

SO 3011

STANDING ORDER GOVERNING COURSE REPRESENTATIVES

1. **Interpretation** These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and other relevant Standing Orders of Hull University Union and shall be interpreted accordingly.
2. **Election** The representatives shall be elected in semester 1 in accordance with Hull University Union election regulations SO 8001. Candidates wishing to stand for a position must be full members of Hull University Union.
3. **Duties** Course representatives shall carry out such duties and fulfil such obligations as arise consequent upon being elected into post. In particular:
 - (a) Attend training held by Hull University Union;
 - (b) Attend Course Rep Forum;
 - (c) Attend Student Staff Forums;
 - (d) Consult with the student body within their School or programme on academic issues;
 - (e) Represent the views of student body within their department or programme to Course Rep Forum and Student Staff Forums;
 - (f) Feedback information to students within their School/programme;
 - (g) Campaign on educational issues.
4. **Internal** The Course Representatives at subject/programme/course level shall be responsible for the following:
 - (a) a voting member of:
 - (i) Course Rep Forum.
 - (b) Any other committees, groups or responsibilities deemed necessary for the position.
5. **External** The Course Representatives at subject/programme/course level shall represent Hull University Union to the University and be a voting member on either of the following University committees/ groups:
 - (a) Student Staff Forums.
 - (b) Any other groups deemed relevant.

MB/LF/AM/EZ November 2011

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