

# SO 3008

## STANDING ORDER GOVERNING THE POST OF FACULTY REPRESENTATIVES

1. Interpretation: These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and other relevant Standing Orders of Hull University Union and shall be interpreted accordingly.
2. Appointment: The representatives shall be selected through an interview process in Trimester 2, to take position in the following academic year. Candidates must be members of the Faculty for which they are applying. The positions available will be:
  - a. The Faculty of Arts, Cultures & Education Faculty Representative.
  - b. The Faculty of Science and Engineering Faculty Representative.
  - c. The Faculty of Business, Law & Politics Faculty Representative.
  - d. The Faculty of Health Sciences Faculty Representative.
3. Duties: The Faculty Representatives shall carry out such duties and fulfil such obligations as arise consequent upon being appointed to the post. In particular:
  - a. Attend training events;
  - b. Co-ordinate the work of Subject Representatives within their Faculty so that representation is on behalf of and in support of the student body;
  - c. Regular liaison with the Education Zone;
  - d. Attending Course Rep Forum and Education Zone meetings;
  - e. Will hold forums with Subject Representatives on a regular basis in advance of Education Zone meetings for the purpose of consultation with the student body within their area on issues of academic change;
  - f. Campaigning on educational issues;
  - g. Attend their own subject area Student Staff Forum (SSF).

4. Internal: The Faculty Representatives shall be responsible for the following:
  - a. A voting member of Course Rep Forum.
  - b. A voting member of Union Council.
  - c. Actively support the promotion of recruitment of Course Reps and Subject reps in programmes within their area, with the support of the Education Officer and the Education Co-ordinator.
  - d. Any other committees, groups or responsibilities deemed necessary for the position.
  
5. External: The Faculty Representatives shall represent Hull University Union to the University and be a voting member on the following University committees:
  - a. University Senate (2 places only).
  - b. Relevant Faculty Board.
  - c. Faculty Education and Student Experience Committees.
  - d. Any other Committees deemed necessary.

MB/LF/AM/EZ November 2011

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