.
2. Status of Officer  
The Part-Time Students Officer shall be responsible for representing the interests of part-time students at the University of Hull. The Part-Time Students Officer is responsible to the President of Education.
3. Election  
The Part-time Students Officer is elected according to SO 8001.
4. Duties  
The Part-Time Students Officer shall carry out such duties and fulfil such obligations as arise consequent upon being elected to the post. In particular to:
  - a. Attend:
    - i Training events
    - ii Education Zone meetings
    - iii Education Zone Open Meetings
    - iv Union Council
  - b. Represent and support Part-time students and act as a channel of communication between them, the Union and the University;
  - c. Promote within the University an environment favourable for part-time students;

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- d. Increase part-time student involvement in the Union activities and structures;
  - e. Engage part-time students in the policy developments of Union Council;
  - f. Engage others in the views of part-time students;
  - g. Communicate regularly with part-time students on events, news and anything they may wish to get involved with.

5. Internal

The Part-Time Students Officer shall be responsible for the following:

- a. A voting member of the Education Zone;
- b. A voting member of Education Zone Open Meetings;
- c. A voting member of Union Council;
- d. Reporting on activities at Education Zone meetings and Education Zone Open Meetings;
- e. Any other committees, groups or responsibilities deemed necessary for the position.

6. General Policy

- a. Support from both **Hull University Students' Union** and the University will be given to organise and hold regular forums for Part-Time Students to come along and voice their concerns about a particular issue or any academic issues.
- b. The Part-Time Students Officer will have a close working relationship with all Faculty Representatives, Deputy Faculty Representatives, Course Reps and other Education Zone members. They will receive support from **Hull University Students' Union's** President of Education and the Education Coordinators.

Most recently updated on 19 October 20