SO2009

STANDING ORDER GOVERNING TELEVISION COMMITTEE

POLICY

1. **Interpretation**
   The Television Committee is a standing committee as defined by SO 8008 and will be subject to these regulations unless otherwise stated in this standing order.

2. **Function**
   Television committee is responsible to the Activities Zone for the development, marketing, programme production and co-ordination of Torch TV. The committee is to select an Executive Committee to undertake the day to day administrative and organisational tasks, in accordance with the priorities agreed by the committee. Any student can produce work for Torch TV.

3. **Programme**
   Programme policy is to rest with the Executive Committee except that the Station Manager shall have specific responsibility to ensure that:
   a. No slanderous material is broadcast. The Station Manager is to submit all material that may be so categorised to the Chief Executive for reference to the Union Solicitor, whose decision on the matter shall be final. A copy of the Programme Policy Certificate (Annex A) is to be signed by the Station Manager on assuming the appointment.
   b. Any material concerning a member of Hull University Union staff is only to be broadcast with their expressed permission;
   c. No material is broadcast which contravenes Hull University Union policy on equal opportunities.

4. **Membership**
   Membership of the General Committee is open to all full members of Hull University Union.

5. **Executive Committee**
   An Executive Committee will be responsible for delivering the aims above. The Executive Committee will consist of the Station Manager and a minimum of three or a maximum of nine other executive positions whose roles and responsibilities shall be designated by the Station Manager.

6. **Appointment of Executive Committee**
   All members of the Executive Committee are to be appointed by interview by a panel which will normally consist of Station Manager, President of Activities and Student Activities Manager subject to the following provisions:
   a. A member of the Executive Committee must resign before standing for another appointment.

7. **Individual Responsibilities**
   Individual members of the Executive Committee are to have the following responsibilities:

   a. The Station Manager is to:
      i. Chair meetings for both the Executive Committee and for general members;
      ii. Have overall control and organise Torch TV activities in accordance with agreed policies, with specific responsibility for programme policy and budget and financial management in liaison with the President of Activities, Student Activities Manager and contact with internal and external organisations;
      iii. Ensure no slanderous material is produced;
      iv. Plan the long term strategy and direction of Torch TV.
      v. Share a vote on the Activities Zone and Union Council with the Station Manager of Jam Radio and the Editor of The Hullfire.

8. **Financial Control**
   All financial transactions must meet the financial procedures

Passed at Union Council: 12/12/11
Passed at UEC: 2/12/11

OJH
April 2014
Passed at UC: 12 May 2014

Passed at UC: 9 May 2016

Passed at UEC:
Passed at UC: 20 February 2017

Passed at UC: 8 May 2017

Passed at UC: 23 April 2018

Annexes:

Hull University Union Editorial/Programme Policy Certificate

Annex A to 2009

HULL UNIVERSTIY UNION
PROGRAMME POLICY CERTIFICATE

I _____ being Station Manager of Jam Radio for the time being

agree to abide by the Programme Policy as laid down in Standing Orders Governing Broadcasting Committee. I have read the Guidelines on Defamation (Annex A to SO 2007) and will ensure that no programme contains matters of a defamatory nature. If in doubt I will refer the matter to the Chief Executive.

I have also read and understood the Radio Authority Programme Code and Advertising Sponsorship Code.

Signed _____ Station Manager, Jam Radio

Date _____

HULL UNIVERSITY UNION