

# SO: 1004

## STANDING ORDER GOVERNING ENVIRONMENT & ETHICS OFFICER

### 1. Interpretation

These Standing Orders shall be read in conjunction with the Constitution, Bye-Laws and the relevant Standing Orders of HUU.

### 2. Definition

The E & E Committee is a Standing Committee as defined in SO 8008 and will be subject to these regulations unless otherwise stated in SO 1004. The Chair of the Committee and the Committee are accountable to the President and the Governance Zone.

### 3. Aims

The aims of the role are to:

- a) educate students at the University of Hull (UoH) on environmental issues, both locally, nationally and globally;
- b) educate students at the UoH on ethical issues, both locally, nationally and globally;
- c) promote and support active student participation in environmental and ethical campaigns such as Fair Trade Fortnight;
- d) organise and run awareness and pressure campaigns to lobby increased environmental and ethical practices by both HUU and UoH;
- e) liaise and work with local, national and international organisations over environmental and ethical issues;
- f) work towards HUU leading the Student Union movement in both innovation and participation on environmental and ethical issues.

### 4. Election and Duties

The Environment & Ethics Officer shall be elected once per academic year, in accordance with S.O. 8001. The Officer is required to attend the Governance Zone and Union Council. The Officer requires the permission of the President before any campaign is run.

### 5. Membership

The Committee has two types of membership:

#### a) Full Membership:

Full membership is open to all full members of HUU as defined in the Bye-Laws.

b) Associate Membership:

Associate membership is open to all associate members of HUU as defined in the Bye-Laws

6. Elections

The Executive with the exception of the Chair shall be elected from the Committee membership in Semester Two in accordance with S.O. 8008 and shall hold their positions for the next academic year. Vacancies are to be elected in accordance with S.O 8008. If a member is elected through an emergency election during the academic year to fill a vacant post then they shall hold the position until the end of that academic year.

7. Executive Committee

In addition to the Chair there shall be an Executive Committee. The Executive Committee shall be responsible for the organisation, promotion and running of the Committee's campaigns. Executive Committee positions (5) – (8) shall keep themselves and the Committee informed on developments within their area, in regard to issues at HUU and UoH, nationally, internationally, technological advances and research findings. The Executive Committee shall be responsible for the organisation, direction and performance of the Committee in fulfilling its strategy. The Executive Committee shall be responsible for monitoring and updating the Committee's long term strategy.

The voting membership of the Executive Committee shall be:

(1) Chair Environment & Ethics Committee:

The Chair Environment & Ethics Committee is Chair of the Executive;

(2) Secretary:

The Secretary shall assist the Chair in the administration and organisation of the Committee. The Secretary shall be responsible for maintaining the membership list of the Committee; ensuring the Committee meets all relevant dates detailed in the Regulations; preparing and circulating publicity prior to meetings and taking minutes;

(3) Treasurer:

The Treasurer shall be responsible for keeping the Committee's Primary and Secondary accounts solvent. Responsibilities shall include budgeting; monitoring expenditure and signing claim forms;

(4) Fundraising officer:

The fundraising officer shall be responsible for raising funds to support the campaigns and activities of the committee;

(5) Biodiversity officer:

The Biodiversity officer shall campaign and raise awareness of HUU's and UoH's impact on the surrounding ecosystems and methods through which this can be improved;

(6) Ethics officer:

The Ethics officer shall be responsible for researching and raising awareness of HUU's and UoH's ethical practices, their impact and ways both organisations can become more ethically sound.

(7) Energy & Recycling officer:

The Energy & Recycling officer shall be responsible for campaigning for more efficient and less energy use on both campus and in student accommodation. They shall research and promote creative energy saving and energy creation methods for both institutions and students. They shall also investigate and promote both the recycling and reusing materials on campus and in student accommodation. They shall lobby HUU, UoH and local authorities to support student recycling initiatives.

8. Meetings

Meetings of the Committee shall take place at least monthly, and meetings of the Executive on a bi-weekly basis.

9. Budget

The President is the budget head and shall ultimately control expenditure. The President may request the Officer to report on the financial performance of the Committee.

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