HULL UNIVERSITY UNION

UNION COUNCIL – Monday 9 May 2016 – Meeting Room 1, 6:30pm

AGENDA

1. Adoption of the agenda

2. Apologies for absence (for acceptance)

3. Resignations (to note)

   Chair Media, Nathan Thompson

4. Approval of minutes from previous meeting – Monday 11 April (Paper A)

5. Trustee Board minutes (to note) (Paper B)

6. Matters arising
   a. Update EU referendum (verbal update, Ashleigh Davies)
   b. Student trustee elections (verbal update, Matt Evans)
   c. Report NUS National Conference (Paper C)

7. Sabbatical Officer and Zone Reports (Paper D)
   a. President
   b. VP Education
   c. Education Zone
   d. VP Welfare & Community
   e. Welfare & Community Zone
   f. VP Sort
   g. Sport Zone
   h. VP Activities
   i. Activities
   j. VP Scarborough
   k. Scarborough

8. New General Business

8.1 M.1516-19 Motion to change SO 8003 to allow for a more open debate at Union Council (Paper E)
8.2 M.1516-20 Motion to amend SO 5005 to introduce the position of LGBT+ Co-Officer (Paper F)
8.3 M.1516-21 Motion to amend SO 5005 to introduce the position of a BAME Representative on the LGBT+ Committee (Paper G)
8.4 M.1516-22 Motion to change SO 3008, 3009 and 3011 (Changes to the Roles of Faculty, School and Course Representatives) (Paper H)
8.5 M.1516-23 Motion to amend Standing Orders SO 2003, 2004, 2005, 2011 regarding Societies, Societies Executive Committee, Societies Council, and Chair Societies (Paper I)
8.6 M.1516-24 Motion to amend the Standing Orders of the Scarborough Executive Committee (Paper J)
8.7 M.1516-25 Motion to change the name of Hullfire TV to Torch TV (Paper K)
8.8 M.1516-26 Motion to mandate the VP Sport to work with the University to ensure the redevelopment meets the needs of Sports Clubs (Paper L)
8.9 M.1516-27 Motion to mandate the VP Sport to increase the promotion of Sports Clubs around campus (Paper M)
8.10 M.1516-28 Motion to mandate the VP Sport to create a permanent travel grant (Paper N)
8.11 M.1516-29 Motion to lobby HUU Commercial Services to provide Check Your Drink strips behind all union bars (Paper O)
8.12 M.1516-30 Motion to Reinforce Freedom of speech and expression of religion without fear and discrimination (Paper P)
8.13 M.1516-31 Motion to change Standing Order 8003 to make student representation more representative and inclusive by improving how students are represented (Paper Q)

9. AOB

Date of next meeting: The next meeting of Union Council will take place in October 2016, details TBC.

HULL UNIVERSITY UNION

UNION COUNCIL – Monday, 11 April 2016 – Hull Campus, 6:30pm, Meeting Room 1

MINUTES

Attendance

First Name	Surname	Position	Attendance		
			22nd Febr	11th April	9th May
Sabbatical Officers					
Chubike	Okide	President	✓	✓	
Matthew	Evans	VP Education	✓	✓	
Ashleigh	Davies	VP Welfare & Community	✓	✓	
Kathy	Brook	VP Activities	Apols	Apols	
Gurmok	Sanghera	VP Sport	✓	✓	
Simon	Hernandez	VP Scarborough	✓	✓	
Governance Zone					
VACANT		Campaigns and Democracy Officer			
VACANT		Environment and Ethics Officer			
Welfare & Community Zone					
Oliver	Woodroffe	LINKS Officer	✓	✓	
Katie Marian	Bowden	LGBT+ Officer (Role share)	✓	✓	
Liam	Crosby		✓	✓	

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Adeloa	Fadipe	Black Asian Minority and Ethnic (BAME) Officer	✓	Apols	
VACANT		Women's Officer			
Daryl	Jones	Disabled Students Officer	Apols	✓	
Education Zone					
Philip	Yelland	Mature Students Officer	Apols	Apols	
Moipone	Mokone	Part-time students Officer	Absent	Absent	Voting right removed
Robert	Champion	Postgraduate Taught Officer	✓	Apols	
Mohammad	Al Khaldy	Postgraduate Research Officer	Apols	Absent	
VACANT		Faculty Co-ordinator Hull York Medical School			
Declan	Whiting	Faculty Co-ordinator Faculty of Science and Engineering	Apols	✓	
Daniel	Walker	Faculty Co-ordinator Faculty of Arts and Social Sciences	✓	Apols	
Victoria	Welborn	Faculty Co-ordinator Faculty of Health and Social Care	✓	✓	
Elizabeth	Barraclough	Faculty Co-ordinator Faculty of Education	Absent	✓	
Matthew	Thorneycroft	Faculty Co-ordinator Hull University Business School	✓	✓	

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Kym	Cardona	Academic Council Rep	✓	✓	
Eunice	Owusu-Kyereh	Academic Council Rep	Apols	✓	
Activities Zone					
Amy	Jackson	Chair SEC	✓	✓	
Viktorija	Ivanova	Chair ISA	✓	✓	
Nathan	Thompson	Chair Media	✓	Absent	
Joshua	McMullan	Chair RAG	✓	✓	
Scarborough					
Tabitha Elizabeth	Nixon	Scarborough Campaigns Officer	Apols	Apols	
James	Verity	Scarborough Community Officer	Apols	✓	
Nathan	Alcock	Scarborough Sports Officer	✓	✓	
Lana	Goldthorpe	Scarborough Welfare Officer	✓	✓	
Gavin	Straine-Francis	Scarborough Education Officer	✓	✓	
Charlotte	Reeve	Scarborough Equality and Diversity Officer	✓	✓	
Sports Zone					
Callum	Fraser-Hurley	AU Tour Officer	Absent	Absent	Voting right removed
Sam	Craig	AU Kit & Equipment Officer	✓	Apols	
Benjamin	Rae	AU BUCS Officer	Apols	Apols	

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Laura	Huntenburg	AU Participation & Inclusivity Officer	Absent	Absent	Voting right removed
Grace Lucy	James	AU Secretary & Communications Officer	Apols	Apols	
Sam	Walker	AU Varsity & Events Officer	✓	Apols	
Councillors for Scrutiny					
Charlotte	Constable	Councillor for Scrutiny - Education	✓	✓	
Oliver Edward	Taylor	Councillor for Scrutiny – Activities	✓	✓	
David Andrew	Gamble	Councillor for Scrutiny – Sport	Apols	Apols	
Padraig Sean	Curran	Councillor for Scrutiny – Welfare & Community	Apols	Absent	
Nadia	Hassani	Councillor for Scrutiny - Education	✓	N/A	

In attendance:

Liz Pearce, Membership Services Director
Tania Struetzel, Democracy & Governance Co-ordinator
Jacob Zobkiw, Education Co-ordinator
Matthew Bramall, Hullfire TV
Josh Baker, Head Hullfire TV
Bernhard Budin, Course rep Environmental Science
Rebekah Greaves, Course rep Management and Business
Olivia Houghton, Trans* Rep LGBT+ Committee
Connor Massey, LGBT+ Officer-elect
Emma Bulmer
Lydia Collins
Peter Haddow
Rosie Allsopp
Max Cummins
Jennie Watts
Jamie Boote

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1. Adoption of the agenda

Gavin Straine-Francis and Nathan Alcock moved to change item 7.10 on the agenda to item 7.1. The agenda was adopted as amended.

2. Apologies for absence (for acceptance)

Apologies for absence laid before Union Council as noted above were accepted.

3. Approval of minutes from previous meeting – Monday 22 February (Paper A)

The minutes from the previous meeting were approved without objection.

4. Trustee Board minutes (Paper B)

The Trustee Board minutes were noted by Union Council.

5. Matters arising
    a. Elections report (Paper C)

The Elections report was circulated by email before the meeting. Union Council was invited to comment and email feedback to the Democracy & Governance Co-ordinator.

    b. Update Shape & Size Review (verbal update, Matt Evans)

Matt Evans presented the proposed new 'shape' of the University in terms of faculty and school composition. The proposals will be considered at University Council on 14 April 2016. Members were thanked for their open and constructive engagement with the consultation process and ongoing developments.

    c. Update EU referendum (verbal update, Ashleigh Davies)

The Sabbatical Officer Team is planning a voter registration week w/c May 9th. A debate on the referendum will be hosted on Tuesday, 10 May in Johnny Mac. Speakers have been approached but any further suggestions or volunteers are welcome.

If interested in helping out with the debate or engaging students during the week, Councillors should get in touch with the Democracy & Governance Co-ordinator.

    d. Student trustee elections (verbal update, Matt Evans)

Nominations for student trustee elections are open until April 20th, 9am with the interview panel taking place on April 22nd. Members were encouraged to consider application and to share information with their constituents and peers.

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Union Councillors not applying for a trustee position were invited to sit on the interview panel. Interested Councillors should email the Democracy & Governance Co-ordinator with their availability on April 22nd.

e. Update NUS National Conference (verbal update, Matt Evans)

The NUS National Conference is taking place in Brighton from 19-21 April. The HUU delegates are: Chuby Okide, Gurmok Sanghera, Ashleigh Davies, and Daryl Jones. Motions are available online, members were encouraged to approach delegates with any questions about the motions or the conference itself.

6. Zone Reports (Paper D)
   All reports were circulated in advance of the meeting via email. Questions on the reports were taken:
   a. Governance
      No questions received.
   b. Education
      No questions received.
   c. Welfare & Community
      No questions received.
   d. Sport
      No questions received.
   e. Activities
      A verbal report was received from the Activities Zone. RAG reported on the successful jailbreak event, the election of a full new committee, preparations were underway for Varsity activities and handover planning is in progress. SEC reported that Hindu Society had won a national award and that Society AGMs were underway. No questions received.
   f. Scarborough
      VPS asked the VPSc to outline the student support packages which had been agreed on with the University and would be available to students on the Scarborough Campus from Monday, 18 April 2016. VPSc outlined that two packages were available, one for continuing students and one for finalists. These included items such as support with travel costs, laptop/iPad loans, discount graduation packages, postgraduate study fee vouchers, and specialist careers support.

7. New General Business

a. M.1516-18 – Motion to mandate HUU to lobby for refunds for Scarborough Campus students (Paper N)

The motion was presented by Gavin Straine-Francis and James Verity. They reported that feedback from students suggested that for some of them the packages (outlined above) felt like bribes and were being offered very late in the process.

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Kym Cardona asked what is being sought and how much of a fee discount was desired. Gavin Straine-Francis suggested that a reduction of £3,000 would be sought.

Daryl Jones commented that the packages are inadequate and that he fully supported the motion. He queried what the view of the Scarborough Exec was as he acknowledged that some students are happy with the packages but many consider them inadequate.

Lana Goldthorpe agreed that all students should have access to the items in the packages.

Matt Bramall asked what information the students at Scarborough want now. Members of the Scarborough Exec respond that they would like open and honest information.

Charlotte Constable asked whether the contract with the university has been breached. Scarborough Exec commented that their understanding is that in some areas the contract appears to have been breached and that this is currently under discussions (in reference to the Consumer Rights Act).

Eunice Owusu-Kyereh queried whether staff could move back to teach. Scarborough Exec noted that this would be ideal and is being lobbied for.

The speech against the motion was taken by Matt Evans speak. He noted that he agreed with the principle, however passing the motion would undermine the hard work which has gone into the relationship with the university over the last year to tackle the issue and secure the packages. VPSc and the rest of the Officer Team have worked really hard on this.

VPE pointed out that we should work to fix the problems which students are facing and support students to get the best student experience in terms of contact time and employability but if this motion was supported then it would reduce students to consumers rather than partners in their education and experience. VPE noted that following feedback at student fora the university have improved social spaces, adopted 24 hour library access and developed the student experience. Some of the issues outlined, in terms of timetabling problems and access to academic staff (tutorial time) apply to both campuses. This is why the Union is here to support and work on improving the situation.

James Verity questioned whether not supporting this motion would send a message that HUU are not willing to support students. VPE responded that the improvements that have been achieved have been accomplished through working with the University and that this should continue. James Verity argued that the current momentum is only due to the media coverage and the refund 'threat'.

Charlotte Reeve queried what would actually happen in the next three weeks to help her before graduating. VPE responds that they are working with the University on this and they are working faster than normal.

VPS asked how long VPE and VPSc have been working on Scarborough issues. VPE replied that they have been working on issues as they came up all year.

The speech for abstention was taken by Eunice Owusu-Kyereh. She argued that money would not make up for the current situation and that the VPE and the other Officers should focus on making things better.

James Verity questioned that something should happen to make up for the past two years and what that would be with only a few weeks left. Eunice Owusu-Kyereh responded that she would expect a formal apology in addition to employability support.

Joshua McMullan moved to a vote on this motion which was seconded.

Point of Order brought forward by Daryl Jones noting that Amy Jackson had never been ratified as Chair of SEC after the resignation of Liz Palmer. Amy Jackson never ratified as Chair of the SEC. Motion 1516-18 was tabled whilst the matter was reviewed.

The Chair accepted an emergency motion to ratify Amy Jackson as Chair SEC. The speech in favour was given by Joshua McMullan. There was no speech against or in abstention. With 17 votes in the affirmative Amy Jackson was unanimously ratified as Chair SEC.

The voting on M.1516-18 resumed. With 7 in the affirmative, 4 in the negative and 7 abstentions the motion fell.

b. M.1516-9 Motion to permanently provide All Gender Toilets in HUU (Paper E)

The motion was presented by VP Welfare & Community. Joshua McMullan queried whether these toilets would be open during club nights given that there might be safety concerns due to inebriated students. VP W&C replied that these toilets would be closed during club nights.

Amy Jackson proposed an amendment to change the name from All-Gender Toilets to unisex toilets. The amendment was seconded by Matt Evans. There were no speeches against or in abstention of the amendment. With 14 in the affirmative, 2 in the negative and 2 abstentions the amendment passed.

Council returned to voting on the motion as amended. With 12 in the affirmative, 1 in the negative and 5 abstentions, the motion passed.

c. M.1516-10 Motion to promote Trans* participation in Sport (Paper F)

Ashleigh Davies presented the motion. Eunice Owusu-Kyereh queried whether sports teams were not already being inclusive. Ashleigh Davies responded that this was indeed the case but that this motion was reaffirming the promotion of trans* participation in sport. Joshua McMullan asked what this inclusion looked like exactly. Ashleigh Davies responded that she would expect the VP W&C, VP Sport and AU Participation & Inclusivity Officer to work together on an action

plan with sports clubs to actively promote inclusion. Eunice Owusu-Kyereh questioned whether students had been considered who might feel uncomfortable with this motion. Ashleigh Davies responded that all students should be included and feel welcome and that the motion was trying to achieve just that.

There was no speech against the motion. The speech in abstention was taken by Eunice Owusu-Kyereh who argued that the focus should not be on particular groups and that Council should be aware that not all students felt comfortable with this.

Daryl Jones moved to a vote. With 14 in the affirmative, 0 in the negative and 4 abstentions the motion passed.

d. M.1516-11 Motion to update the Zero Tolerance Policy (Paper G)

Ashleigh Davies presented the motion. No questions were received. There were no speeches against or in abstention. With 17 in the affirmative, 0 in the negative and 1 abstention, the motion passed.

e. M.1516-12 Motion to change the name of Hullfire TV to Torch TV (Paper H)

The motion was presented by Josh Baker, Head of Hullfire TV. He argued that by having the same name as the paper, the TV station regularly gets mistaken for an online version of the paper when it is in fact a separate entity and has been much more successful this year.

Kym Cardona queried what was so bad about the name Hullfire. Josh Baker replied that the new name would provide a distinct identity but that they would still be operating within the media group.

Matt Evans proposed to amend Resolve 1 and replace it with "To mandate the VP Activities". With 16 votes in the affirmative, 0 in the negative and 2 abstentions the amendment passed.

The speech against the motion was given by Jamie Boote, former VP Activities. He argued that he believed in the brand of Hullfire having united all three media forms under this brand just two years ago as VP Activities. He pointed out that at different times different strands were more successful than others which could easily change again but the brand of Hullfire kept them all together. Matt Bramall pointed out that all members of Hullfire had been consulted on the name change and were in favour of it. He therefore wondered whether it was not more important that the rebranding was supported by them. Jamie Boote replied that the members' opinion was indeed important but the brand of Hullfire was what made all three strands strong.
Amy Jackson questioned whether the fact that not even HUU often realized that "The Hullfire" is only the newspaper and not the TV or Radio has shown that a rebrand is necessary to develop a separate identity. Jamie Boote responded that all three strands of Hullfire could work with the HUU Marketing team to highlight the separate functions and ensure that brands are communicated correctly.

With 6 votes in the affirmative, 1 in the negative and 11 abstentions, the motion fell.

f. M.1516-13 Motion to update Standing Order 2008 governing Raising and Giving (RAG) (Paper I)

The motion was presented by Joshua McMullan who explained the changes in committee positions and clearer outline of role responsibilities to reflect the current structures.

There were no speeches against or in abstention of the motion. With 17 in the affirmative, 0 in the negative and 1 abstention, the motion passed.

g. M.1516-14 Motion to add two Councillors of Scrutiny to the Governance Zone (Paper J)

The motion was presented by Oliver Taylor and Charlotte Constable. Both pointed out that while they are scrutinizing their respective zones and may sit on the Governance zone if elected as Chair of their zone, there is no scrutiny of the Governance Zone which is equally important.

There were no speeches against or in abstention of the motion. With 16 in the affirmative, 0 in the negative and 2 abstentions, the motion passed.

h. M.1516-15 Motion to change SO 8003 governing Union Council (Paper K)

The motion was presented by Matt Evans. He outlined the main changes that included updates to reflect current practice and adding individual reports of Sabbatical Officers to the agenda of Union Council to make all Officers directly accountable.

