

# SO 3004

## Standing Order Governing Post Graduate Student Officers

### DEFINITION

1. The Post Graduate (PG) Student Officers are part time representatives of both Taught and Research PG students at the University of Hull.

There will be two positions elected annually of:

- (a) Postgraduate Taught Officer
- (b) Postgraduate Research Officer

2. Aims

The aims of the two roles are as follows:

- a) To represent and support all Postgraduate students and act as a channel of communication between them, HUU and the University.
- b) To promote within the University an environment favourable for postgraduate students.
- c) To increase postgraduate involvement in HUU activities and representative structures.

Both officers will be members of the Education Zone, will report on activities at Zone meetings and be voting members of Union Council.

The officers will be elected in accordance with SO 8001.

### INDIVIDUAL RESPONSIBILITIES

4. The PG Taught officer role is open to all postgraduate students on a taught programme. The PG research officer role is open to all postgraduate students on a research programme. Both officers will be responsible for the delivery of the aims above.

#### **Postgraduate Research Officer**

##### **Duties and Responsibilities:**

- Attend Union Council (full member of Union Council - holds voting rights)
- Engage Postgraduate Researchers in the policy developments of Union Council
- Attend Research Degrees Committee with/or in place of the Education Officer
- To engage others in the views of Postgraduate students

## **Postgraduate Taught Officer**

### **Duties and Responsibilities:**

- Attend Union Council (full member of Union Council - holds voting rights)
- Engage Postgraduate Taught students in the policy developments of Union Council
- To engage others in the views of Postgraduate students

Both postgraduate students' officers will have close working relationships with all Faculty Representatives, Course Reps, academic society presidents, other education zone members, including Part-Time Students Officer and Mature Students Officer. They will receive support from HUU's Education Officer and the Education Co-ordinator.

### **GENERAL POLICY**

5. Support from both HUU and the University will be given to organise and hold regular forums for PG students to come along and voice their concerns about a particular issue or any academic issues.
6. The PG officers will work with HUU and the University to provide informal meetings for Postgraduate students to get together and share their work across disciplines with the opportunity for wider ranging feedback.
8. To communicate regularly with Postgraduates on events, news and anything they may wish to get involved with.

Updated: ME/AD

Passed at UEC:

Passed at Union Council: 19 October 2015

Passed at Union Council: 8 May 2017