



# SO 3004

## STANDING ORDER GOVERNING THE POST OF FACULTY REPRESENTATIVES

1. Interpretation:

These Standing Orders shall be read in conjunction with the Articles, Bye Laws and other relevant Standing Orders of Hull University Union and joint Code of Practice (partnership with students) (hereafter collectively referred to as the Regulations) and shall be interpreted accordingly.

2. Status of Representative

The Faculty Representative shall be responsible for representing the interests of students in their faculty at the University of Hull and leading a team of Course Rep Leaders and Deputy Faculty Representative. The Faculty Representative is responsible to the President of Education.


3. Appointment:

The representatives shall be selected through an interview process in Trimester 2, to take position in the following academic year. Candidates must be members of the Faculty for which they are applying. The positions available will be:

- a. The Faculty of Arts, Cultures & Education Faculty Representative
- b. The Faculty of Science and Engineering Faculty Representative
- c. The Faculty of Business, Law & Politics Faculty Representative
- d. The Faculty of Health Sciences Faculty Representative

4. Duties:


The Faculty Representatives shall carry out such duties and fulfil such obligations as arise consequent upon being appointed to the post. In particular:

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- a. Attend:
    - i Training events
    - ii Education Zone meetings
    - iii Education Zone Open Meetings
    - iv Union Council
  - b. Lead a team of Course Rep Leaders and co-ordinate the work of Course Rep Leaders within their Faculty so that representation is on behalf of and in support of the student body;
  - c. Regular liaison with the Education Zone;
  - d. Attend Education Zone Open Meetings and Education Zone meetings;
  - e. Will hold forums with Course Rep Leaders on a regular basis in advance of Education Zone meetings for the purpose of consultation with the student body within their area on issues of academic change;
  - f. Represent and support students in the Faculty and act as a channel of communication between them, the Union and the University;
  - g. Engage students in their Faculty on policy developments of Union Council;
  - h. Campaign on educational issues;
  - i. Attend their own subject area Student Staff Forum (SSF).

5. Internal:

The Faculty Representatives shall be responsible for the following:

- a. A voting member of Education Zone Open Meetings;
- b. A voting member of Education Zone;
- c. A voting member of Union Council;
- d. Reporting on activities at Education Zone meetings and Education Zone Open Meetings;
- e. Actively supporting the promotion of recruitment of Course Reps and Course Rep Leaders in programmes within their area, with the support of the President of Education and the Education Co-ordinator;

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- f. Any other committees, groups or responsibilities deemed necessary for the position.

6. External

The Faculty Representatives shall represent Hull University Students' Union to the University and be a voting member on the following University committees:

- a. University Senate (2 places only);
- b. Faculty Education and Student Experience Committees;
- c. Any other Committees deemed necessary.

Most recently updated on 20 April 2020