There were no speeches against or in abstention of the motion. With 13 in the affirmative, 1 in the negative and 4 abstentions, the motion passed.

i. M.1516-16 Motion to change SO 2015 governing Chair International Students' Association (ISA) and remove SO 2016 governing the ISA (Paper L)

To introduce the motion, Matt Evans gave a brief presentation outlining the current representation system, focusing on education representation and pointing to areas which were not working well. He noted that the ISA had a long tradition and history but that students now focus on their academic experience and expect something different, hence the low attendance of ISA events this year, which HUU needs to react to.

Daryl Jones asked whether the 'international welcome' week would be kept despite dissolving the ISA in its current form as this was an integral part in welcoming international students to the University. Matt Evans confirmed that there will still be events during this time welcoming International students and that HUU will also work with the International Office in the University to make provisions and responsibilities clearer.

Daryl Jones further questioned whether we were letting one group of students make a decision for another group of students by voting on this change now. Matt Evans and Viktorija Ivanova

confirmed that this proposal had been consulted on and was a reaction to a long-standing problem.

Amy Jackson questioned why the new International Students Officer was not placed in the Welfare& Community zone rather than the Education zone as she viewed the role of the ISA as largely welfare-related. Matt Evans responded that the holder of this office sits on University Senate and that the majority of students focus on academic representation which was why this position had been placed in the Education zone. He further pointed out that any student represented on an academic level can still approach all other zones and Officers for support on a different matter.

There were no speeches against or in abstention of the motion. With 13 in the affirmative, 0 in the negative and 5 abstentions, the motion passed.

j. M.1516-17 Motion to update SO 3003 governing the Mature Students Officer and SO 3005 governing the Part-time Students Officer (Paper M)

The motion was presented by Matt Evans. He outlined the content of the changes which were updating the Standing Orders to reflect current practice of not having committees for these two Officer positions any more.

There were no speeches against or in abstention of the motion. With 16 in the affirmative, 0 in the negative and 2 abstentions, the motion passed.

8. Any Other Business

Union Council noted the resignation of Nadia Hassani from her position as Councillor for Scrutiny on the Education Zone as well as from her place as NUS delegate at National Conference.

The AGM of HUU is due to take place on Thursday, 28 April, 12.30pm in Asylum. Members were encouraged to attend and use this opportunity to hold elected Officers and trustees to account. The agenda and minutes from the previous AGM can be found online.

Date of next meeting: Monday, 9 May, 6.30pm, Meeting Room 1, Hull Campus.

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HULL UNIVERSITY UNION

MEETING OF THE BOARD OF HUU LIMITED
Held on 3 February 2016 at University House

Present: Trustees: Andrew Gurr (Chair/AG), Jeff Caplan (JC)
Sabbatical Trustees: Chubike Okide (Deputy Chair/President); Matthew Evans, Vice-President Education (VPE); Ashleigh Davies, Vice-President Welfare & Community (VPWC); Gurmok Sanghera, Vice-President Sport (VPS); Simon Hernandez, Vice-President Scarborough (VPSc)
Student Trustees: Jamie Boote (JB), Elizabeth Palmer (EP), Lewis Worrow (LW)

Attending: Stephen Willis, University Chief Finance Officer (SW) (part); Kevin Pearson, Interim Finance Manager (FM); Andy King, Commercial Services Director (CSD); Liz Pearce, Membership Services Director (MSD); Kate Jude, HR Manager (HRM); Rachel Kirkby, Marketing & Communications Manager (MCM)

1 Apologies

Received from Simon Clements, Judith Donovan, Kathy Brook, Jackie Berry.

2 Minutes

The minutes were approved.

3 Matters Arising

The matters arising from the last meeting were discussed.

4 Period 4 Financial Performance and Forecast for the Year End

Reported separately

5 University Shape and Size

VPE's paper summarised the background to the University's Shape and Size review and the impact that the proposed "shape" of the faculties and schools would have on HUU. He said the way the University was changing provided HUU with a real opportunity to reassess what the Union is for, what we are trying to do and where our priorities lie. We would also have to look at the governance review work undertaken last year and take a more structured approach to academic representation – which is a key requirement of the student population. As the review currently stood, there would be an impact on the role of sabbatical officers and faculty representatives – which would also affect our election process.

VPWC said it was important that the Union was behind these proposals so we could ensure a smooth transition for students. VPE said there had already been questions from students, lobbying for clear and consistent change plans for the transition.

VPE said the workshop discussions that followed would give a steer to the Board on how the Union moved forward in line with the Shape and Size Review. MCM said that the Board had considered options during the summer away day on a "stop, start and continue" basis but different challenges had arisen since then and the workshop would look at the current services HUU provides and discuss where the priorities were. A report showing services and priorities would be produced from the workshop and circulated to the Board for further consideration.
Action: VPE/MCM

6 Report from Finance, Audit & Risk Committee

The agenda for the Finance, Audit & Risk Committee's January meeting was a full one and had included: management accounts for period 5, financial forecast for 2015/16; recruitment of external auditors; sales performance year to date; capital expenditure; risk management policy; health and safety report and an update on the Finance team and the papers had been circulated to the Board. JC ran through the minutes and thanked FM particularly for his efforts in preparing the report and accounts in readiness for the auditors. The minutes of the Finance, Audit & Risk Committee were accepted by the Board.

7 External Auditors

FM advised that Smailes Goldie, Mazars and Armstrong Watson had presented to a panel of Finance, Audit & Risk committee members. The panel was split between Mazars and Armstrong Watson and as both firms had offered differing "unique" services, it was suggested that FM went back to them to see if they could match what the other firm offered.
Armstrong Watson offered a VAT review and annual training for trustees and the decision was taken to recruit them. FM said they have started work already, having had a planning meeting this week and a system reviews will be undertaken next week. The FAR Committee recommended their appointment to the Board and this was formally approved. FM said the auditors would require ID from trustees and to see a register of interests. **Action: All**

8 Risk Register

FM circulated the draft risk management policy and suggested risk register format he had prepared for the Finance, Audit & Risk Committee and explained how the risks would be categorised and recorded. He asked the Board to approve these in principle so that the FAR Committee could commence work on this. The register would be reviewed quarterly and an annual update brought to the Board. The policy and register were approved by the Board.

9 Report from Appointments & Governance Development Committee

The agenda for the January meeting had covered: trustee recruitment, induction and recording conflicts of interest; the NUS governance self-assessment; and review of the Memorandum & Articles of Association. VPE summarised the reports. He said there were two candidates for the student trustee roles and they would be interviewed by an appointments panel after the Board meeting. There had been challenges in generating interest in the roles and VPE said we would have to review how student trustees are recruited for the future. The proposals for trustee induction programmes were discussed and VPE asked the Board to forward any feedback on this to CEO. **Action: All**

VPE explained the background to the review of HUU's Memorandum & Articles of Association and advised that the Appointments & Governance Development Committee had agreed they were largely fit for purpose but the Board were asked to discuss and/or approve a number of initial recommendations. These were discussed by the Board (see attached).

10 Sabbatical Trustees Reports

The reports were taken as read and Sabbatical Trustees updated the Board on outcomes since the reports were prepared.

President advised that the accessibility survey had gone out this week. VPE said the PDR 360 feedback experience was a valuable process. He said it had highlighted that they need to work as a team. LW asked about the HE review – VPE said the full report would be published on 26 February.

VPWC said the gender neutral toilets trial was going well with a lot of positive feedback and the Vlog had gone out: https://www.youtube.com/watch?v=6f2Az1cgq2Y

In VPA's absence, VPWC reported that the ISA speed-friending event was very successful. JB said that the issue of rewarding volunteers did not appear to get resolved and recommended that a staff member should take responsibility for it to ensure an approach is agreed and then happens.

VPS said a "Just Giving" web page had been completed – allowing students to donate to the AU. Highlights for AU included being invited to the rugby league challenge cup, winning a national dance competition and a boat club member being responsible for running the biggest regatta in Europe.

VPSc said he was trying to keep staff and student morale up in view of the changing picture at Scarborough and maintaining support on academic representation.

11 Chief Executive & Senior Management Team Reports

The senior management team reports were taken as read. JC asked about the Fidelity software. CSD said the launch was 26 February and that this would enable the bars to be managed more effectively. The difficulty of getting the staffing levels right in the bars was discussed, with empty venues until late and then a rush at the bars. HRM said the employee survey had been extended until Friday and asked managers to encourage their teams to complete this. MCM recommended that trustees had a look online at the

impact report which was launched this week.
Action: Trustees
FM asked for approval to change the bank mandate following the changes in staff. This was approved.

12 Health & Safety Report

The report was taken as read. CSD had recently met with Links following an incident at the weekend and was advised that students were going to Links for treatment rather than going to hospital, even if they were not on the premises when accidents happened. He said that Links would now record where accidents take place.

Any Other Business

JC asked about future meetings. FM said there would be an additional FAR committee to review the report and accounts which would then hopefully go to the Board on 7 April. A decision about when to hold the AGM would be discussed with the auditors.

Next meeting: 7 April 2016 at 10.30 am

HULL UNIVERSITY UNION

NUS National Conference 2016 Report

From 19-21 April, your four delegates were out of the office for a week for the annual National Conference of the National Union of Students. There was myself, Gurmok Sanghera, Daryl Jones, and Chuby Okide. We were elected last October to represent Hull University Union at a national level, and this year headed down to Brighton. Matt Evans also joined us as an observer at the conference, however without having voting rights.

Some of you might not even know what the NUS does. Yeah it provides a discount card, but you can still get a free cheeseburger from McDonalds without it. So you might have to pay £5 more on a Spotify subscription, so what? The NUS is so much more than that. The NUS is a body that represents students on a national (and even international) level, feeding into government committees on further and higher education policy and being our leads on research and campaigns that can be used at local Students' Unions. Examples of these materials include the background into our Unisex toilets, the LGBT+ Out in Sport, Tackling Transphobia and Homophobia campaign, along with helping us make sure our food and drink in our bars and venues are a price which students can afford.

It's no secret that National Conference has brought with it some controversy, but let's focus on the incredible policy we passed for Students' Unions. We have voted for, and passed a motion for a Full Time Trans* Officer. This commitment from the NUS is nothing short of unbelievable. Trans* and LGBT+ students are a large, active community at HUU, and knowing they are only going to be supported further throughout the years to come is something to be proud of. Each member of the delegation voted for this.

The Union Development Zone of the NUS has for too long been an ignored section of our movement, with far more of an emphasis placed on stampeding down a street in London and not appreciating the influence sports, societies, RAG, volunteering and the media have on you as students. This year we passed policy to fight for KWAF! (Keeping Wednesday Afternoons Free). We voted to support Students' Unions to deliver their services to institutions with multiple sites/campuses, and we fought to create a best practice guide for SU's to ensure student staff wellbeing is prioritised. Each student deserves the right to be able to participate in union activities, and the NUS will now be providing us with a toolkit to support our students from a widening participation background to make sure everyone has that chance.

We also voted for Safe Social Elections. No candidate should feel targeted or victimised when running in an election. Your dress sense, religion, sexual orientation or any other characteristic should not entitle you to be ridiculed, laughed at for wanting to make a change. I am proud to

say our delegation voted for this motion, and we will fight to make sure our students can run in elections, without being victim of anonymous trolling or any other kind of abuse.

2 of our 4 delegates were first time delegates. Gurmok and I had never been to conference before, and didn't understand exactly what happened there. What we experienced was healthy debate, and people fighting for what they believed in. We heard students speak openly about abuse on campus for candidates running in elections, alongside the anti-semitism which is still so rife on our campuses today.

We elected our National President and the Vice Presidents, and the only successful candidates we voted for were Richard Brooks and Robbiie Young.

Ashleigh Davies

VP Welfare & Community

NUS National Conference Voting Record 2016

Delegate	Ashleigh Davies	Daryl Jones	Gurmok Sanghera	Chuby Okide
Motions				
M101 Working for Students' Unions, winning more power for students	for	for	for	for
M201 Divorce our Courses from Market Forces	against	against	against	against
M301 The Impact of Student Opportunities	for	for	for	for
M303 Safe Social Elections	for	for	for	for
M305 Support Students' Unions to deliver their services to institutions with multiple sites/campuses and modes of delivery	for	for	for	for
M307 A Student Voice for Student Staff	for	for	for	for
M315 KWAF KWAF KWAF is on fire	for	for	for	for
M404 Anti-Semitism on Campus	for	for	for	for
M406 Preventing Prevent	for	for	for	for
M502 Divest - Invest	for	for	for	for
M503 Students are Citizens, Too!	for	for	for	for
M605 A full time paid NUS Trans Officer	for	for	for	for
M607 We Are the National Union of Students not the National Students of Sabbs	against	against	against	for
M609 One Member One Vote	against	against	against	against
Elections				
National President	Megan Dunn	Megan Dunn	Megan Dunn	Megan Dunn
VP Higher Education	Priscilla Mensah	Priscilla Mensah	Priscilla Mensah	Priscilla Mensah
VP Welfare	Munya Mudarikiri	Munya Mudarikiri	Munya Mudarikiri	Munya Mudarikiri
VP Union Development	Richard Brooks	Richard Brooks	Richard Brooks	Richard Brooks
VP Society & Citizenship	Robbiie Young	Robbiie Young	Robbiie Young	Robbie Young

HULL UNIVERSITY UNION

Sabbatical Officer and Zone Reports

President

No report submitted.

VP Education

Update on Policy from last UC:

- ISA Motion Passed to now have an international students' officer on the Education Zone to increase the support for academic representation of international students, especially with the seat on University Senate.
- SO Changes to the Part Time officer and Mature students' officer to reflect current practice and the fact that they no longer work with a full committee of part time officers.

SLTA – The student led teaching awards preparation is well underway with 500 nominations this year, leading to a short list of 36 members of staff. The awards night is Friday 6th May, in Asylum in HUU – this is the first time that the SLTA's in their current format have been held in the SU building. I was keen that we show the flexibility of our space, and show to the University and the wider community the impact that our SU has.

Education Survey – Encouraging students to fill this is in has formed a large part of my work recently. The data taken from students filling this in forms a large part of the work of the incoming VP Education so is useful data in accurately lobbying the University. From carrying this out this year, I have started discussions with the University about the high volume of surveys that we/they/the world expects and wants our students to fill out. I'm continuing work into a "Survey Season" and the impact of over surveying, and will hand that over to the new VPE.

Student Rep structure and governance – Presentation at last UC was part of the work that's been going on to get ready for the new semester (Sept 2016). A lot of stuff has to change both within HUU and within the University so I have been concentrating on making changes to Uni regulations and codes of practice as well as HUU standing orders in order to allow us to move all course rep elections online in the first weeks of the new

semester. In addition to this, we have refreshed the code of practice on partnership with students to make sure that our representative structures are workable with the University.

I attended the NUS's National Conference as an observer to help speak on policy and to ensure that HUU was represented at a crucial time for our movement when discussing the strategic framework of a confederation of SUs. I have also just come back from the NUS's Strategic Conversation where Chief Exec's and SU Presidents were able to discuss strategy and governance/democratic processes and policy ahead of the National Conference 2017 where this will all be discussed as motions and policy.

VP Welfare & Community

Union Council – WOW UNISEX TOILETS ARE A PERMANENT THING! Absolutely incredible council from a welfare perspective – proud to have put the motions in place.

Housing social! It was absolutely incredible and we paired up people who needed help finding rooms/people to be in their room.

Council – Council working dinner was brilliant. It was lovely to see Mr Jim Dick and Mr Richard Heseltine honoured for their time on council. I had a great time getting to know everyone more on a casual level.

Varsity – Rainbow laces were an absolute hit. So many people wore them and they were a huge conversation starter. So many people wanted to sign the board and were more than happy to promote their teams as inclusive to LGBT+ students.

National Conference – Interesting week. Interesting to see how everyone voted – I can't believe it's all over. We elected some good people – some not so good, but we will see how the year pans.

VP Activities

No report submitted.

VP Sport

No report submitted.

VP Scarborough

No report submitted.

Governance Zone

N/A

Education Zone

iHull App

- Zone invited Chis Turnock from Teaching Enhanced Learning to comment on proposed changes to iHull app. Zone members discussed the bus tile, possibility of Canvas app, capabilities of Scarborough tile, a personal customisation of the app.
- Members were invited to make recommendations on tiles that would be useful in certain stages in University life such as pre-application, open day, welcome week, and final year.

Update from officers

Mature Officer

- Updated members on the Mature Student Survey. Officer has received 175 responses, and made changes to the survey once there were concerns over the quality of questions. Officer informed the Zone about continuing to email students to fill out the survey, by liaising with the Mature Student Advisor, Karen Smales. A meeting will be made with the EC and the Research and Campaigns Co-ordinator, Chelsea Baxter, to discuss the data. Phil has also been liaising with next year's Officer to organise matters for next year.

Faculty Co-ordinator of Education

- The Co-ordinator reported on the developments regarding the Education Society and an e-mail was sent out to all Education course reps requesting assistance in starting up the Society. Feedback was somewhat positive and only 2 more committee members are needed.
- The Co-ordinator also inquired about parking on campus. VPE replied that the University is looking into a new initiative to solve the lack of pay and display places.

Academic Council Rep (Eunice Owusu-Kyereh): Discussed the proposed motion regarding Union Council, focusing on respect and good behaviour. Positive comments were made on wanting to implement change in HUU, but general advice was given focusing on re-drafting to accord with HUU guidelines.

Councillor for Scrutiny: Zone was informed that Nadia Hassani had renounced her role as Councillor for Scrutiny. Charlotte Constable asked for VPE to arrange a meeting to review zone budget.

SLTA's and Education Survey: Discussed and organised which members would present awards at SLTA's. Members were also informed about helping before the start of SLTA's with setting up. Call for volunteers to help promote education survey campaign.

Welfare & Community Zone

Disabled Students Officer

- Went to NUS conference
- Getting people to run for DSO next year
- Wheelchair campaign keeps going
- Making sure next DSO gets invited to staff disabled network
- Trying to get people to run for committee

LGBT+

No report submitted.

LINKS Officer

No report submitted.

BAME Student Officer

No report submitted.

Sports Zone

No report submitted.

