



SO 1002

STANDING ORDER GOVERNING THE UNION DEVELOPMENT ZONE

1. Interpretation

These Standing Orders shall be read in conjunction with the Articles, Bye Laws and the relevant Standing Orders of Hull University Students' Union (hereafter collectively referred to as the Regulations) and shall be interpreted accordingly. In these Standing Orders:

- a. "the Zone" means the Union Development Zone;
- b. "HUSU" means Hull University Students' Union;
- c. "Council" means HUSU Council;
- d. "clear days" excludes University holidays; Bank Holidays; Saturdays and Sundays.

2. Function

The primary function of the Zone is to act as the recognised means of communication and liaison between all areas of HUSU. In particular, the Zone shall:

- a. Provide support for the President of the Students' Union in co-ordinating campaigns and issues of mutual concern.
- b. Provide scrutiny of the role of the President of the Students' Union and hold the President of the Students' Union's actions to account.

3. Membership

Voting membership of the Zone shall be:

1. Chair, Union Council;
2. Chair, Inclusivity & Diversity Zone;
3. Chair, Education Zone;
4. Chair, Sport Zone;
5. Chair, Activities Zone;
6. Environment and Sustainability Officer;
7. Two Councillors for Scrutiny;

Non-voting membership of the Zone shall be:

1. The President of the Students' Union.



Ex-Officio members:

1. Such others that the Zone may deem appropriate.

GENERAL PROCEDURE

4. Chair

The Chair of the Zone shall be elected in accordance with the by-Laws and is responsible for keeping a register of attendance; following and approving the Zone meeting agenda as laid out in S.O. 1002 annex A, which is to be circulated 3 clear days in advance; keeping order within the meeting and ensuring points to action are met. The Chair may call an emergency meeting of the Zone. The Chair may request an emergency meeting of Council, which shall occur at the discretion of the Chair of Council.

5. Councillors for Scrutiny

The Councillors for Scrutiny are to:

- a. Ensure that all members of the Zone are following their strategy objectives;
- b. Ensure that all areas of the Zone are within budget;
- c. Assist if required in tasks and projects the Zone is undertaking.

6. Meetings

Meetings of the Zone shall take place 3 times a term to be determined by UEC.

7. Quorum

The quorum of such meetings shall be fifty percent plus one of the voting membership plus the Chair.

8. Minutes

The minutes shall be taken by the Secretary to the Zone, who shall be elected from the voting membership at the first meeting of the committee in each academic year. The minutes shall record points to action for the Zone members and shall be brought to the attention of Council by the President of the Students' Union, in the form of a report under the Union Development Zone section of the Council agenda. The minutes will be circulated to members and on hullunion.com within five days of the meeting taking place.



9. Voting

All votes shall require a greater than fifty percent majority to pass. All votes shall be public except those on motions of caution and no confidence which shall be conducted by secret ballot, counted by the secretary and checked by the Chair.

10. Powers

The Zone shall be able to:

- a. Pass a motion of caution against the President of the **Students' Union as detailed in the Bye-Laws.**
- b. Bring motions of no confidence as detailed in the Bye-Laws **against the President of the Students' Union to Council.**
- c. Pass a motion of caution or no confidence against other Zone members. Motions of no confidence are to be ratified by Council and if successful the member is removed from the Zone committee.
- d. Submit questions in writing to the trustees of HUSU to be **asked by the President of the Students' Union.**
- e. Submit questions to an officer at Council.
- f. Propose a motion of caution against an Officer to Council.

Annex A:

Union Development Zone Meeting Agenda

Most recently updated at Union Council on 20 April 2020



SO 1002 Annex A:

UNION DEVELOPMENT ZONE MEETING AGENDA

1. Attendance
 - a. Apologies.
 - b. Register.
 - c. Pronoun Policy.
2. Minutes
 - a. Minutes of the previous meeting.
 - b. Matters arising.
 - c. Previous points to action – results.
3. Reports
 - a. Report by President of the Students' Union.
Questions.
 - b. Report by Chair, Council.
Questions.
 - c. Report by Chair, Inclusivity and Diversity.
Questions.
 - d. Report by Chair, Education.
Questions.
 - e. Report by Chair, Sport.
Questions.
 - f. Report by Chair, Activities.
Questions.
 - g. Reports by Councillors for Scrutiny.
Questions.



4. Proposals

Any proposals for action.

5. Motions

- a. Motions of caution/ censure/ no confidence.
- b. Questions to trustees.
- c. Questions for Council.

6. Any Other Business

Any Other Business.