

**Sports Zone Meeting
Monday, 24th April 2017, 4pm
Membership Services**

Position	Name	11.10.1 6	10.11.1 6	23.11.1 6	06.12.1 6	01.02.1 7	23.02.1 7	24.04.1 7
Events&Varsity Officer	Kimberley Houghton	N/A						
Secretary& Communications Officer	Laura Webb							
Tour Officer	Evie Edmed							N/A
Kit & Equipment Officer	Declan Whiting							
Participation & Inclusivity Officer	Millie Rowbotham							
BUCS Officer	Jags Sanghera							
Councillor for Scrutiny	N/A							
Councillor for Scrutiny	N/A							
Vice- President Sports	Matt Bramall							

Absent	
Apologies	
Present	

1. Welcome and Objectives setting

Apologies: DW ill; JS lecture; EE work. KH welcomes Exec back after Easter break. Also present is TS; VD; and incoming VP Sport CO.

2. Discussion of current Zone positions

- MB summarises positions of Exec absent:
 - Tour Rep
 - Key link between organisation/company, the uni and clubs
 - Works closely with VP Sport and VD to make sure students are safe and prepared for tour
 - Relays all tour related info back to the clubs and ILT
 - BUCS Officer
 - Help VD particularly with admin (assist with travel packs/import scores/individual entries etc)
 - Push attendance and ensure teams organised for fixtures
 - Kit Rep
 - Communication point for kit supplier and uni and clubs
 - Deal with queries and relay key information
- MR as Participation and Inclusivity Officer
 - Broad role that can be made its own (e.g. LGBT+ work)

- Introduction of welfare officers into clubs
- Work closely with campus sport
- Accommodate anyone who wants to play sport and make sure they can
- KH as Events and Varsity Officer
 - Organisation of AU Ball, Varsity, Trophy Pres etc
 - Work closely with Lincoln, the sports centre
 - Huge planning and a huge social impact
 - Chair this year
- LW as Secretary and Communications Officer
 - Huge supporting role
 - Takes minutes at all meetings and ensures information has reached all Exec
 - Works closely with the Media to ensure sport is represented and promoted
 - Set up links with Hullfire with the support of MB
 - Supports all Exec and reiterates important information

3. Rebranding Positions

- Tour Rep no longer a necessary position on Exec due to HUU no longer taking part in the organisation and running of tour
- Communicates with the ILT rep, but actually all information can go straight to them from the Presidents (e.g. tour names/bus lists/room allocations)
- Not a representative role
- Company have the role to ensure the running of tour with the new changes this year, so Tour rep position redundant
- All remaining positions need clarity of specific role specifications

ACTION: Organise a meeting to rewrite specifications then write a motion to take to UC

4. Interview Process vs Elections

- AU Exec unanimously agreed to change the process from electing Exec members to appointing Exec members
- Interviewers involved in this process will be VP Sport (current and incoming); current Exec; and VD

ACTION: Take motion to UC

5. Paid Student Staff vs Volunteer

- AU Exec unanimously agreed to change exec positions from volunteer roles to paid student staff positions

ACTION: Take a motion to UC

ACTION: Ensure an AU Presidents Rep will be selected at the first AU Council in the new year, to have a vote at UC and represent sports

ACTION: Take that motion to UC

ACTION: Organise a formal Handover and Training day for incoming Exec. This will allow continuation of roles and ensure the Exec understand what they need to do and when so the upcoming year can run smoothly

ACTION: Take a motion to UC to change title of all Exec roles, to make the role less specific

- Each Exec will have a broad role covering all jobs and tasks set out for them to do at Handover
- Work more closely to all organise events together for example, as opposed to placing sole responsibility on one officer
- The Exec can also be held accountable for their work and make sure that they pick up the work of each other, so things don't slip through unfinished

6. General Zone Reminders/Questions

- **KH ACTION:** Organise final zone meeting
- Kit Supplier contract to be written up in the upcoming weeks and information to be relayed to Presidents at AU Council in the next few weeks
- MR, KH, LW agree Exec will continue role for a few weeks after term finishes to support new VP Sport and smooth transition
- **ACTION MR Motion for UC:** vote by proxy for all positions
- MR Rainbow Kit – to be discussed further but preliminary idea to add to sports kit a small rainbow ribbon to the design to support previous campaign against homophobia and transphobia in sport

Date of next meeting TBC.