Activities Zone

- RAG week collected approximately £6400
- Jailbreak got into national newspapers
- RAG issue with challenges, may lose Amazon challenge due to people drop out/moving to other challenges
- Societies are functioning well, still a lot of money left in grant fund
- Handovers are currently happening for all society committees and seem to be running smoothly
- Media panel happened in regards to Scarborough article
- Media bringing back Torch TV motion will full support from the entire zone
- Activities awards on 29/04
- Had over 400 responses to the student experience campaign, with 99% claiming that being part of the activities zone has made a positive impact in their lives

Scarborough

No report submitted.

HULL UNIVERSITY UNION

M.1516-19 Motion to change SO 8003 to allow for a more open debate at Union Council

HUU Notes:

1. That discussion at Union Council is currently held in the format:

   Speech for (Proposer)

   Questions

   Speech against

   Questions

   Speech in abstention

   Questions

   Speech in summation

   Vote

2. That this part of the Standing Order has not been updated since 2009.

HUU Believes:

1. That Union Council should allow for an open and free discussion that every member of Union Council can participate in.
2. That restricting the debate to one speech for, one speech against, and one speech in abstention does not give every member the opportunity to voice their opinion.
3. That questions relating to speeches are in reality often comments on the argument to make a point as there is no other opportunity to do so.
4. That the current provisions for limiting speeches to three minutes and procedural motions to move to an end of the debate/move to a vote are essential in ensuring a fair debate.

HUU Resolves:

1. To change the format of debate at Union Council to:

   Proposer presents motions

   Proposer takes questions on motion

Open debate

Vote

2. To amend SO 8003 as appended with immediate effect.

Proposer: Matt Evans

Seconder: Si Hernandez

SO: 8003

STANDING ORDER
GOVERNING UNION COUNCIL MEETINGS

INTRODUCTION

1. Interpretation These Standing Orders shall at all times be subject to the provisions of the H.U.U. Constitution and Bye Laws and shall be read in conjunction therewith.

2. Amendment: These Standing Orders shall be amended from time to time by the Union Executive Committee

3. Implementation of Decisions Decisions of Council shall become effective on completion of the meeting concerned.

ADMINISTRATIVE ARRANGEMENTS FOR A MEETING

4. Convening a Meeting: Meetings of the Council shall be convened by the Chair Union Council at the request of the Union Executive Committee or at least 10 members of Council (Bye Laws). Ordinary and extraordinary meetings of Council shall be notified on the website.

5. Submissions of Motions and Reports: Motions, minutes and reports for inclusion with the agenda (or publication on the Union's Webpage, as Council directs from time to time) shall be lodged with the Democracy & Governance Co-ordinator at least four clear working days (4.30 pm on Monday of previous week) preceding the meeting. Reports of University Committee meetings shall be submitted as written reports. Motions require a proposer and a seconder.

6. Agenda: The agenda, together with minutes of the previous meeting, shall be published on the Union's official website and circulated to members via E-mail at least two clear days in advance (Bye Laws).

7. Submission of Amendments: Amendments which may be contrary to the spirit of the main motion require a proposer and seconder.

8. Submission of Drafting Amendments: A written drafting amendment to a motion or an amendment may be handed to the Chairperson after 11 am

on the day of the meeting. The drafting amendment shall only 'delete parts' or make minor alterations, which do not alter the spirit of the motion or amendment. Such changes shall only be made by the proposer of the original motion or amendment, or with his/her consent. The admissibility of a drafting amendment shall be at the discretion of the Chairperson. If accepted, the Chairperson shall read the drafting amendment to the meeting before the motion is proposed.

9. Attendance: Members attending a meeting are to register with the Democracy & Governance Co-ordinator. In order to complete registration, a member must join the meeting not later than 1 hour after the published time of commencement. Unless apologies have been received prior to the start of the meeting (Bye Laws)), any voting member not so registered shall be deemed to be absent.

10. Order of Business Subject to a Procedural Motion to the contrary, the order of business shall be as detailed at Annex A.

11. Business Carried Forward to the Next Meeting Any item of business on the agenda which is not discussed during the meeting, shall only be carried forward upon receipt of a written request from the proposer, and lodged with the Chair Union Council at the end of the meeting.

THE CHAIRPERSON

14. Election The election of the Chairperson and Deputy Chairperson or any temporary election for these posts shall be conducted in accordance with the Bye Laws.

15. Responsibilities The Chairperson shall be responsible for the proper conduct of the meeting in accordance with the Constitution, Bye Laws and these Standing Orders. The ruling of a Chairperson on points of order, admissibility of motions and amendments and on any matter relating to the conduct of the meeting shall be final and binding, subject to a successful challenge to the Chair (see paragraph 17 below). The Chairperson shall be heard in silence at all times.

16. Involvement The Chairperson shall not participate nor vote in any debate, except for a casting vote as authorised in the Bye Laws

17. Challenge to the Chair A Procedural Motion challenging a ruling of the Chairperson may be raised as a 'point of order' by any member of Council.

If supported by five voting members the Deputy Chairperson shall take the chair and request:

a. the Chairperson to state his/her reasons for making the ruling;

b. the challenger to state his/her case;

c. one other member to support the ruling of the Chairperson.

There shall be no questions and immediately thereafter the challenge shall be put to the vote, which shall only be upheld if carried by two-thirds of those present and eligible to vote.

18. Closing a Meeting No Council meeting held in the evening shall continue beyond 10.30 pm unless two-thirds of those present and eligible to vote express a desire for it to do so, with the provision that debate on any motion which is at that time under consideration shall continue until a vote has been taken. The Chairperson shall also have authority to adjourn or close the meeting for unruly conduct; on this point his/her authority shall not be challenged.

CONDUCT OF MEETING

19. Section 1 - Election to the Chair Where necessary an election to the Chair shall take place in accordance with paragraph 14 above and 30 below.

20. Section 2 - Attendance Apologies and resignations shall normally be 'noted', unless on a 'point of order' the matter is put to the vote.

21. Section 3 - Minutes shall normally be noted and ratified by assent, subject to a Procedural Motion to refer a minute back. Questions under 'matters arising' shall be taken at the discretion of the Chairperson.

22. Section 4 - Reports by members of the Union Executive Committee shall be promulgated on the official HUU website, and reinforced by a verbal report at Council meetings which should not exceed three minutes and be so framed as to bring to the attention of Council matters of importance. Questions shall only be asked if:

a. it is a question to which a satisfactory answer cannot be obtained privately;

b. it is a question designed to bring an important matter to the notice of Council.

Written questions may also be submitted either for inclusion on the agenda or alternatively may be handed to the Chairperson before the start of the meeting. Written questions shall take precedence over oral questions, which shall be limited to one minute. Any supplementary questions either written or oral, shall not exceed two, and shall also be limited to one minute duration. Reports shall normally be accepted by assent, unless on a 'point of order' the matter is put to the vote.

23. Section 5 - Administration Elections and ratifications shall take place in accordance with the Constitution, Bye Laws and Standing Orders. The method of voting in an election is detailed at paragraph 30 below. Ratifications, applications for membership and reciprocal agreements shall normally be accepted by assent, unless on a 'point of order' the matter is put to the vote. Policy rescissions shall be for noting.

24. Section 6 - Motions Only one motion or amendment shall be before the meeting at any one time. If at any time during the debate two or more members wish to speak at the same time, precedence shall be given to the member who first 'catches the eye' of the Chairperson. ~~No member may speak more than once on the same motion or amendment, subject to the right to give the speech in summation.~~ Once the proposer has spoken on a motion or an amendment, that motion shall not be withdrawn except with the consent of the meeting. Subject to the above, the Chairperson shall conduct the debate as detailed below:

a. Order of Debate Unless Council is 'in committee' (see paragraph 27e below) speeches on a motion or an amendment shall take the following form:

(1) Proposer (or their nominee) presents the motion.
(2) Proposer takes questions on the motion.
(3) Open debate.

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~~(1) a speech in favour of the motion; in the first round of speeches the motion shall be proposed by the proposer or seconder, or by a nominee of the proposer, subject to such a nomination having been notified to the Chairperson in advance;~~

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~~(2) a speech against the motion;~~

~~(3) a speech in abstention of the motion;~~

~~(4) a speech in summation; such a speech shall not contain any new information.~~

~~Prior to the speech in summation, such other rounds of speeches as are felt necessary by the Chairperson may take place, subject to any Procedural Motion to the contrary.~~

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b. Amendments It is open to the proposer of a main motion to accept an amendment, subject to a 'point of order' that 'it be not incorporated'. If such a proposal is carried, the main motion shall revert to its original form. Unless incorporated into the main motion, an amendment or amendments appearing on the agenda shall be debated after the ~~speech in favour of the~~ main motion has been presented. If such an amendment is carried, it becomes the main motion and shall be re-proposed as such, after which any remaining amendments, if any, shall be debated. This procedure shall continue until only one motion remains; this shall be the main motion.

c. Length of Speeches Speeches ~~in favour, against or in abstention~~ shall not exceed three minutes~~ and a speech in summation not more than two minutes~~. The Chairperson may exercise ~~his/her~~their discretion to extend a speaker's time limit if ~~he/she has~~they have been interrupted or otherwise prevented from making ~~his/her~~their speech in a normal manner.

d. Questions to the Speaker Any member of the Union may put a question to a speaker, provided that ~~he/she has~~they have signified to the Chairperson ~~his/he~~their intention of giving way, except ~~after a speech in summation or~~ in the event of a challenge to a ruling of the Chairperson (see paragraph 27a below). Questions, which shall not exceed one minute in duration, shall be framed as information offered to or asked of the speaker.

25. Section 7 - Any Other Business Only the business published on the agenda shall be transacted at a meeting of Council, provided that this shall not preclude the amendment of any motion thereon and provided that any other business not having previously appeared on the agenda may be taken if, in the opinion of the Chair, it would not have been possible for the business to have been published on the agenda or that it is a matter of extreme urgency which cannot reasonably be left over until the next meeting of Council (See Bye Laws).

POINTS OF ORDER

26. Raising a Point of Order A point of order relating to the conduct of the meeting or a proposal to accept a Procedural Motion can be tabled by a member at any time, except where a vote is being taken, and as such shall take precedence over all other business.

27. Procedural Motions Procedural Motions, as detailed below, may be proposed by any member of Council as a 'point of order'. Such motions require a proposer and seconder unless otherwise stated. Where two or more Procedural Motions are proposed, they shall be debated in accordance with the following order of precedence.

    a. A challenge to a ruling of the Chairperson (paragraph 17 above refers); such a challenge shall require a proposer plus the support of five voting members of Council.

    b. A motion for a temporary suspension of the order of business.

    c. A motion that the question be now put; this shall only be accepted at the discretion of the Chair. There shall be no discussion on this motion and if carried the meeting shall immediately proceed to vote, subject only to the right to give a speech in summation.

    d. A motion that the main motion or amendment under debate is voted on in parts.

    e. A motion that Council moves into Committee. If carried, no records shall be kept of its proceedings unless Council resolves to do so. Council may exclude any or all of those present who are not voting members of Council. The extent of the intended exclusion should be made clear in the procedural motion.

    f. A motion that Council moves out of committee; where such a motion is carried it shall be noted in the minutes.

    g. A motion that the matter lie on the table.

    h. A motion to adjourn or postpone the matter to a later specified meeting.

    i. A motion to refer the matter to a Select Committee (paragraph 31 below refers).

    j. A motion to refer the matter back to a Standing or Select Committee.

k. A motion for the adjournment of Council; such an adjournment shall take place on completion of a specified item of business.

VOTING

28. General Each voting member of Council shall exercise one vote in respect of any one matter put to the vote except as detailed at paragraph 30c (2) below.

29. Method of Voting Voting shall be by show of voting cards unless a secret ballot is proposed as a 'point of order' by any member of Council. Such a proposal shall be carried if supported by five voting members of Council.

30. Voting Procedure Voting may be by a simple majority, two thirds majority or an exhaustive or block vote system as detailed below.

a. Simple Majority All motions shall be carried by a simple majority of those present and eligible to vote unless otherwise prescribed.

b. Two Thirds Majority The motions details below shall only be carried by a two thirds majority of those present and eligible to vote:

(1) A Procedural Motion.

(2) Any motion or amendment that proposed or shall necessitate a change to Standing Orders, Bye Laws or the HUU Constitution.

(3) Two or more delegates or observers to a conference (see SO 3.001).

(4) Affiliations.

c. Exhaustive or block vote Voting in elections for Chair and Deputy Chair of Council, positions on Standing Committees (Bye Laws paragraph 22 refers) where either there was no nomination in the cross campus elections or as the result of a resignation (Bye Laws paragraphs 20c, 22c and 24c refer), positions on a Select Committee (see paragraph 32 below) or positions on University Committees shall be by method of exhaustive vote in the case of single appointments or block vote in the case of multiple appointments, as detailed below.

(1) Single Appointment Voting for a single appointment shall be by show of voting cards. Where a result is not achieved in the first ballot, further ballots will be conducted excluding candidates who fail to equal or exceed the vote of the candidates next above, in combination or by themselves. If at any point there are two or more candidates with equal votes that under the above rules cannot be excluded, a separate ballot shall be held to determine who shall be excluded from the next stages.

(2) Multiple Appointments Voting for multiple appointments shall be by ballot with each voting member of Council having a number of votes equal to the number of appointments to be filled. The candidates with the highest number of votes shall be elected. In the event of a tie the Chairperson shall have the casting vote.

SELECT COMMITTEE

31. Matters to be Referred The Chairperson shall at his/her discretion refer any motion of a controversial nature to a Select Committee. Not withstanding the above, Council may refer any matter to a Select Committee subject to a Procedural Motion to that effect (see paragraph 27i&above).

32. Membership: The membership of a Select Committee shall be an ex officio member of Council who shall act as Chairperson and four voting members; the membership shall be elected in accordance with paragraph 30c above. (See Byelaws)

33. Report Back The Chairperson shall report back to the next Council meeting but one. The report shall not be amended, except that sections may be accepted or rejected by Council or that sections may be referred back for further consideration (see paragraph 27j above). In such cases a further report shall be made to the next Council meeting, unless an extension be granted.

Annex
A. Union Council - Order of Business

PT/JH

Passed at UEC: 1st December 2009

Passed at HUU Council: 14th December 2009

Updated: ME/MT
Passed UEC: 6 April 2016
Passed UC: 11 April 2016

HULL UNIVERSITY UNION

M.1516-20 Motion to amend SO 5005 to introduce the position of LGBT+ Co-Officer

HUU Notes:

1. Since June 2015, LGBT+ has been functioning under a Co-Chair system.
2. This means that there are two people to equally split the role of LGBT+ Officer, including duties such as having office hours to support LGBT+ members and attending HUU meetings. It also means there is a larger opportunity to contact an LGBT+ Officer with any issues a member would like to raise about the LGBT+ liberation group.
3. The addition of another Officer this year has allowed for a wider range of personal understanding about how issues affect people across the LGBT+ spectrum. However, we require an update to our standing order to permanently have two LGBT+ officers.

HUU Believes:

1. When there is no option to have multiple officers, parts of the LGBT+ community can feel underrepresented on Union Council. With two officers, this allows us to discuss how issues affect all LGBT+ members using differing personal experiences, knowledge, and understanding of what it means to be LGBT+. We are not asking to change the number of votes that the LGBT+ welfare group gets, but instead to be more representative of our members.
2. Having two Officer roles changes the dynamic within the LGBT+ liberation group by increasing the opportunity to contact an Officer when needed and have a quick reply, as there will almost always be someone that you can turn to. Plus if you need to take an issue to the union but would feel more comfortable talking to someone who understands your specific circumstances, there is an option of two Officers to help represent you.
3. Not only that, but the addition of a second Officer over the past year has allowed for a much more cohesive executive as everyone has felt their views to be represented by the Co-Chairs, and the personal knowledge that both Co-Chairs have brought to the executive has been invaluable in helping deal with issues raised by the members of LGBT+ about the internal running of the liberation group.

HUU Resolves:

1. To add the position of a second LGBT+ Officer and amend the Standing Order as appended.

Proposer: Katie Bowden

Seconder: Liam Crosby, Rayne Goddard, Connor Massey

HULL UNIVERSITY UNION

M.1516-21 Motion to amend SO 5005 to introduce the position of a BAME Representative on the LGBT+ Committee

HUU Notes:

1. Currently, the LGBT+ group has a minority of BAME members. We feel that adding a BAME representative would encourage additional BAME members to join, but also make current BAME members able to express the way that their race and LGBT+ identity intersect.

HUU Believes:

1. We want to offer additional support for BAME members of the LGBT+ community who feel that they are in the minority and who feel that issues that affect them are not recognised or raised to the committee. With a BAME representative, there will be a person who identifies as BAME and who also has the relevant understanding of how race affects an LGBT+ person, both in and out of the community.

HUU Resolves:

1. To add the position of a BAME representative to the LGBT+ committee as appended.

Proposer: Rayne Goddard

Seconder: Katie Bowden, Liam Crosby, Connor Massey

SO: 5005

STANDING ORDER GOVERNING
THE LGBT+ COMMITTEE

1. Definition

The LGBT+ Committee is a standing committee as defined in SO 8008 and will be subject to these regulations unless otherwise stated in SO 5005. The Committee is responsible to the Welfare & Community Zone and VP Welfare & Community.

2. Aims

The LGBT+ Committee will:

(a) provide a safe and supportive community for LGBT+ students, those questioning their sexuality and those who identify as non-heteronormative at the University of Hull;

(b) offer support and advice to LGBT+ individuals and respect the person's confidentiality unless there is a perceived risk to themselves or others;

(c) represent the views of LGBT+ members of HUU to HUU and the University;

(d) ensure HUU's Equal Opportunity and Zero Tolerance policies are fair to LGBT+ members;

(e) organise campaigns to increase awareness of LGBT+ issues within HUU and the University;

(f) promote links with other similar groups and organisations, within the local community, regional area and nationally;

(g) raise funds to support these aims.

3. LGBT+ Officers

There shall be two LGBT+ Officers sharing the responsibilities detailed below as well as the voting right on Union Council. The LGBT+ Officers shall be elected once per academic year, in accordance with S.O. 8001. The LGBT+ Officers shall have responsibility for both the Executive and the Committee. The LGBT+ Officers ~~is~~ are ~~a~~ members of the Welfare & Community Zone.

