



# SO 3002

## STANDING ORDER GOVERNING THE EDUCATION ZONE

### 1. Interpretation

These Standing Orders shall be read in conjunction with the Articles, Bye Laws and the relevant Standing Orders of Hull University Students' Union (hereafter collectively referred to as the Regulations) and shall be interpreted accordingly. In these Standing Orders:

- a. "the Zone" means the Education Zone;
- b. "HUSU" means Hull University Students' Union;
- c. "Council" means HUSU Council;
- d. "clear days" excludes University holidays; Bank Holidays; Saturdays and Sundays.

### 2. Function

The primary function of the Zone is to provide a forum to discuss current academic issues and decide upon a HUSU position to be taken in the relevant meetings and events. The secondary functions of the Zone are to provide scrutiny and hold to account the President of Education and other Zone Members.

All Zone members are members of Council; if a member resigns or is removed from either Council or their Zone position then they cease to hold both of these roles.

### 3. Membership

Voting membership of the Zone shall be:

- a. President of Education (casting vote only for electing a chair of the zone);
- b. Part-time Students Officer;
- c. Mature Students Officer;
- d. Foundation Students Officer;
- e. HYMS Students Officer;
- f. Postgraduate Taught Officer;
- g. Postgraduate Research Officer;
- h. International Students' Officer;
- i. Faculty Representatives
- j. Two Councillors for Scrutiny.



Ex-Officio members (non voting):

- a. Education Co-ordinators;
- b. Such others that the Zone may deem appropriate.

#### 4. Duties of the Membership

##### a. President of Education

- i. The duties of the President of Education are detailed in Standing Order 3001.

##### b. Part-time, Mature, Foundation, HYMS, International, Postgraduate Taught and Postgraduate Research Officers

- i. The particular duties of the Part-time, Mature, Foundation, HYMS, International, Postgraduate Taught and Postgraduate Research Student Officers are detailed in the relevant Standing Orders.

##### c. Faculty Representatives

- i. The particular duties of Faculty Representatives are detailed in the Standing Order 3004

##### d. Councillors for Scrutiny

The Councillors for Scrutiny are to:

- i. Ensure that all members of the Zone are following their strategy objectives;
- ii. Ensure that all areas of the Zone are within budget;
- iii. Assist if required in tasks and projects the Zone is undertaking.


##### e. Election

- i. The members of the Zone shall be elected in Trimester two in accordance with S.O. 8001 and shall hold their positions for the next academic year. If a member is elected through an emergency election during the academic year to fill a vacant post then they shall hold the position until the end of that academic year.

## GENERAL PROCEDURE

#### 5. Chair

The Chair shall be elected in accordance with paragraph 36 of



the byelaws and is responsible for keeping a register of attendance; following and approving the Zone meeting agenda as laid out in S.O. 3002 annex A, which is to be circulated three clear days in advance; keeping order within the meeting and ensuring points to action are met. The chair may call an emergency meeting of the zone. The Chair may request an emergency meeting of Council, which shall occur at the discretion of the Chair of Council.

#### 6. Meetings

Meetings of the Zone shall take place 3 times a trimester (excluding the third) to be decided by UEC. Minutes will be circulated to all members within five days of the meeting taking place.

#### 7. Quorum

The quoracy of such meetings shall be fifty percent plus one of the voting membership.

#### 8. Minutes

The minutes shall be taken by an Education Coordinator. The minutes shall record points to action for the Zone members and shall be brought to the attention of the Union Development Zone by the Chair (or the President of Education in the absence of a Chair), in the form of a written report. The minutes will be circulated to members and on [hulluniunion.com](http://hulluniunion.com) within five days of the meeting taking place.


#### 9. Voting

All votes shall require a greater than fifty percent majority to pass. All votes shall be public except those on motions of caution and no confidence which shall be conducted by secret ballot, counted by the secretary and checked by the chair.

#### 10. Powers

The Zone shall be able to:

1. Pass a motion of caution against the President of Education as detailed in the bye laws.
2. Bring motions of no confidence as detailed in the bye laws against the President of Education to Council.
3. Pass a motion of caution or no confidence against other Zone members. Motions of no confidence are to be ratified by Council and if successful the member is removed from the Zone committee.

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4. Submit questions in writing to the trustees of HUSU to be asked by the President of Education.
  5. Submit questions to an officer at Council.
  6. Propose a motion of caution or no confidence against an officer to council.

Most recently updated on 19 April 2021.