



# SO2005

## STANDING ORDER GOVERNING SOCIETIES COUNCIL MEETINGS

### FUNCTION


1. The Societies Council Meeting shall be responsible for ensuring:
  - a) Communication between Societies, and particularly ones with related interests
  - b) The promotion of Societies within Hull University Union and Hull University;
  - c) The monitoring of all Societies activities;
  - d) ensuring all Society Committee members have been elected in week 8 of Semester 2 in preparation for the next academic year;
  - e) electing the relevant members of the Societies Executive Committee, in accordance with the Hull University Union Articles and Bye Laws;
  - f) Electing a society representative in week 2 of semester 1 to sit on Union Council for the academic year;
  - g) ensuring all new Society Committee members understand and adhere to the submission of Society Articles, membership list and information sheet in week 2 of the following academic year;

### MEMBERSHIP

2. The voting membership of the Societies General Meeting shall be:
  - a) the President of every recognised Union Society, the president of each society shall have one (1) vote;
  - b) Chair Societies (who shall be Chair and have casting vote only (In their absence SEC Secretary will act as deputy chair);
3. The non voting membership of Societies Council Meetings shall be:
  - a) Those members of the Societies Executive Committee as named in SO:2004
  - b) any other members as deemed necessary by the Societies Council or the chair

### MEETINGS

4. Calling a Meeting: Meetings shall be called by the President of Activities or Chair Societies or on their own initiative or at the request of, Union Council, the Society Executive Committee or by five voting members;
5. Frequency of Meetings: Society Council Meetings shall take place at least once a month, the second meeting of the second semester shall be the Annual General Meeting.
6. Notice of a Meeting: Five clear days in advance of the meeting the President of Activities or the Chair Societies shall promulgate the agenda on hullstudent.com.

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7. The Annual General Meeting: Will be convened in week 8 of semester 2 and any other time deemed necessary.
  8. Quorum: The quorum of Societies' General Meeting shall be 20% of voting members.
  9. Minutes: Shall be taken by the SEC Secretary in all of the Societies Council.
  10. Fines: The Societies' Executive Committee can choose to fine up to £10.00 from the Primary Account for consistent non-attendance of a Society to the Societies' Council Meeting (2 missed in a row without apologies)
  11. Attendance at Meetings: The Society's President can be removed from office and unable to stand for re-election if they fail to twice send apologies, attend or send a representative to Societies Council.
  12. Presidents' Training: Presidents' training is mandatory for Presidents to attend. Failure to do so will result in removal from office at the discretion of the President of Activities and the Chair Societies

#### MEETINGS OF SOCIETIES INTEREST GROUPS.

13. Each sub group of the Societies General Meeting<sup>1</sup> shall meet no less than every three weeks in semester time and will be chaired by the Societies Representative for that group. The Chair Societies or the President of Activities shall also attend the meeting.
14. Membership: Each Society shall have one vote at meetings of their Committee.

#### ELECTION

15. Each member of the Societies' Executive Committee, excluding the President of Activities, the Chair Societies shall be elected in the Societies Council in week 8 of Semester 2 and shall hold office from week one of the following academic year, or whenever a vacancy occurs, by Union Council. Any member of a society can stand.

BC/TP/CZ

Passed at UEC:

Passed at Hull University Union Council: 12/12/11

Passed at UEC: 26 April 2016

Passed at UC: 9 May 2016

Passed at UC: 8 May 2017

Passed at UC: 23 April 2018

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<sup>1</sup> As defined in Annex A of S.O, 2011 and in S.O. 2011.