4. Membership

The LGBT+ Committee has two types of membership:

(a) Full Membership:

Full membership is open to all LGBT+ self defining, those who are questioning their sexuality and those who have an interest in LGBT+ and are full members of HUU as defined in the Byelaws.

(b) Associate Membership:

Associate membership is open to all LGBT+ self defining, those who are questioning their sexuality and those who have an interest in LGBT+ who are associate members of HUU as defined in the Byelaws.

5. Elections

The LGBT+ Officers and members of the Committee shall be elected in semester two in accordance with S.O. 8001 and shall hold their positions for the next academic year. Vacancies are to be elected in accordance with S.O 8008. If a member is elected through an emergency election during the academic year to fill a vacant post then they shall hold the position until the end of that academic year.

6. Executive Committee

In addition to the LGBT+ Officers there shall be an Executive Committee. The Executive Committee shall be active in the promotion of LGBT+ rights; in HUU, nationally and globally in accordance with HUU's charitable objects. The Executive shall be responsible for the organisation, direction and performance of the Committee in fulfilling its strategy. The Executive shall be responsible for monitoring and updating its long term strategy.

The voting membership of the Executive shall be:

(a) LBGT + Officers

(b) Secretary:

The Secretary shall assist the LGBT+ Officers in the administration and organisation of the Committee. The Secretary shall be responsible for maintaining the membership list of the Committee; ensuring the Committee meets all relevant dates detailed in the Regulations; preparing and circulating publicity prior to meetings and taking minutes.

(c) Treasurer:

The Treasurer shall be responsible for monitoring the Committee's Primary and Secondary accounts and ensuring they are not overspent. Responsibilities shall include budgeting; monitoring expenditure and signing claim forms.

(d) Campaigns Officer:
The Campaigns officer shall assist the committee in the running of its awareness campaigns and ensuring they are suitable for the entire membership.

(e) Publicity Officer:
The Publicity Officer shall be responsible for assisting the Campaigns Officer and Social Secretary in advertising and promoting campaigns and social events.

(f) Social Secretary:
The Social Secretary shall be responsible for ensuring that the committee engages its membership in social activities.

(g) Trans* Representative
The Trans* Representative shall be the person responsible for those students who want help, advice or information related to trans* issues. The Trans* Representative may not necessarily define as trans* but should be secure in their knowledge of both the trans* spectrum and issues faced by trans* individuals. They should be as accessible as possible and have regular office hours.

(f) BAME Representative
The BAME Representative shall be the person responsible for those students who want help, advice or information related to LGBT+ BAME issues. They should be as accessible as possible and have regular office hours. The BAME representative must self-identify as BAME.

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7. Meetings
Meetings of the Committee shall take place at least bi-weekly, and meetings of the Executive on a weekly basis.

8. Quorum
The quorate of such meetings shall be three of the voting membership plus the Chair.

9. Minutes
The minutes shall be taken by the Secretary.

10. Voting

All votes shall require a two thirds majority to pass. All votes shall be public except those on motions of caution, censure and no confidence which shall be conducted by secret ballot, counted by the Secretary and checked by the Chair.

11. Powers
The Executive shall be able to:

(a) Pass a motion of caution against the LGBT+ Officers as detailed in S.O. 8008;
(b) Bring motions of censure and no confidence as detailed in S.O. 8008 against the LGBT+ Officers to Council;
(c) Pass a motion of caution, censure or no confidence against other Executive or Committee members as detailed in S.O. 8008. Motions of no confidence are to be ratified by Council and if successful the member is removed from the Executive;
(d) Submit questions in writing to the trustees of HUU to be asked by the Vice President Welfare & Community.

12. Budget
Vice President Welfare & Community is the budget head for the Committee in accordance with S.O 5001 and shall ultimately control expenditure. The Vice President Welfare & Community may request the Treasurer attend Welfare & Community Zone and/or Council to report on the financial performance of the Committee.

KLH/SR

Approved UEC: 25/03/2013
Approved Union Council: 15/04/2013

Updated AD/ME
Approved UEC:
Approved UC: 19 October 2015

Passed UEC: 26 April 2016
Passed UC:

HULL UNIVERSITY UNION

M.1516-22 Motion to change SO 3008, 3009 and 3011 (Changes to the Roles of Faculty, School and Course Representatives)

HUU Notes:

1. On Thursday 14th April 2016 the University Council approved a new 'Shape' of the University.
2. This sees a move to four faculties in 2017/18, with a transition year of 2016/17 where there will be five faculties and fourteen schools/departments.
3. Departments will be phased out in a new model for 2017/18 with eleven schools in the four new faculties.
4. Students have been consulted all the way through this with HUU and have altered the direction of travel from that which was originally proposed.
5. The Standing Orders governing Faculty, School and Course level student representatives were last updated in 2011.
6. Course Rep elections have always happened via a paper-based system involving a high level of administration for departments and faculties.
7. HUU currently has little to no oversight of the course rep elections, and does not get a full picture of how many course reps there are until the beginning of semester 2.
8. The way department representatives are currently elected is highly inconsistent, and is reliant on having a highly engaged member of administration staff in the department.
9. Currently representatives at the faculty level are called "Faculty Co-ordinators".

HUU Believes:

1. That a lot has changed both within HUU and with the University between 2011 and now.
2. That in order to give a better, more consistent experience to all of our members, course rep elections should be run and administered online by HUU.
3. That in order to accurately align with the changes in the University, HUU needs to alter the role titles of the Faculty reps to represent the new names of faculties.
4. That Faculty Co-ordinators do not currently co-ordinate anything, or if they do it is highly informal and not well supported by either the University or HUU. These students were elected to be representative of the students in their faculty.
5. That in order to have more effective representatives at more than just the course and faculty levels, changes to the way we recruit/elect, train and support school reps need to be made.
6. That in order to continue to enhance the student experience, the inconsistent manner in which department reps are selected/elected by academic areas in the University should be eliminated, for favour of using the HUU online elections system.

7. That as departments will be changing into schools from this year onwards, HUU should align with the alterations and change the title of the department rep role to be that of "School Rep".

HUU Resolves:

1. To change the Standing Orders 3008, 3009 and 3011 as appended.
2. To mandate the Vice-President Education to work with the University to amend any University Codes of Practice and Regulations as necessary to reflect these changes.
3. To mandate the Vice-President Education to continue working with the University on promoting and publicising changes in light of the University's new shape.

Proposer: Matt Evans (VP Education)

Seconder: Matt Thorneycroft (Faculty Co-ordinator HUBS), Elizabeth Barraclough (Faculty Co-ordinator Education), Charlotte Constable (Councillor for Scrutiny)

Annex A to 2003

RULES AND REGULATIONS OF EXTERNAL WEBSITES

SECTION 1. - INTERPRETATION

These Standing Orders shall be read in conjunction with the Constitution, Bye-Laws and the relevant Standing Orders of HUU.

SECTION 2. - CONTENT

Societies have the permission to operate an external website/online group if they abide by the following rules and regulations:

- The President/Chair of the Society is to liaise with VP Activities concerning website content.

- The President/Chair of the Society is to sign the Guidelines on Defamation document. If it is deemed that there has been a case for defamation, the Society President, at the discretion of the Council (and in vacation, the Union Executive Committee), may be removed and held accountable.

- VP Activities is to have access to website content at all times enabling changes to be made if deemed necessary. The VP Activities must be made an administrator of the group if this option is available.

- There is to be both a link from Hull University Union's website; namely Hullstudent.com, to the relevant Society's website, with the link not disclosing the Society website address, and a link from the Society's website to Hull University Union's website where Hullstudent.com shall be named.

- Members of Society's Executive Committee shall be the only persons authorised to input information and update data on the Society's website. The President may liaise directly with the Vice President Activities in times of emergency.

TP/SR November 2010

Passed at UEC: 24/11/10
Passed at Union Council: 13/12/10

SO: 2003

STANDING ORDERS GOVERNING UNION SOCIETIES

INTERPRETATION

1. These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

RECOGNITION

2. A Society may apply for recognition by Union Council provided:

(a) it has at least fifteen Full Members of Union who have paid their subscription unless the society is based at the Scarborough campus, in which case only ten (10) members are required to have paid their subscription fee;

(b) its Constitution, membership list and information sheet have been lodged with the Vice President Activities, the Chair Societies & Student Activities Co-ordinator or the Scarborough ~~Societies~~ Community Officer with a copy filed with the Societies Co-ordinator; ~~Student Activities Centre;~~

(c) specimen signatures of the Chairperson, Treasurer, Secretary and one other nominated Executive member have been logged with the VP Activities and/or ~~Student Activites Co-Ordinator~~Societies Co-ordinator. NB A HUU bank account cannot be opened by a society until it is ratified by Union Council.

CONSTITUTION

3. The Constitution of the Society must not conflict with the Constitution of Hull University Union or bring its charitable aims into question. The Constitution having been ratified by Council shall only be amended by a majority of two thirds of those present and eligible to vote at a duly convened general meeting of the Society, provided that the proposed amendment is published in full on the agenda. Such amendments should be notified to the VP Activities and shall not be valid until ratified by Union Council.

MEMBERSHIP

4. Full Membership Full Membership of any Society shall be open to all Full Members of the Union on payment of the annual subscription to the relevant Society's President.

5. Associate Membership Associate Membership of the Society shall only be open to Associate Members of HUU as defined in the Bye Laws.

6. Membership lists Membership lists are to be held in the Student's Union and can be emailed to society presidents from HUU reception, they can also be accessed by the

Societies Co-ordinator ~~Student Activities Centre and can be produced by the Student Activities Co-ordinator on request by a member of the Society's Executive.~~

7. Committee The Society must establish a committee of at least five full members who shall be elected by the Annual General Meeting, which shall be convened ~~in week 6 or week 7~~ during weeks 5-8 of Semester 2. A casual vacancy may be filled by co-option or by election at a general meeting. To elect a Committee a Society must hold an Annual General Meeting, where all their members are invited to attend.

8. Officers The Society's membership shall appoint a Chairperson, Treasurer and Secretary from amongst its membership. ~~(the latter two posts can be held by one person).~~ Persons holding these specific posts must be full members of the Union.

GENERAL MEETINGS

9. Calling a General Meeting A general meeting of a Society shall be called by the Chairperson, the Committee, or at the written request of the voting membership. A general meeting can also be called by the Chair Societies at the request of a simple majority of the Societies' Executive Committee and in the later case, shall be chaired by the Chair Societies or by their nominee.

10. Notice of Meetings Notice of meetings shall be as follows:

    a. for an Annual General Meeting; seven clear days[1];
    b. for Societies Council; five clear days.

    Such notice shall be posted on society social media, and if necessary emailed to all voting memebers~~the Society's notice board and given in writing to all voting members by the Chairperson or Secretary~~

11. Voting rights and quorum Only full members of the Society shall have voting rights. The quorum for any general meeting shall be 20% of the voting membership.

FINANCIAL ARRANGEMENTS

12. Grant Application A grant application is to be made in accordance with Annex B to Standing Order governing Financial Procedures.

13. Financial Controls The Chairperson, Secretary and Treasurer of the Society are to control the funds of the Society in accordance with Standing Orders governing Financial Procedures.

14. Accounts Printouts of a Society's account balances and transactions can be obtained from the ~~Student Activities Centre~~Cash Office in Membership Services.

[1] Clear days shall not include Saturdays, Sundays, Public Holidays or University vacations.

15. Society Charge This will be reviewed annually by the incoming relevant Sabbatical Officer in line with HUU funding support and inflation.

CLERICAL ARRANGEMENTS

16. Members of Societies may make use of the facilities including printing, mailing, faxing, photocopying and telephones; charges will be made for each facility.

TP/MP/SR October

Passed at UEC Meeting: 24/11/10
Passed at H.U.U. Council: 13/12/10

Passed at UEC: 26 April 2016
Passed at UC:

SO: 2004

STANDING ORDERS GOVERNING UNION SOCIETIES' EXECUTIVE COMMITTEE

FUNCTION

1. The Union Societies' Executive Committee in discharging its responsibilities in accordance with the Constitution and Bye-Laws, shall:

(a) Consider and advise on matters referred by the Societies' and the Union Executive Committee;
(b) ensure the publication of a Societies' and a Presidents' handbook;
(c) ensure there is at least one Societies ~~Bazaar~~ Fair in Welcome week and whenever one is needed;
(d) ensure that members of Hull University Union know they can set up a Society and facilitate their ability to do this;
(e) ensure communication between Societies,
(f) ensure the promotion of Societies within Hull University Union and Hull University;
(g) monitor the activity of Societies;
~~(g)~~(h) provide mediation, help and support for struggling societies
~~(h)~~(i) act as a forum for the exchange of ideas;
~~(i)~~(j) ensure the publication of a Society Events Calendar;
~~(j)~~(k) ~~report to~~run societies council;
~~(k) create a societies newsletter.~~

MEMBERSHIP AND DUTIES

2. The membership of the Union Societies' Executive Committee and their duties shall be:

(a) **The Chair Societies** who shall be responsible and accountable for the management and overseeing of the committee. Their responsibilities are set out in Standing Order 2011.~~who shall be Chair and have a casting vote~~

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~~only. Their responsibilities are set out in Standing Order 2011~~.

(b) **The VP Activities** who shall offer advice and provide Support to the committee. They shall not have a vote.

(c) **Secretary**. who is first in the line of succession, will be responsible for:~~They will be responsible for:~~

(i) Compili~~ng ng, refreshing and keeping up to date a list of contacts detailing the e-mails and phone numbers of individual society executives.~~

(ii) Organising the Society Council meetings, Society AGM and any other relevant meetings

(iii) ~~Compiling a list of regular society meetings.~~Ensuring that all societies are ratified as of week five of semester one.

~~(iv) Compiling and updating a Societies Calendar with important dates, meetings and regular society meetings.~~

~~(v) Ensuring that all continuing societies are ratified by semester 1, week 5.~~

~~(vi) Sending general e-mails to all society contacts~~

(d) ~~Finance Officer~~**Treasurer, who is second in the line of succession, .** ~~They~~ shall be responsible for:

(i) ~~All duties relevant to the societies grant including; making~~ Overseeing the societies grant fund and its allocation to societies.

(ii) Overseeing the societies' individual balances and encouraging societies to remain out of, or remove themselves from, debt.

(iii) Encouraging societies to spend their own society finances to ensure value for money for their members.

(iv) Offering advice and support on matters relating to finances and sponsorship.

(v) Helping societies generate income through ideas and support.

(vi) Overseeing the committee's own allocated budget through cooperation with VP Activities.

~~(i) sure grants do not exceed the Societies Grant budget and regular reports on the financial state of the Societies Grant.~~

~~(ii) Offering advice and support to societies about fees and charges.~~

~~(iii) Offering general financial advice to Societies.~~

~~(iv) Helping societies generate income by providing ideas and support and finding sponsorship.~~

~~(v)~~

~~(e) **Safety and Training Officer.** They shall be responsible for:~~

~~(i) Supporting and liaising with VP Activities, Student Activities Co-ordinator and Chair Societies to ensure that all relevant Society members have been trained fully.~~

~~(ii) Collating feedback on Society training programmes.~~

~~(iii) Promoting any extra-curricular training opportunities.~~

~~(iv) Offering advice, help and guidance to societies on Trip packs and Risk Assessments.~~

~~(v) Supporting the Student Activities Co-ordinator where applicable on trip packs and Risk Assessments~~

~~(f)~~(e) **Communications Officer.** who will assume the Secretary position in a time of succession, will be responsible for:~~They shall be responsible for:~~

(i) ~~Promoting~~ Updating societies and their membership, their executives and presidents of all

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relevant matters relating to the administration and promotion of societies.

~~(i) Society events in Hullfire, Hullfire Radio and Hullfire TV.~~

(ii) ~~Ensuring~~ Forwarding all emails to their relevant committee member or union staff member.~~that Society notice boards are kept up to date with relevant Society information.~~

~~(iii) Encouraging and looking for opportunities for Societies to get involved in Community events.~~

~~Ensuring Hullstudent.com has up to date information for all societies~~

(f) **Marketing Officer**, who will assume the Tresurer position in a time of succession, will be responsible for:

(i) Providing afive to societies on matters relating to marketing and promotion

(ii) Updating the societies calendar

(iii) Overseeing societies' individual social media and relying information to the committee

(g) **Events Co-ordinator~~Officer~~.** They shall be responsible for:

(i) ~~Supporting and liaising with VP Activities, Student Activities Co-ordinator and Chair Societies in the organisation of Fresher's and Re Fresher's fare.~~Providing advice to societies on matters relating to the running of events

(ii) ~~Supporting and liaising with VP Activities, Student Activities Co-ordinator and Chair Societies in the organisation of the HUU Awards.~~Setting up Presidents' Social, to be held within the first two weeks of semester one.

(iii) ~~Publicising society events to the general student body.~~Setting up additional events throughout the

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year to promote societies and cooperation between them

(h) **Graphic Designer.** They shall be responsible for:

(i) **Providing advice to societies on matters relating to graphic design and visual advertising**

(iii) **Assisting the** Marketing Officer and the Communications Officer through the creation of graphics for the purpose of marketing the committee, societies in general, or events that the committee are running.

(iv) **Assisting individual societies with the creation of graphics on a purely discretionary basis**

(v) **Overseeing the use of the 'HUU Societies' Facebook page.**

(vi) **Overseeing the use of the 'HUU Societies' Twitter account.**

(vii) **Overseeing the use of the 'Secil the Bear' Facebook account.**

(viii) **Overseeing the 'HUU Societies' YouTube account**

(ix) **Overseeing and establishing all other forms of social media**

(j) **Welfare Officer**, will be responsible for:~~They will be responsible for:~~

i. Overseeing societies that represent particular religious, ethnic or cultural minorities to ensure that their needs and concerns are represented within the committee.

ii. Assisting in all informal complaints between and within all societies to ensure that equity is met within societies as a whole, regardless of their circumstances, background or protected characteristics.

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iii. Overseeing Secil the Bear and his transportation between events, where possible.

~~(h)~~

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MEETINGS OF THE COMMITTEE

3. Calling a Meeting. Meetings should take place at least twice a month and shall be organised by the Chair at a time that is convenient for all members of the committee. Emergency m~~M~~eetings may~~shall~~ be called by the VP Activities or the Chair Societies on their own initiative or at the request of a Societies Council or by four members of the Committee.

4. Notice of Meetings. All members of the Union Societies' Executive Committee must be notified two clear days in advance of the meeting. The Agenda must also be ~~posted on relevant notice boards by the VP Activities or the Chair Societies. The Committee shall meet once every three weeks during semester time.~~made available to the committee at least one day before the meeting.

5. Quorum. The quorum of the Committee shall be 50%.

6. Minutes. Minutes shall be taken by the Secretary~~, who shall be elected at the first meeting of the academic year,~~ at all meetings and ~~forwarded to a Societies' Council, after ratification by a subsequent meeting of the Executive Committee.~~will be made available to all members of the SEC, and society members should they request this.

7. Closed Session. Any full voting member of HUU may attend the meeting as an observer with speaking rights except when two thirds of the Committee wish to meet in closed session.

8. Attendance. If a voting member misses two meetings without apologies, they will have deemed to have resigned.

RESPONSIBILITIES

9. The responsibilities of the Union Societies' Executive Committee are as follows:

(a) The Chair Societies who shall be Chair and have a casting vote only. They shall liaise with the rest of the committee.

(b) The VP Activities who ~~shall be deputy chair to Societies executive committee. They~~ will provide advice and support to the executive committee.

(c) Each member of the Committee, excluding the VP Activities ~~and the Chair Societies~~, shall have responsibility for the communication between societies. They shall also be responsible for the coordination of the activities and for supporting all societies.

(d) The VP Activities and the Chair Societies shall be responsible for co-ordinating the activities of the Societies Executive Committee.

(e) Each Society Executive member will also be expected to take a full and active role in supporting the activities of other members of the societies' executive committee. This may include, but is not exclusive to, assisting with fundraising activity and assisting with the organisation of events such as the ~~Volunteer~~ Activities Awards.

(f) The Chair Societies, the SEC Secretary, Welfare Officer and one nominated societies council member ~~–~~shall be responsible for representing societies to all meetings of Union Council.

(g) The ~~Societies~~ Community Officer (Scarborough Campus) shall co-ordinate all Societies based at the Scarborough campus to ensure safe practice is maintained and support and training is provided;

ELECTION

10. Each member of the Societies' Executive Committee, excluding the VP Activities, the Chair Societies and the Scarborough Societies Officer shall be elected in the Societies' Annual General Meeting in week 8 of Semester 2 and shall hold position from week one of the following academic year, or in the event of a vacant position by Union Council. Any ~~full~~ society member can stand.

CONFLICT OF INTEREST

11. Members are not permitted to handle matters regarding societies that they are paid members of, or where there otherwise may be a possible conflict of interest. If this is not possible to achieve, the committee must request additional oversight from the Vice President Activities on matters of finance and/or complaints, and on all other matters it is the responsibility of the least conflicted member, by discretion of the Chair.

Passed at ~~HUU Council:~~UEC: 26 April 2016
Passed at UC:

SO: 2005

STANDING ORDERS GOVERNING SOCIETIES COUNCIL MEETINGS

FUNCTION

1. The Societies Council Meeting shall be responsible for ensuring:

   ~~a. The ratification of Society publications;~~

   ~~b. There is a Societies Bazaar in Welcome week and wherever else deemed necessary;~~

   ~~c.~~a. Communication between Societies, and particularly ones with related interests

   ~~d.~~b. The promotion of Societies within Hull University Union, Hull University and Hull University Union Scarborough campus;

   ~~e.~~c. The Monitoring of all Societies activities;

   ~~f.~~d. ensuring all Society Committee members have been elected in week ~~8~~7 of Semester 2 in preparation for the next academic year;

   ~~g.~~e. electing the relevant members of the Societies Executive Committee, in accordance with the HUU Constitution and Bye Laws;

   ~~h.~~f. ~~electing a Society representative in week 8 of semester 2 to sit on Union Council for the following academic year;~~Electing a society representative in week 2 of semester 1 to sit on Union Council for the academic year;

   ~~i.~~g. ensuring all new Society Committee members understand and adhere to the submission of Society Constitution, membership list and information sheet in week 2 of the following academic year;

MEMBERSHIP

2. The voting membership of the Societies General Meeting shall be:

   a. the President~~, and up to one (1) other representative~~ of every recognised Union Society, the president of each society shall have one (1) vote ~~as will one (1) other~~

~~representative. Therefore, each society can have a maximum of two (2) votes at each meeting of Societies council~~;

b. Chair Societies (who shall be Chair and have casting vote only (In their absence ~~VP Activities~~SEC Secretary will act as deputy chair);

3. The non voting membership of Societies Council Meetings shall be:

a. Those members of the Societies Executive Committee as named in SO:2004
b. any other members as deemed necessary by the Societies Council or the chair
~~b.~~

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MEETINGS

4. Calling a Meeting: Meetings shall be called by the VP Activities or Chair Societies or on their own initiative or at the request of, Union Council, the Society Executive Committee or by five voting members;

5. Frequency of Meetings: Society Council Meetings shall take place at least once a month, the second meeting of the second semester shall be the Annual General Meeting.

6. Notice of a Meeting: Five clear days in advance of the meeting the VP Activities or the Chair Societies shall promulgate the agenda on hullstudent.com.

7. The Annual General Meeting: Will be convened in week 8 of semester 2 and any other time deemed necessary.

8. Quorum: The quorum of Societies' General Meeting shall be 20% of voting members.

9. Minutes: shall be taken by the ~~Societies Officer~~SEC Secretary in all of the Societies Council ~~and taken to Union Council~~.

10. Fines The Societies' Executive Committee can choose to fine up to £10.00 from the Primary Account for ~~the~~ consistent non-attendance of a Society to the Societies' Council Meeting (2 missed in a row without apologies)~~. There must be a warning of the fine on the Agenda.~~

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11. Attendance at Meetings: The Society's President can be removed from office and unable to stand for re-election if they fail to twice send apologies, attend or send a representative to Societies Council.

12. Presidents' Training: Presidents' training is mandatory for Presidents to attend. Failure to do so will result in removal from office at the discretion of the Vice-President Activities and the Chair Societies

MEETINGS OF SOCIETIES INTEREST GROUPS.

13. Each sub group of the Societies General Meeting[1] shall meet no less than every three weeks in semester time and will be chaired by the Societies Representative for that group. The Chair Societies or the VP Activities shall also attend the meeting.

14. Membership - Each Society shall have one vote at meetings of their Committee.

ELECTION

15. Each member of the Societies' Executive Committee, excluding the VP Activities, the Chair Societies shall be elected in the Societies Council in week 8 of Semester 2 and shall hold office from week one of the following academic year, or whenever a vacancy occurs, by Union Council. Any ~~full member of the~~ member of a society~~Union~~ can stand.

BC/TP/CZ

Passed at UEC:
Passed at HUU Council: 12/12/11

Passed at UEC: 26 April 2016
Passed at UC:

[1] As defined in Annex A of S.O, 2011 and in S.O. 2011.

SO: 2011

STANDING ORDERS GOVERNING CHAIR SOCIETIES

1. Interpretation
   These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

2. Status of Officer
   The Chair Societies shall be responsible for representing the interests of and the supervising of Societies at Hull University Union. The Chair Societies is Chair of the Societies Executive. The Chair Societies is responsible to the Vice President Activities.

3. Election
   The Chair Societies shall be elected in accordance with Hull University Union election regulations SO 8001.

4. Duties
   The Chair Societies is required to liaise with the Sabbatical Officers over their actions relating to Societies on both Hull and Scarborough Campus. Particular duties shall include:

   (a) Working with the appropriate Union staff to ensure the safety and legality of all society events;
   (b) Represent Societies on Union Council;
   (c) Ensuring the election of the Societies Executive Committee;
   ~~(c)~~(d) Ensuring the election of a Union Council Society Representative;
   ~~(d)~~(e) Organising Societies Council;
   ~~(e)~~(f) Organising Societies Annual General Meeting;
   ~~(f)~~ Organising Societies Executive Committee Meeting;
   (g) ~~Organising the annual volunteering awards in conjunction with VP Activities;~~
   (h) Promoting cross society activities;
   (i) Ensuring societies follow all the relevant regulations.

5. Internal
   The Chair Societies shall be:
   (a) Chairperson of:
      (i) Societies Executive Committee;
      (ii) Societies Council;
      (iii) Societies AGM.
   (b) Voting Member of:

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(i) The Activities Zone

6. Budget
The Chair Societies shall have responsibility for the following budget heads:
(i) Societies in conjunction with Vice President Activities.

SR/TP November 2010

Passed at UEC: 24/11/10
Passed at Union Council: 13/12/10

Passed at UEC: 26 April 2016
Passed at UC:

SO: 3008

STANDING ORDERS GOVERNING THE POST OF STUDENT REPRESENTATIVES OF SENATE (FACULTY CO-ORDINATORSREPRESENTATIVES)

1. Interpretation: These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and other relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

2. Election: The representatives shall be elected in accordance with Hull University Union election regulations SO 8001 in week 5 Semester 2, to take position in the following academic year. Candidates must be members of the Faculty for which they are a candidate. The positions available for election will be:
   a. The Faculty of Arts, Cultures & Education Faculty Representative and Social Sciences Faculty Co-ordinator.
   b. The Faculty of Science and Engineering Faculty Co-ordinatorRepresentative.
   c. The Hull UniversityFaculty of Business, Law & Politics School Faculty Co-ordinatorRepresentative.
   d. The Faculty of Health and Social Care Faculty Co-ordinatorRepresentative.
   e. The Hull York Medical School Faculty Co-ordinatorRepresentative.
   f. Faculty of Education Faculty Co-ordinator.
   g. Chair International Student Association.

3. Duties: The Faculty Co-ordinatorsRepresentatives shall carry out such duties and fulfil such obligations as arise consequent upon being elected into post. In particular:
   a. Attend training events;
   b. Co-ordinate the work of Faculty School Representatives within their Faculty so that representation is on behalf of and in support of the student body;
   c. Regular liaison with the Vice-President Education.

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d. -Attending Academic Council and Education Zone meetings.

e. Will hold forums with ~~Faculty~~ School Representatives on a regular basis in advance of Education Zone meetings for the purpose of consultation with the student body within their area on issues of academic change.

f. Campaigning on educational issues.

~~f.~~g. Attend their own subject area Staff Student Committee (SSC)

4. Internal: The ~~Student Representatives of Senate~~Faculty Representatives shall be responsible for the following:

a. ~~a.~~ a voting member of Academic Council.

b. A voting member of Union Council.

b. Actively support the promotion of Election of Course Reps in ~~departments/units/~~programmes within their area, with the support of VP Education and the Education ~~& Representation~~ Co-ordinator.

~~c. Refer students on to the Advice Centre or liaise with the Advice Centre Co-ordinator as appropriate.~~

~~d.~~c. Any other committees, groups or responsibilities deemed necessary for the position.

5. External The ~~Student Representatives of Senate~~Faculty Representatives shall represent Hull University Union to the University and be a voting member on the following University committees:

a. University Senate (2 places only).

~~a.~~b. Relevant Faculty Board.

~~b.~~c. Faculty Learning, Teaching & Assessment ~~Commitees~~Committees.

~~c.~~d. Any other Committees deemed necessary.

MB/LF/AM/EZ November 2011

Passed at Union council: 12/12/11

Updated: ME/MT May 2016

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Passed UEC: 26 April 2016
Passed UC:

SO: 3009

STANDING ORDERS GOVERNING THE POST OF FACULTY DEPARTMENT/SCHOOL REPRESENTATIVES

1. Interpretation These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and other relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

2. Election The representatives shall be elected, in accordance with Hull University Union election regulations SO 8001 in semester 1from the Student Representatives from each Staff/student Committee. Candidates wishing to stand for a position must be full members of Hull University Union.

3. Duties The representatives shall carry out such duties and fulfil such obligations as arise consequent upon being elected into post. In particular:

   (a) Act as a Staff Student Committee Representative and liaise with other representatives, on behalf of and in support of the wider student body.

   (b) Liaison with the Vice-President Education and Faculty Co-ordinatorsRepresentatives;

   (c) Attend Academic Council and Faculty Forums for their area;

   (d) Consultation with the student body within their faculty school on issues of academic change;

   (e) Gather information from Staff-Student Committee Course Representatives and meet with them on a regular basis;

   (f) Represent students within their Faculty Department or School to University staff at their relevant Faculty Board; and/or Faculty Learning and Teaching Committee (or equivalent);

   (g) Feed backFeedback information gathered from Faculty Boards to Staff-Student Committees Representatives;

   (h) Campaign on educational issues.

4. Internal The Student Representatives at ~~Faculty~~ ~~Department or~~ School level shall be responsible for the following:

(a) ~~a~~ A voting member of:
(1) Academic Council
(2) Faculty Board for their area
~~(3) Faculty Forums.~~

(b) Actively support the election of Course Representatives in departments/units/programmes within their area according to Standing Order 3011.

~~(c) Refer student casework on to the Advice Centre or liaise with the Advice Centre Co-ordinator as appropriate.~~

5. External The Student Representatives at ~~faculty~~ Department or School level shall represent Hull University Union to the University and be a voting member on either of the following University committees/ groups:

(a) Faculty Board
~~(b) Faculty Learning and Teaching Committee (or equivalent)~~
(b~~c~~) Any other committees, groups or responsibilities deemed necessary for the position.

MB/LF/AM/EZ November 2011

Passed at Union Council 12/12/11

Updated: ME/MT May 2016
Passed UEC: 26 April 2016
Passed UC:

SO: 3010

STANDING ORDERS
GOVERNING ACADEMIC COUNCIL

MISSION

The Council may consider any matter affecting the educational welfare of students of the University and formulate policy for recommendation to the Education Zone and University Committees, on any such matters.

FUNCTION

1. The Academic Council shall be responsible for ensuring:

   a. collection of information regarding the educational welfare of all students;

   b. dissemination of information regarding the educational welfare of all students;

   c. Recommending policy on educational matters arising from University policies and decisions for referral to the Education Zone;

   d. Recommending policy on educational matters arising from Government or other outside bodies' policies/decisions for referral to the Education Zone;

   e. communication between the Course Reps, Faculty ~~Co-ordinators~~Representatives, ~~Faculty~~ School Reps and Vice President Education;

f. the promotion of student representation and engagement in all areas of the University.

MEMBERSHIP

There shall be an Academic Council of the Union consisting of student representatives of the University.

2. The voting membership of the Academic Council shall be:

(a) Course Representatives
(b) ~~Faculty~~ School Representatives
(c) Faculty ~~Co-ordinators~~Representatives
(d) All Education Zone Voting Members

All Full Members of the Union shall be eligible to attend meetings of the Academic Council as observers with speaking rights.

3. Two members of Academic Council shall be elected at the first meeting in Semester ~~2~~ 1 to act as Union Council representatives and sit on the Education Zone for the next academic year, on the condition that they remain students. If a vacancy arises, an election should be held at the next available Academic Council.

MEETINGS OF THE COMMITTEE

4. Category of meeting. There shall be two categories of meetings of the Council.

a. Ordinary Meetings. There be ~~eight~~ five Ordinary Meetings in every academic year. ~~Four shall be held on the Hull Campus for Hull students and four shall be held on the Scarborough Campus for Scarborough students.~~ They shall be called by the Vice President Education and shall be announced at least five clear days before, and the agenda thereof shall be distributed to members at least two days in advance.

b. Extraordinary Meetings. An Extraordinary Meeting shall be called by the Vice-President Education on their own initiative or at the request of five voting members of Academic Council, Union Council or 25 Full members of the Union.

5. Quorum. The quorum for all meetings shall be twenty-five members in Hull and 10 members in Scarborough.

6. Chairperson. Vice-President Education to be Chair.

7. Minutes. Minutes shall be taken of all Academic Council meetings, posted on the website after ratification by email forum of all members. Minutes of all meetings shall be open to inspection by any member of the Union. Minutes will be sent for discussion to University Learning, Teaching & Assessment Committee.

Passed UEC: 16th September 2011
Passed Union Council: 17th October 2011

Updated: ME/MT May 2016
Passed UEC: 26 April 2016
Passed UC:

SO: 3011

STANDING ORDERS GOVERNING COURSE REPRESENTATIVES

1. Interpretation These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and other relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

2. Election The representatives shall be elected in the third week from the start of their coursein semester 1 in accordance with Hull University Union election regulations SO 8001. Nominations must be submitted to their department or Hull University Union. Elections will be run by secret ballot by the department, with the support of HUU. Candidates wishing to stand for a position must be full members of Hull University Union.

3. Duties Course representatives shall carry out such duties and fulfil such obligations as arise consequent upon being elected into post. In particular:

   (a) Attend training held by Hull University Union;
   (b) Attend Academic Council;
   (c) Attend departmental Staff Student Committees;
   (d) Consultation with the student body within their department or programme on academic issues;
   (e) Represent the views of student body within their department or programme to Academic Council and Staff Student Committees;
   (f) Feedback information to students within their department/programme;
   (g) Campaign on educational issues.

4. Internal The Course Representatives at departmental subject/programme/course level shall be responsible for the following:

   (a) a voting member of:
      (i) Academic Council.

   (b) Refer students on to the Advice Centre or liaise with the Advice Centre Co-ordinator as appropriate.
   (c)(b) Any other committees, groups or responsibilities deemed necessary for the position.

5. External The Course Representatives at subject/programme/course ~~departmental~~ level shall represent Hull University Union to the University and be a voting member on either of the following University committees/ groups:

(a) Staff-Student Committees.
(b) Any other groups deemed relevant.

MB/LF/AM/EZ November 2011

Passed at Union Council 12/12/11

Updated: May 2016 ME/MT
Passed UEC: 26 April 2016
Passed UC:

SO: 3001

STANDING ORDERS GOVERNING THE POST OF VICE PRESIDENT EDUCATION

1. Interpretation

These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

2. Status of Officer

The Vice President Education shall be a Principal Officer of the Union; a Trustee of HUU and shall be a voting member of the Union Executive Committee. The Vice President Education shall be responsible for the academic welfare, support and representation of students at the University of Hull. The Vice President Education is head of the Education Zone and is to liaise with its officers on a regular basis.

3. Election

The Vice President Education shall be elected in accordance with Hull University Union election regulations[1].

4. Duties

The Vice President Education shall fulfil those duties and obligations that arise consequentially upon signing the Sabbatical Officer Contract for the post of Vice President Education. The Vice President Education is required to spend time on the Scarborough Campus when appropriate for relevant projects; and must liaise with the Vice President Scarborough and the Education Zone members on Scarborough Campus.

In representing HUU's mMembers the Vice President Education shall regularly report on progress through the student media (Hullfire/Jam/Hullstudent) with particular emphasis on the successes achieved for both individual and groups of students.

Particular duties shall include:

a) Liaising with the University of Hull on behalf of all its enrolled students.
b) Heading the Education Zone in accordance with the relevant Byelaws and Standing Orders.
c) Co-ordination and support of student academic representatives for the following areas:

[1] Bye Law 15 and Standing Order 8001.

i. Course Representatives
ii. Staff-Student Committee;
~~iii.~~ Faculty Reps on Faculty Board;
~~iv. Faculty Co-ordinators on Learning & Teaching and~~ Learning, Teaching & Assessment Committees; and
~~v.~~iii. ~~Faculty Co-ordinators~~ on University Senate.

d) Responsible for the Promotion of Elections of:~~:~~
   i. Course Reps
   ii. ~~Faculty Reps~~~~Department/~~School Reps
   iii. Faculty ~~Co-ordinators~~Reps

The VP Education will work with departments in the promotion of Election.

e) Consultation with the student body on education issues that affect students on a local and national level with reference to changes that could impact upon them.
f) Campaign on education issues that affect University of Hull students.
g) Co-ordination of Academic Council and all bi-weekly Education Zone meetings.
h) To attend all University Committee meetings and ensure Student Representation on all relevant Working Groups.
i) To liaise with the Education ~~& Representation~~ Co-ordinator and ~~academic advisor~~Advice Centre on issues affecting the student body.

5. Internal

The Vice President Education shall be:

a. Chairperson of:
   (1) Academic Council.

b. Voting Member of:
   (1) Board of Trustees;
   (2) Union Executive Committee;
   (3) Education Zone.

~~c. Ex-officio member of:~~
~~(1) Mature Students Committee;~~
~~(2) Postgraduate Students Committee.~~
~~(3) Part Time Students Committee~~

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6. External

The Vice President Education shall represent the Union to the University on the following Committees; sub-Committees; groups and panels:
~~(1) University Court;~~

~~(2)~~(1) University Senate;
~~(3)~~(2) University Learning, Teaching & Assessment Committee;
~~(4)~~(3) Regulations, codes and processes Committee;
~~(5)~~(4) Programme ~~Approvals~~ Management Committee;
~~(6)~~(5) Collaborative Provision Forum;
~~(7)~~(6) Student Progress Committee;
~~(8)~~(7) Research Degrees Committee;
~~(9)~~(8) Research and Enterprise Committee;
~~(10) IT User Group;~~
~~(11)~~(9) Library ~~User Group~~ & Learning Innovation, Senior Management Team;
~~(12)~~(10)HYMS Joint ~~Learning and Teaching Committee~~Senate;
~~(13)~~(11) Any other Working Groups deemed necessary.

7. Signatory

The Vice President Education shall be an authorised signatory as detailed in S.O. 9001 Governing Financial Procedures.

8. Budget

The Vice President Education shall have responsibility for the following budget heads:

i. Education Zone~~;~~
~~ii. Postgraduate Committee~~Student Officers~~;~~
~~iii. Mature Students~~ Officer~~' Committee;~~
~~iv. Part Time Students Committee~~Officer~~;~~
~~v. Student representatives.~~

Passed at UEC: 16th September 2011
Passed at Union Council: 17th October 2011

Updated: ME/MT May 2016
Passed at UEC: 26 April 2016
Passed at UC:

SO: 3002

STANDING ORDERS GOVERNING THE EDUCATION ZONE

1. Interpretation

These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of Hull University Union (hereafter collectively referred to as the Regulations) and shall be interpreted accordingly. In these Standing Orders:

a. "the Zone" means the Education Zone;
b. "HUU" and means Hull University Union;
c. "Council" means HUU Council;
d. "clear days" excludes University holidays; Bank Holidays; Saturdays and Sundays.

2. Function

The primary function of the Zone is to provide a forum to discuss current academic issues and decide upon a HUU position to be taken in the relevant meetings and events. The secondary functions of the Zone are to provide scrutiny and hold to account the Vice President Education and other Zone Members.

All Zone members are members of Council; if a member resigns or is removed from either Council or their Zone position then they cease to hold both of these roles.

3. Membership

Voting membership of the Zone shall be:

(1) VP Education (casting vote only for electing a chair of the zone);
(2) Part-time Students Officer;
(3) Mature Students Officer;
(4) Postgraduate Taught Officer;
(5) Postgraduate Research Officer;
(6) Two members elected from Academic Council;
(7) Two Councillors for Scrutiny;
(8) International Students' Officer ~~Association Education Representative~~.

Ex-Officio members (non voting):

(1) Education Co-ordinator;
(2) Scarborough Education Officer;

(3) Faculty ~~Co-ordinators~~Representatives;
(4) Such others that the Zone may deem appropriate.

4. Duties of the Membership

1. Vice President Education
   i. The duties of Vice President Education are detailed in S.O. 3001.

2. Part-time, Mature and Postgraduate Student Officers
   i. The particular duties of the Part-time; Mature and both Postgraduate Student Officers are detailed in the relevant Standing Orders.

3. Members elected from Academic Council
   i. Ensure that the views of Academic Council are represented at Education Zone meetings.

4. International Students' Officer ~~Association Education Representative~~
   i. Ensure that the views of International Students are represented at Education Zone meetings;
   ii. Duties in SO ~~.201~~30066~~6~~.

5. Faculty ~~Co-ordinators~~Representatives
i. The particular duties of Faculty ~~Co-ordinators~~Representatives are detailed in the relevant Standing Orders.

6. Councillors for Scrutiny
   The Councillors for Scrutiny are to:
   i. Ensure that all members of the Zone are following their strategy objectives;
   ii. Ensure that all areas of the Zone are within budget;
   iii. Assist if required in tasks and projects the Zone is undertaking.

5. Election
The members of the Zone shall be elected in semester two in accordance with S.O. 8001 and shall hold their positions for the next academic year. ~~The exception to this is the International Students' Association representative who shall be elected from the ISA Executive Committee at their first meeting in Semester one.~~ If a member is elected through an emergency election during the academic year to fill a vacant post then they shall hold the position until the end of that academic year.

GENERAL PROCEDURE

6. Chair

The Chair shall be elected in accordance with paragraph 36 of the byelaws and is responsible for keeping a register of attendance; following and approving the Zone meeting agenda as laid out in S.O. 3002 annex A, which is to be circulated three clear days in advance; keeping order within the meeting and ensuring points to action are met. The chair may call an emergency meeting of the zone. The Chair may request an emergency meeting of Council, which shall occur at the discretion of the Chair of Council.

7. Meetings

Meetings of the Zone shall take place in weeks three; five; seven; nine and eleven. Minutes will be circulated to all members within five days of the meeting taking place.

8. Quorum

The quoracy of such meetings shall be fifty percent plus one of the voting membership.

9. Minutes

The minutes shall be taken by the Education Co-ordinator. The minutes shall record points to action for the Zone members and shall be brought to the attention of Council by the Chair, in the form of a report under the Education Zone section of the Council agenda. The minutes will be circulated to members and on hullstudent within five days of the meeting taking place.

10. Voting

All votes shall require a greater than fifty percent majority to pass. All votes shall be public except those on motions of caution, censure and no confidence which shall be conducted by secret ballot, counted by the secretary and checked by the chair.

11. Powers

The Zone shall be able to:

(1) Pass a motion of caution against the Vice President Education as detailed in the bye laws.
(2) Bring motions of censure and no confidence as detailed in the bye laws against the Vice President Education to Council.
(3) Pass a motion of caution, censure or no confidence against other Zone members. Motions of no confidence are to be ratified by Council and if successful the member is removed from the Zone committee.
(4) Submit questions in writing to the trustees of HUU to be asked by the Vice President Education.
(5) Submit questions to an officer at Council.

(6) Propose a motion of caution, censure or no confidence against an officer to council.

MB/LF/AM/EZ November 2011-12-14
Passed at Union Council: 12/12/11

Updated 2016 ME/KB
Passed at UEC: 6 April 2016
Passed at Union Council: 11 April 2016

Passed UEC: 26 April 2016
Passed UC:

3002 Annex A

EDUCATION ZONE MEETING AGENDA

1) ATTENDANCE

1. Apologies.
2. Register.

2) MINUTES

1. Minutes of the previous meeting.
2. Matters arising.
3. Previous points to action – results.

3) REPORTS

1. Report by VP Education.
   Questions.

2. Faculty ~~Co-ordinators~~Representatives Report.
   Questions.

3. Report by Part-time Student Officer.
   Questions.

4. Report by Mature Student Officer.
   Questions.

5. Report by Postgraduate Research Officer.
   Questions.

6. Report by Postgraduate Taught Officer.
   Questions.

7. Report by Academic Council representatives.
   Questions.

8. Report by Scrutiny Councillors.
   Questions.

9. Report by ~~ISA Education Representative~~International Students' Officer.
   Questions.

4) PROPOSALS

Any proposals for action.

5) MOTIONS

1. Motions of caution/ censure/ no confidence.
2. Questions to trustees.
3. Questions for Council.

6) ANY OTHER BUSINESS

1. Any Other Business

HULL UNIVERSITY UNION

M.1516-23 Motion to amend Standing Orders SO 2003, 2004, 2005, 2011 regarding Societies, Societies Executive Committee, Societies Council, and Chair Societies

HUU Notes:

1. All of the Standing Orders relating to societies (2003, 2003 annex, 2004, 2005, 2011) have not been updated in a long time and as a result are vastly out of date.
2. The Chair SEC and the majority of the SEC have also agreed to a change to the Standing Orders relating to Societies Council, namely the introduction of three new representatives who would sit on Union Council in order to represent more of our 114 societies. These representatives would be the SEC Secretary, the SEC Welfare Officer and one elected society representative.

HUU Believes:

1. As it stands the only societies representative on Union Council is the Chair SEC, which means that one person is representing thousands of students without perhaps being completely aware of what all societies want and need. The reason for adding two more members of the SEC onto Union Council is that arguably the SEC are the people who understand societies' wants and needs more than anyone else as they work with them on a daily basis.
2. Furthermore, it has always been in the Societies Standing Order that a society representative should be elected to sit on Union Council but this is something that has been neglected in recent years. This elected representative would most likely be a Society President who sees society problems first hand. There is quite simply too many people with a wide range of problems for one person to effectively represent by themselves.

HUU Resolves:

1. Standing Order changes as appended should be approved in order to firstly bring these up to date but also to help Union Council be more representative. The Chair SEC and the VP Activities would be responsible for ensuring that the representative is elected in week 2 of semester 1 at the first Societies Council.

Proposer: Amy Jackson (Chair SEC)

Seconders: Kathy Brook (VP Activities), Gabby Calvert (Secretary, SEC), Emily Settle (Communications Officer, SEC), Josie Findley (Recreational Societies Rep, SEC), Stuart Negus (Academic Societies Rep, SEC), Celine Henry (Faith and Cultural Societies Rep, SEC), Chris Knott (Finance Officer, SEC)

SO: 2003

STANDING ORDERS GOVERNING UNION SOCIETIES

INTERPRETATION

1. These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

RECOGNITION

2. A Society may apply for recognition by Union Council provided:

(a) it has at least fifteen Full Members of Union who have paid their subscription unless the society is based at the Scarborough campus, in which case only ten (10) members are required to have paid their subscription fee;

(b) its Constitution, membership list and information sheet have been lodged with the Vice President Activities, the Chair Societies & Student Activities Co-ordinator or the Scarborough ~~Societies~~ Community Officer with a copy filed with the Societies Co-ordinator; ~~Student Activities Centre;~~

(c) specimen signatures of the Chairperson, Treasurer, Secretary and one other nominated Executive member have been logged with the VP Activities and/or ~~Student Activites Co-Ordinator~~Societies Co-ordinator. NB A HUU bank account cannot be opened by a society until it is ratified by Union Council.

CONSTITUTION

3. The Constitution of the Society must not conflict with the Constitution of Hull University Union or bring its charitable aims into question. The Constitution having been ratified by Council shall only be amended by a majority of two thirds of those present and eligible to vote at a duly convened general meeting of the Society, provided that the proposed amendment is published in full on the agenda. Such amendments should be notified to the VP Activities and shall not be valid until ratified by Union Council.

MEMBERSHIP

4. Full Membership Full Membership of any Society shall be open to all Full Members of the Union on payment of the annual subscription to the relevant Society's President.

5. Associate Membership Associate Membership of the Society shall only be open to Associate Members of HUU as defined in the Bye Laws.

6. Membership lists Membership lists are to be held in the Student's Union and can be emailed to society presidents from HUU reception, they can also be accessed by the

Societies Co-ordinator ~~Student Activities Centre and can be produced by the Student Activities Co-ordinator on request by a member of the Society's Executive.~~

7. Committee The Society must establish a committee of at least five full members who shall be elected by the Annual General Meeting, which shall be convened ~~in week 6 or week 7~~ during weeks 5-8 of Semester 2. A casual vacancy may be filled by co-option or by election at a general meeting. To elect a Committee a Society must hold an Annual General Meeting, where all their members are invited to attend.

8. Officers The Society's membership shall appoint a Chairperson, Treasurer and Secretary from amongst its membership. ~~(the latter two posts can be held by one person).~~ Persons holding these specific posts must be full members of the Union.

GENERAL MEETINGS

9. Calling a General Meeting A general meeting of a Society shall be called by the Chairperson, the Committee, or at the written request of the voting membership. A general meeting can also be called by the Chair Societies at the request of a simple majority of the Societies' Executive Committee and in the later case, shall be chaired by the Chair Societies or by their nominee.

10. Notice of Meetings Notice of meetings shall be as follows:

    a. for an Annual General Meeting; seven clear days[1];
    b. for Societies Council; five clear days.

    Such notice shall be posted on society social media, and if necessary emailed to all voting memebers~~the Society's notice board and given in writing to all voting members by the Chairperson or Secretary~~

11. Voting rights and quorum Only full members of the Society shall have voting rights. The quorum for any general meeting shall be 20% of the voting membership.

FINANCIAL ARRANGEMENTS

12. Grant Application A grant application is to be made in accordance with Annex B to Standing Order governing Financial Procedures.

13. Financial Controls The Chairperson, Secretary and Treasurer of the Society are to control the funds of the Society in accordance with Standing Orders governing Financial Procedures.

14. Accounts Printouts of a Society's account balances and transactions can be obtained from the ~~Student Activities Centre~~Cash Office in Membership Services.

[1] Clear days shall not include Saturdays, Sundays, Public Holidays or University vacations.

15. Society Charge This will be reviewed annually by the incoming relevant Sabbatical Officer in line with HUU funding support and inflation.

CLERICAL ARRANGEMENTS

16. Members of Societies may make use of the facilities including printing, mailing, faxing, photocopying and telephones; charges will be made for each facility.

TP/MP/SR October

Passed at UEC Meeting: 24/11/10
Passed at H.U.U. Council: 13/12/10

Passed at UEC: 26 April 2016
Passed at UC:

SO: 2004

STANDING ORDERS GOVERNING UNION SOCIETIES' EXECUTIVE COMMITTEE

FUNCTION

1. The Union Societies' Executive Committee in discharging its responsibilities in accordance with the Constitution and Bye-Laws, shall:

(a) Consider and advise on matters referred by the Societies' and the Union Executive Committee;
(b) ensure the publication of a Societies' and a Presidents' handbook;
(c) ensure there is at least one Societies ~~Bazaar~~ Fair in Welcome week and whenever one is needed;
(d) ensure that members of Hull University Union know they can set up a Society and facilitate their ability to do this;
(e) ensure communication between Societies,
(f) ensure the promotion of Societies within Hull University Union and Hull University;
(g) monitor the activity of Societies;
~~(g)~~(h) provide mediation, help and support for struggling societies
~~(h)~~(i) act as a forum for the exchange of ideas;
~~(i)~~(j) ensure the publication of a Society Events Calendar;
~~(j)~~(k) ~~report to~~run societies council;
~~(k) create a societies newsletter.~~

MEMBERSHIP AND DUTIES

2. The membership of the Union Societies' Executive Committee and their duties shall be:

(a) **The Chair Societies** who shall be responsible and accountable for the management and overseeing of the committee. Their responsibilities are set out in Standing Order 2011.~~who shall be Chair and have a casting vote~~

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~~only. Their responsibilities are set out in Standing Order 2011~~.

(b) **The VP Activities** who shall offer advice and provide Support to the committee. They shall not have a vote.

(c) **Secretary**. who is first in the line of succession, will be responsible for:~~They will be responsible for:~~

(i) Compili~~ng ng, refreshing and keeping up to date a list of contacts detailing the e-mails and phone numbers of individual society executives.~~

(ii) Organising the Society Council meetings, Society AGM and any other relevant meetings

(iii) ~~Compiling a list of regular society meetings.~~Ensuring that all societies are ratified as of week five of semester one.

~~(iv) Compiling and updating a Societies Calendar with important dates, meetings and regular society meetings.~~

~~(v) Ensuring that all continuing societies are ratified by semester 1, week 5.~~

~~(vi) Sending general e-mails to all society contacts~~

(d) ~~Finance Officer~~**Treasurer, who is second in the line of succession, .** ~~They~~ shall be responsible for:

(i) ~~All duties relevant to the societies grant including; making~~ Overseeing the societies grant fund and its allocation to societies.

(ii) Overseeing the societies' individual balances and encouraging societies to remain out of, or remove themselves from, debt.

(iii) Encouraging societies to spend their own society finances to ensure value for money for their members.

(iv) Offering advice and support on matters relating to finances and sponsorship.

(v) Helping societies generate income through ideas and support.

(vi) Overseeing the committee's own allocated budget through cooperation with VP Activities.

~~(i) sure grants do not exceed the Societies Grant budget and regular reports on the financial state of the Societies Grant.~~

~~(ii) Offering advice and support to societies about fees and charges.~~

~~(iii) Offering general financial advice to Societies.~~

~~(iv) Helping societies generate income by providing ideas and support and finding sponsorship.~~

~~(v)~~

~~(e) **Safety and Training Officer.** They shall be responsible for:~~

~~(i) Supporting and liaising with VP Activities, Student Activities Co-ordinator and Chair Societies to ensure that all relevant Society members have been trained fully.~~

~~(ii) Collating feedback on Society training programmes.~~

~~(iii) Promoting any extra-curricular training opportunities.~~

~~(iv) Offering advice, help and guidance to societies on Trip packs and Risk Assessments.~~

~~(v) Supporting the Student Activities Co-ordinator where applicable on trip packs and Risk Assessments~~

~~(f)~~(e) **Communications Officer.** who will assume the Secretary position in a time of succession, will be responsible for:~~They shall be responsible for:~~

(i) ~~Promoting~~ Updating societies and their membership, their executives and presidents of all

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relevant matters relating to the administration and promotion of societies.

~~(i) Society events in Hullfire, Hullfire Radio and Hullfire TV.~~

(ii) ~~Ensuring~~ Forwarding all emails to their relevant committee member or union staff member.~~that Society notice boards are kept up to date with relevant Society information.~~

~~(iii) Encouraging and looking for opportunities for Societies to get involved in Community events.~~

~~Ensuring Hullstudent.com has up to date information for all societies~~

(f) **Marketing Officer**, who will assume the Tresurer position in a time of succession, will be responsible for:

(i) Providing afive to societies on matters relating to marketing and promotion

(ii) Updating the societies calendar

(iii) Overseeing societies' individual social media and relying information to the committee

(g) **Events Co-ordinator~~Officer~~.** They shall be responsible for:

(i) ~~Supporting and liaising with VP Activities, Student Activities Co-ordinator and Chair Societies in the organisation of Fresher's and Re Fresher's fare.~~Providing advice to societies on matters relating to the running of events

(ii) ~~Supporting and liaising with VP Activities, Student Activities Co-ordinator and Chair Societies in the organisation of the HUU Awards.~~Setting up Presidents' Social, to be held within the first two weeks of semester one.

(iii) ~~Publicising society events to the general student body.~~Setting up additional events throughout the

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year to promote societies and cooperation between them

(h) **Graphic Designer.** They shall be responsible for:

(i) **Providing advice to societies on matters relating to graphic design and visual advertising**

(iii) **Assisting the** Marketing Officer and the Communications Officer through the creation of graphics for the purpose of marketing the committee, societies in general, or events that the committee are running.

(iv) **Assisting individual societies with the creation of graphics on a purely discretionary basis**

(v) **Overseeing the use of the 'HUU Societies' Facebook page.**

(vi) **Overseeing the use of the 'HUU Societies' Twitter account.**

(vii) **Overseeing the use of the 'Secil the Bear' Facebook account.**

(viii) **Overseeing the 'HUU Societies' YouTube account**

(ix) **Overseeing and establishing all other forms of social media**

(j) **Welfare Officer**, will be responsible for:~~They will be responsible for:~~

i. Overseeing societies that represent particular religious, ethnic or cultural minorities to ensure that their needs and concerns are represented within the committee.

ii. Assisting in all informal complaints between and within all societies to ensure that equity is met within societies as a whole, regardless of their circumstances, background or protected characteristics.

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iii. Overseeing Secil the Bear and his transportation between events, where possible.

~~(h)~~

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MEETINGS OF THE COMMITTEE

3. Calling a Meeting. Meetings should take place at least twice a month and shall be organised by the Chair at a time that is convenient for all members of the committee. Emergency m~~M~~eetings may~~shall~~ be called by the VP Activities or the Chair Societies on their own initiative or at the request of a Societies Council or by four members of the Committee.

4. Notice of Meetings. All members of the Union Societies' Executive Committee must be notified two clear days in advance of the meeting. The Agenda must also be ~~posted on relevant notice boards by the VP Activities or the Chair Societies. The Committee shall meet once every three weeks during semester time.~~made available to the committee at least one day before the meeting.

5. Quorum. The quorum of the Committee shall be 50%.

6. Minutes. Minutes shall be taken by the Secretary~~, who shall be elected at the first meeting of the academic year,~~ at all meetings and ~~forwarded to a Societies' Council, after ratification by a subsequent meeting of the Executive Committee.~~will be made available to all members of the SEC, and society members should they request this.

7. Closed Session. Any full voting member of HUU may attend the meeting as an observer with speaking rights except when two thirds of the Committee wish to meet in closed session.

8. Attendance. If a voting member misses two meetings without apologies, they will have deemed to have resigned.

RESPONSIBILITIES

9. The responsibilities of the Union Societies' Executive Committee are as follows:

(a) The Chair Societies who shall be Chair and have a casting vote only. They shall liaise with the rest of the committee.

(b) The VP Activities who ~~shall be deputy chair to Societies executive committee. They~~ will provide advice and support to the executive committee.

(c) Each member of the Committee, excluding the VP Activities ~~and the Chair Societies~~, shall have responsibility for the communication between societies. They shall also be responsible for the coordination of the activities and for supporting all societies.

(d) The VP Activities and the Chair Societies shall be responsible for co-ordinating the activities of the Societies Executive Committee.

(e) Each Society Executive member will also be expected to take a full and active role in supporting the activities of other members of the societies' executive committee. This may include, but is not exclusive to, assisting with fundraising activity and assisting with the organisation of events such as the ~~Volunteer~~ Activities Awards.

(f) The Chair Societies, the SEC Secretary, Welfare Officer and one nominated societies council member ~~–~~shall be responsible for representing societies to all meetings of Union Council.

(g) The ~~Societies~~ Community Officer (Scarborough Campus) shall co-ordinate all Societies based at the Scarborough campus to ensure safe practice is maintained and support and training is provided;

ELECTION

10. Each member of the Societies' Executive Committee, excluding the VP Activities, the Chair Societies and the Scarborough Societies Officer shall be elected in the Societies' Annual General Meeting in week 8 of Semester 2 and shall hold position from week one of the following academic year, or in the event of a vacant position by Union Council. Any ~~full~~ society member can stand.

CONFLICT OF INTEREST

11. Members are not permitted to handle matters regarding societies that they are paid members of, or where there otherwise may be a possible conflict of interest. If this is not possible to achieve, the committee must request additional oversight from the Vice President Activities on matters of finance and/or complaints, and on all other matters it is the responsibility of the least conflicted member, by discretion of the Chair.

Passed at ~~HUU Council:~~UEC: 26 April 2016
Passed at UC:

SO: 2005

STANDING ORDERS GOVERNING SOCIETIES COUNCIL MEETINGS

FUNCTION

1. The Societies Council Meeting shall be responsible for ensuring:

~~a. The ratification of Society publications;~~

~~b. There is a Societies Bazaar in Welcome week and wherever else deemed necessary;~~

~~c.~~a. Communication between Societies, and particularly ones with related interests

~~d.~~b. The promotion of Societies within Hull University Union, Hull University and Hull University Union Scarborough campus;

~~e.~~c. The Monitoring of all Societies activities;

~~f.~~d. ensuring all Society Committee members have been elected in week ~~8~~7 of Semester 2 in preparation for the next academic year;

~~g.~~e. electing the relevant members of the Societies Executive Committee, in accordance with the HUU Constitution and Bye Laws;

~~h.~~f. ~~electing a Society representative in week 8 of semester 2 to sit on Union Council for the following academic year;~~Electing a society representative in week 2 of semester 1 to sit on Union Council for the academic year;

~~i.~~g. ensuring all new Society Committee members understand and adhere to the submission of Society Constitution, membership list and information sheet in week 2 of the following academic year;

MEMBERSHIP

2. The voting membership of the Societies General Meeting shall be:

a. the President~~, and up to one (1) other representative~~ of every recognised Union Society, the president of each society shall have one (1) vote ~~as will one (1) other~~

~~representative. Therefore, each society can have a maximum of two (2) votes at each meeting of Societies council~~;

b. Chair Societies (who shall be Chair and have casting vote only (In their absence ~~VP Activities~~SEC Secretary will act as deputy chair);

3. The non voting membership of Societies Council Meetings shall be:

a. Those members of the Societies Executive Committee as named in SO:2004
b. any other members as deemed necessary by the Societies Council or the chair
~~b.~~

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MEETINGS

4. Calling a Meeting: Meetings shall be called by the VP Activities or Chair Societies or on their own initiative or at the request of, Union Council, the Society Executive Committee or by five voting members;

5. Frequency of Meetings: Society Council Meetings shall take place at least once a month, the second meeting of the second semester shall be the Annual General Meeting.

6. Notice of a Meeting: Five clear days in advance of the meeting the VP Activities or the Chair Societies shall promulgate the agenda on hullstudent.com.

7. The Annual General Meeting: Will be convened in week 8 of semester 2 and any other time deemed necessary.

8. Quorum: The quorum of Societies' General Meeting shall be 20% of voting members.

9. Minutes: shall be taken by the ~~Societies Officer~~SEC Secretary in all of the Societies Council ~~and taken to Union Council~~.

10. Fines The Societies' Executive Committee can choose to fine up to £10.00 from the Primary Account for ~~the~~ consistent non-attendance of a Society to the Societies' Council Meeting (2 missed in a row without apologies)~~. There must be a warning of the fine on the Agenda.~~

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11. Attendance at Meetings: The Society's President can be removed from office and unable to stand for re-election if they fail to twice send apologies, attend or send a representative to Societies Council.

12. Presidents' Training: Presidents' training is mandatory for Presidents to attend. Failure to do so will result in removal from office at the discretion of the Vice-President Activities and the Chair Societies

MEETINGS OF SOCIETIES INTEREST GROUPS.

13. Each sub group of the Societies General Meeting[1] shall meet no less than every three weeks in semester time and will be chaired by the Societies Representative for that group. The Chair Societies or the VP Activities shall also attend the meeting.

14. Membership - Each Society shall have one vote at meetings of their Committee.

ELECTION

15. Each member of the Societies' Executive Committee, excluding the VP Activities, the Chair Societies shall be elected in the Societies Council in week 8 of Semester 2 and shall hold office from week one of the following academic year, or whenever a vacancy occurs, by Union Council. Any ~~full member of the~~ member of a society~~Union~~ can stand.

BC/TP/CZ

Passed at UEC:
Passed at HUU Council: 12/12/11

Passed at UEC: 26 April 2016
Passed at UC:

[1] As defined in Annex A of S.O, 2011 and in S.O. 2011.

SO: 2011

STANDING ORDERS GOVERNING CHAIR SOCIETIES

1. Interpretation
   These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

2. Status of Officer
   The Chair Societies shall be responsible for representing the interests of and the supervising of Societies at Hull University Union. The Chair Societies is Chair of the Societies Executive. The Chair Societies is responsible to the Vice President Activities.

3. Election
   The Chair Societies shall be elected in accordance with Hull University Union election regulations SO 8001.

4. Duties
   The Chair Societies is required to liaise with the Sabbatical Officers over their actions relating to Societies on both Hull and Scarborough Campus. Particular duties shall include:

   (a) Working with the appropriate Union staff to ensure the safety and legality of all society events;
   (b) Represent Societies on Union Council;
   (c) Ensuring the election of the Societies Executive Committee;
   ~~(c)~~(d) Ensuring the election of a Union Council Society Representative;
   ~~(d)~~(e) Organising Societies Council;
   ~~(e)~~(f) Organising Societies Annual General Meeting;
   ~~(f)~~ Organising Societies Executive Committee Meeting;
   (g) ~~Organising the annual volunteering awards in conjunction with VP Activities;~~
   (h) Promoting cross society activities;
   (i) Ensuring societies follow all the relevant regulations.

5. Internal
   The Chair Societies shall be:
   (a) Chairperson of:
      (i) Societies Executive Committee;
      (ii) Societies Council;
      (iii) Societies AGM.
   (b) Voting Member of:

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(i) The Activities Zone

6. Budget
The Chair Societies shall have responsibility for the following budget heads:
(i) Societies in conjunction with Vice President Activities.

SR/TP November 2010

Passed at UEC: 24/11/10
Passed at Union Council: 13/12/10

Passed at UEC: 26 April 2016
Passed at UC:

Annex A to 2003

RULES AND REGULATIONS OF EXTERNAL WEBSITES

SECTION 1. - INTERPRETATION

These Standing Orders shall be read in conjunction with the Constitution, Bye-Laws and the relevant Standing Orders of HUU.

SECTION 2. - CONTENT

Societies have the permission to operate an external website/online group if they abide by the following rules and regulations:

- The President/Chair of the Society is to liaise with VP Activities concerning website content.

- The President/Chair of the Society is to sign the Guidelines on Defamation document. If it is deemed that there has been a case for defamation, the Society President, at the discretion of the Council (and in vacation, the Union Executive Committee), may be removed and held accountable.

- VP Activities is to have access to website content at all times enabling changes to be made if deemed necessary. The VP Activities must be made an administrator of the group if this option is available.

- There is to be both a link from Hull University Union's website; namely Hullstudent.com, to the relevant Society's website, with the link not disclosing the Society website address, and a link from the Society's website to Hull University Union's website where Hullstudent.com shall be named.

- Members of Society's Executive Committee shall be the only persons authorised to input information and update data on the Society's website. The President may liaise directly with the Vice President Activities in times of emergency.

TP/SR November 2010

Passed at UEC: 24/11/10
Passed at Union Council: 13/12/10

HULL UNIVERSITY UNION

M.1516-24 Motion to amend the Standing Orders of the Scarborough Executive Committee

HUU notes:

1. The current Scarborough Executive Committee consists of the Education Officer, Welfare Officer, Community Officer, Sports Officer, Campaigns Officer and Equality and Diversity Officer, all of which are voting members of Union Council.
2. The Standing Orders for these roles contain outdated information regarding the duties of each Officer position, with the following motion seeking to make amendments that aim to be fit for purpose for the remaining time Scarborough is part of the University of Hull.
3. Such information includes (but is not limited to): removing references to committees that certain Scarborough Officers would have previously chaired, but no longer exist, determining the timescale for engagement with our members, as well as to which member of staff each Officer would report to (for example, the role of Scarborough Union Manager is no longer present).

HUU Believes:

1. The Standing Orders do not reflect the current work carried out by the Scarborough Exec, therefore these need to be amended.

HUU Resolves:

1. For Union Council to approve the new amendments as appended.

Proposer: Simon Hernandez

Seconder: Charlotte Reeve

SO: 6005

STANDING ORDER GOVERNING SCARBOROUGH SPORTS OFFICER

1. Interpretation

These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

2. Status of Officer

The Scarborough Sports Officer shall be a voluntary Officer of the Union and shall be a voting member of the Scarborough Executive Committee. The Scarborough Sports Officer shall be responsible for the implementation of HUU's Sport policy in Scarborough. The Scarborough Sports Officer is responsible to the Vice-President Scarborough.

3. Elections

The Scarborough Sports Officer shall be elected in accordance with Hull University Union election regulations for Scarborough Campus.

4. Duties

The Scarborough Sports Officer shall fulfil those duties and obligations that arise consequently upon being elected to the post of Scarborough Sports Officer. Scarborough Sports Officer is required to liaise with the Scarborough Executive Committee and Vice-President Scarborough over the delivery of the Sports Zone Operational Plan on the Scarborough Campus and communicate reports to VP Sport to be read out at Sport Zone meetings. In representing Hull University Union's Members at the Scarborough Campus the Scarborough Sports Officer shall regularly report on progress through the available student media with particular emphasis on the successes achieved for both individual and groups of students. The Scarborough Sports Officer is encouraged to spend on average at least six hours a week carrying out their duties. Particular duties shall include:

a) Co-ordinating Hull University Union's Sports Strategy on the Scarborough Campus.

b) Conducting regular~~monthly~~ surgeries with the membership of Hull University Union Scarborough Campus.

c) Representing the views and opinions of Scarborough Students on any appropriate committee.

d) Ensuring that all club captains have been fully trained by the Scarborough Union Co-ordinator~~Student Activities Co-ordinator~~ before the start of the season.

e) Working in conjunction with Vice-President Scarborough and liaising with the University when and if issues arise in Scarborough that involve sports.

~~f) Promoting an annual Trophy Presentation.~~

g) Lobbying the University for better sport provision.

h) Publicising the AU both within the student body and the local community.

5. Internal

The Scarborough Sports Officer shall be:

~~a) Chairperson of:~~

~~(i) Scarborough Sport committee.(casting vote only)~~

b) Voting Member of:

(i) The Scarborough Executive Committee.

c) Shall chair:

(i) Any other Sports project that the Committee or Vice President Scarborough agree upon.

6. External

The Scarborough Sports Officer shall represent the Union to the University on the following committees, sub-committees, groups and panels:

a) Any committee as appropriate.

7. Budget

The Scarborough Sports Officer shall have no responsibility for any budget heads and must liaise with the Vice-President Scarborough to address any financial requirements that are required to fulfil their duties.

8. Administration and Support

The Scarborough Sports Officer shall be mentored by the Scarborough Union Co-ordinator~~Union Manager Scarborough~~ who shall organise a mentor meeting at least once every four weeks. The Scarborough Sports Officer shall be assisted by the Scarborough Union Co-ordinator~~Student Activities Co-ordinator~~ who will deal with all administration connected with the role and provide the Scarborough Sports Officer with additional help and support in conjunction with the Vice-President Scarborough.

9. Notice of any issues

The Scarborough Sports Officer is required to notify the Vice-President Scarborough of any issues which will affect their ability to carry out their duties. The Vice-President Scarborough, other Sabbatical Officers and Hull University Union shall support the Scarborough Sports Officer during times of assessment and unforeseen circumstances to ensure their role is not compromised.

WC/MJB August2010

Passed at UEC: 23rd August 2010

Passed at Union Council: 18th October 2010

Passed UEC: 26 April 2016

Passed UC:

SO: 6006

STANDING ORDER GOVERNING SCARBOROUGH CAMPAIGNS OFFICER

1. Interpretation

These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

2. Status of Officer

The Scarborough Campaigns Officer shall be a voluntary Officer of the Union and shall be a voting member of the Scarborough Executive Committee. The Scarborough Campaigns Officer shall be responsible for the running of one Scarborough specific campaign per Semester. The Scarborough Campaigns Officer is the Chair of any Campaigns Committee setup to run a campaign within the Scarborough Campus. The Scarborough Campaigns Officer is responsible to the Vice-President Scarborough.

3. Elections

The Scarborough Campaigns Officer shall be elected in accordance with Hull University Union Scarborough Campus election regulations.

4. Duties

The Scarborough Campaigns Officer shall fulfil those duties and obligations that arise consequently upon being elected to the post of Scarborough Campaigns Officer. Scarborough Campaigns Officer is required to liaise with the Scarborough Executive Committee, Vice-President Scarborough and Chair Campaigns & Democracy over the organisation and running of campaigns on the Scarborough Campus.

In representing Hull University Union's Members at the Scarborough Campus, the Scarborough Campaigns Officer shall regularly report on progress through the available media with particular emphasis on the successes achieved for both individual and groups of students. The Scarborough Campaigns Officer is encouraged to spend on average at least six hours a week carrying out their duties. Particular duties shall include:

a) Coordinating one campaign in semester one and one campaign in semester two to be decided upon by the Scarborough Executive Committee before the start of each Semester.

b) Conduct regular~~monthly~~ surgeries with the membership of Hull University Union Scarborough Campus.

c) The coordination of the Semester Two election campaign in Scarborough with Vice-President Scarborough, the President, the Chair of Campaigns and Democracy and union staff.

~~d) Fulfilling those tasks allocated to the Scarborough Campaigns Officer in Standing Orders.~~

e) Advertising Union Council meetings.

~~f) Having a working knowledge of the Constitution, Byelaws and standing orders.~~

5. Internal

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The Scarborough Campaigns Officer shall be:

a) Voting Member of:

(i) The Scarborough Executive Committee.

6. External

The Scarborough Campaigns Officer shall represent the Union to the University on the following committees, sub-committees, groups and panels:

a) Any committee as appropriate.

7. Budget

The Scarborough Campaigns Officer shall have no responsibility for any budget heads and must lease with the Vice-President Scarborough to address any financial requirements that are required to fulfil their duties.

8. Administration and Support

The Scarborough Campaigns Officer shall be mentored by the Union Manager Scarborough who shall organise a mentor meeting at least once every four weeks. The Scarborough Campaigns Officer shall be assisted by the Scarborough Union Co-ordinator~~Manager~~ who will deal with all administration connected with the role and provide the Scarborough Campaigns Officer with additional help and support in conjunction with the Vice-President Scarborough.

9. Notice of any issues

The Scarborough Campaigns Officer is required to notify the Vice-President Scarborough of any issues which will affect their ability to carry out their duties. The Vice-President Scarborough, other Sabbatical Officers and Hull University Union shall support the Scarborough Campaigns Officer during times of assessment and unforeseen circumstances to ensure their role is not compromised.

WC/MJB

August 2010

Passed at UEC: 23rd August 2010.

Passed at Union Council: 18th October 2010

Passed UEC: 26 April 2016

Passed UC:~~-~~

SO: 6007

STANDING ORDER GOVERNING SCARBOROUGH EDUCATION OFFICER

1. Interpretation

These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

2. Status of Officer

The Scarborough Education Officer shall be a voluntary Officer of the Union and shall be a voting member of the Scarborough Executive Committee. The Scarborough Education Officer in conjunction with the Vice-President Scarborough shall be responsible for the academic welfare, support and representation of students at the Scarborough Campus. The Scarborough Education Officer is responsible to the Vice-President Scarborough.

3. Elections

The Scarborough Education Officer shall be elected in accordance with Hull University Union election regulations for Scarborough campus.

4. Duties

The Scarborough Education Officer shall fulfil those duties and obligations that arise consequently upon being elected to the post of Scarborough Education Officer. Scarborough Education Officer is required to liaise with the Scarborough Executive Committee and Vice-President Scarborough over the delivery of the Education strategy on the Scarborough Campus ~~and to communicate reports to the Vice-President Education to be read at Education Zone meetings~~. The Scarborough Education Officer is encouraged to spend at least six hours a week on average carrying out their duties. In representing Hull University Union's Members at the Scarborough Campus the Scarborough Education Officer shall regularly report on progress through the available student media with particular emphasis on the successes achieved for both individual and groups of students.

Particular duties shall include:

a) Assisting and supporting the Vice-President Scarborough with the implementation of HUU's Education Operational Plans on the Scarborough campus.

b) Conducting regular~~monthly~~ surgeries with the membership of Hull University Union Scarborough Campus.

c) Liaising with the University of Hull at Scarborough on behalf of all its enrolled students.

~~d) Representing the views of the Scarborough Campus students to the Education Zone by report.~~

e) Assisting Vice-President ScarboroughVPE and ERC with the election of:

i. Course Representatives.

ii. Faculty (Board);

iii. Faculty (Learning & Teaching / Learning, Teaching & Assessment);

iv. Senate.

f) Consulting with the student body on education issues that affect students on a national and local level with reference to changes that could impact upon them.

g) Campaigning on education issues that affect students on the Scarborough Campus.

h) Liaising with the VPE and ERC on issues affecting the student body specifically those raised in committee minutes to ensure a consistent position is maintained throughout the committee structure.

5. Internal

The Scarborough Education Officer shall be:

a) Chairperson of:

(i) The Scarborough Rep ForumAcademic Council.

b) Voting Member of:

(i) The Scarborough Executive Committee.

(ii) The Scarborough and Hull Academic Council.

6. External

The Scarborough Education Officer shall represent the Union to the University on the following committees, sub-committees, groups and panels:

a) Any committee as appropriate.

7. Budget

The Scarborough Education Officer shall have no responsibility for any budget heads and must liaise with the Vice-President Scarborough to address any financial requirements that are required to fulfil their duties.

8. Administration and Support

The Scarborough Education Officer shall be mentored by the Scarborough Union Co-ordinatorUnion Manager Scarborough who shall organise a mentor meeting at least once every four weeks.

The Scarborough Education Officer shall be assisted by the Education and Representation Co-ordinator and Scarborough Union Co-ordinatorManager who will deal with all administration

connected with the role and provide the Scarborough Education Officer with additional help and support in conjunction with the Vice-President Scarborough.

9. Notice of any issues

The Scarborough Education Officer is required to notify the Vice-President Scarborough of any issues which will affect their ability to carry out their duties. The Vice-President Scarborough, other Sabbatical Officers and Hull University Union shall support the Scarborough Education Officer during times of assessment and unforeseen circumstances to ensure their role is not compromised.

WC/MJB

August 2010

Passed at UEC: 23rd August 2010

Passed at Union Council: 18th October 2010

Passed UEC: 26 April 2016

Passed UC:

SO: 6003

STANDING ORDER GOVERNING SCARBOROUGH WELFARE OFFICER

1. Interpretation

These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

2. Status of Officer

The Scarborough Welfare Officer shall be a voluntary Officer of the Union and shall be a voting member of the Scarborough Executive Committee. The Scarborough Welfare Officer shall be responsible for the welfare of members in Scarborough. The Scarborough Welfare Officer is responsible to the Vice-President Scarborough.

3. Elections

The Scarborough Welfare Officer shall be elected in accordance with Hull University Union election regulations for Scarborough Campus.

4. Duties

The Scarborough Welfare Officer shall fulfil those duties and obligations that arise consequently upon being elected to the post of Scarborough Welfare Officer. Scarborough Welfare Officer is required to liaise with the Scarborough Executive Committee and Vice-President Scarborough over the delivery of the Welfare Operational plans on the Scarborough Campus and communicate via reports to the VP Welfare and the Welfare Zone.

In representing Hull University Union's Members at the Scarborough Campus the Scarborough Welfare Officer shall regularly report on progress through the available student media with particular emphasis on the successes achieved for both individual and groups of students. The Scarborough Welfare Officer is encouraged on average to spend at least six hours a week carrying out their duties. Particular duties shall include:

a) Coordinating Hull University Union's Welfare Operational Plans on the Scarborough Campus.

b) Conducting regular~~monthly~~ surgeries with the membership of Hull University Union Scarborough Campus.

c) Representing the views and opinions of Scarborough Students on any appropriate committee.

d) Organising Scarborough Sexual Health and Guidance Week (SHAG Week).

~~e) Proposing updates on HUU Equal Opportunities Policy.~~

f) Promoting and campaigning for equal opportunities within the Scarborough Campus, HUU and the local community.

g) Liaising with local organisations on issues of equality and student welfare.

h) Working actively with local bodies on matters affecting student health.

i) Lobbying and campaigning to ensure sufficient provision is available for student general, sexual and mental health.

~~j) Lobbying and campaigning to ensure sufficient provision is available for financial and debt management.~~

k) Liaising with the Advice Centre Co-ordinator with regard to support, advice and information dissemination.

5. Internal

The Scarborough Welfare Officer shall be:

a) Chairperson of:

~~(i) Scarborough Welfare Committee.~~

(i) Any committee as appropriate.

(ii) Any other welfare project that the Committee or Vice President Scarborough agree upon.

b) Voting Member of:

(i) The Scarborough Executive Committee.

6. External

The Scarborough Welfare Officer shall represent the Union to the University on the following committees, sub-committees, groups and panels:

a) Any committee as appropriate.

7. Budget

The Scarborough Welfare Officer shall have no responsibility for any budget heads and must liaise with the Vice-President Scarborough to address any financial requirements that are required to fulfil their duties.

8. Administration and Support

The Scarborough Welfare Officer shall be mentored by the Scarborough Union Co-ordinator~~Manager~~ who shall organise a mentor meeting at least once every four weeks. The Scarborough Welfare Officer shall be assisted by the Advice Centre Co-ordinator and Scarborough Union Co-ordinator~~Manager~~ who will deal with all administration connected with the role and provide the Scarborough Welfare Officer with additional help and support in conjunction with the Vice-President Scarborough and VP Welfare and Community.

9. Notice of any issues

The Scarborough Welfare Officer is required to notify the Vice-President Scarborough of any issues which will affect their ability to carry out their duties. The Vice-President Scarborough, other Sabbatical Officers and Hull University Union shall support the Scarborough Welfare Officer during times of assessment and unforeseen circumstances to ensure their role is not compromised.

WC/MJB August 2010

Passed at UEC: 14th September 2010

Passed at Union Council: 18th October 2010

Passed UEC: 26 April 2016

Passed UC:

SO: 6004

STANDING ORDER GOVERNING SCARBOROUGH COMMUNITY OFFICER

1. Interpretation

These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of Hull University Union and shall be interpreted accordingly.

2. Status of Officer

The Scarborough Community Officer shall be a voluntary Officer of the Union and shall be a voting member of the Scarborough Executive Committee. The Scarborough Community Officer shall be responsible for the internal Community of Hull University Union Scarborough Campus, including Societies, International Students and Media committees. The Scarborough Community Officer shall also be one of Hull University Union's representatives along with the Vice President Scarborough Campus to the external local community in relation to student issues. The Scarborough Community Officer is responsible to the Vice-President Scarborough. The Scarborough Community Officer is Deputy Editor-in-Chief of all Scarborough media, with items containing legally controversial material being submitted to the Editor-in-Chief.

3. Elections

The Scarborough Community Officer shall be elected in accordance with Hull University Union's Scarborough Campus election regulations.

4. Duties

The Scarborough Community Officer shall fulfil those duties and obligations that arise consequently upon being elected to the post of Scarborough Community Officer. Scarborough Community Officer is required to liaise with the Scarborough Executive Committee and Vice-President Scarborough over the delivery of the community operational plans on the Scarborough Campus ~~and communicate via reports to the Community Zone~~.

In representing Hull University Union's Members at the Scarborough Campus the Scarborough Community Officer shall regularly report on progress through all student media in Scarborough with particular emphasis on the successes achieved for both individual and groups of students.

The Scarborough Community Officer is encouraged on average to spend at least six hours a week carrying out their duties. Particular duties shall include:

a) Co-ordinating Hull University Union's Community Operations Plan on the Scarborough Campus.

b) Conducting regular~~monthly~~ surgeries with the membership of Hull University Union Scarborough Campus.

c) Attending all community forums and group meetings in term time.

~~d) Consulting with the student body on community issues that affect students with reference to changes that could impact upon them. This is to include holding open surgeries at the Scarborough campus at an agreed time and place published a week in advance.~~

e) Representing students on issues of safety, crime and housing both within the University and the local community.

f) Working with the Community Volunteer Advisor on all volunteering initiatives in the local communities of Scarborough.

~~g) Monitoring the content of all Scarborough media.~~

h) Being responsible for maintaining a harmonious relationship with the local community and promoting positive student activity.

~~i) Ensuring the needs of International students are met.~~

j) Support co-ordination of RAG events at the Scarborough campus.

k) Liaising with Scarborough societies to help ensure they are fully operational.

5. Internal

The Scarborough Community Officer shall be:

~~a) Chairperson of:~~

~~(i) Scarborough Community Committee.~~

b) Voting Member of:

(i) The Scarborough Executive Committee.

~~(i) All media committees.~~

6. External

The Scarborough Community Officer shall represent the Union to the University on the following committees; sub-committees; groups and panels:

a) Shall attend:

(i) ~~All Ward forum and Scarborough Renaissance meetings within the university's ward in Semester.~~

(ii) Any committee as appropriate.

7. Budget

The Scarborough Community Officer shall have no responsibility for any budget heads and must liaise with the Vice-President Scarborough to address any financial requirements that are required to fulfil their duties.

8. Administration and Support

The Scarborough Community Officer shall be mentored by the Scarborough Union Co-ordinator ~~Manager~~ Scarborough who shall organise a mentor meeting at least once every four weeks. The Scarborough Community Officer shall be assisted by the Scarborough Union Co-ordinator ~~Community Volunteering Advisor and the Student Activities Co-ordinator~~ who will deal with all administration connected with the role and provide the Scarborough Community Officer with additional help and support in conjunction with the Vice-President Scarborough ~~and VP Community~~.

9. Notice of any issues

The Scarborough Community Officer is required to notify the Vice-President Scarborough of any issues which will affect their ability to carry out their duties. The Vice-President Scarborough, other Sabbatical Officers and Hull University Union shall support the Scarborough Community Officer during times of assessment and unforeseen circumstances to ensure their role is not compromised.

WC/MJB August 2010
Passed at UEC: 23rd August 2010
Passed at Union Council: 18th October 2010

Passed UEC: 26 April 2016

Passed UC:

HULL UNIVERSITY UNION

M.1516-25 Motion to change the name of Hullfire TV to Torch TV

HUU notes:

1. Hullfire TV has been part of the Hullfire Media group since 2014 and works alongside The Hullfire and Hullfire Radio.
2. Recent focus groups and feedback indicate that students seem to think of Hullfire TV as a video format of the newspaper. This has a demoralising effect on TV members as their work is often overlooked and not recognised.
3. Numerous marketing material by HUU has misadvertised Hullfire TV.
4. Other student media groups around the country have different branding within their student media group, e.g. the University of Manchester Media Group that is made up of The Mancunion, Fuse TV and Fuse FM.
5. Hullfire TV members voted all in majority for the name change from 'Hullfire TV' to 'Torch TV' as well as receiving backing from Hullfire Radio, The Hullfire, RAG and the SEC committees.

HUU Believes:

1. In order to build on its success and continue to thrive, the TV station requires a rebranding. Creating its own separate identity will mean it is seen and judged on its own quality rather than it being seen as a video spinoff of the newspaper.
2. Torch was the original name of student media at the University of Hull and in the City of Culture year it would be a great nod to the culture of student media and retains elements of Hullfire within the name.

HUU Resolves:

1. To change the name of Hullfire TV to Torch TV and amend SO 2009 accordingly.
2. Torch TV will still act as part of the student media group but be branded separately.

Proposer: Josh Baker (Hullfire TV, Station Manager)

Seconder: Amy Jackson (Chair SEC), Tom Lyons (Head of Ents, Hullfire TV), Connah Thompson (incoming Deputy TV Station Manager), Matt Bramall (Head of Sport, Hullfire TV & Radio), Katie Middlehurst, (Head of Post-Production, Hullfire TV), Nathan Thompson (Head of Factual, Hullfire TV), Megan O'Keeffe (Head of Marketing, Hullfire TV), Piotrek

Kossakowski (incoming Head of Factual for TV), Laurence Cresswell (Editor of The Hullfire/Station Manager, Hullfire Radio), Jack Forrester (Station Manager, Hullfire Radio), Chris Knott (Finance Officer, SEC), Gabby Calvery (Secretary SEC), Stuart Negus (Academic Societies Rep, SEC), Josie Findley (Recreational Societies Rep, SEC), Celine Henry (Faith and Cultural Societies Rep, SEC), Hester Gebbels, Megan Hammell, Callum Greenwell, Barnaby Falck, Michael Borrego, Hannah Brander, Mihaela Nutulescu, Robert Chisolm, Robert Garner, Amy Winbolt, Thomas Moore, Adan Osborne, Holly Akam, Charlotte Pettitt, Jack Holdsworth, Josh Newell, Katie Stones, Harley Simpson, Edward Parkinson, Sam Collins, Johnny Moorhead (Head of Events, Hullfire Media), Josh McMullan (Chair RAG), Ellam Fox (Treasurer RAG), Jennie Watts (Events Co-ordinator RAG), Sophia Phelps (Challenges RAG), Laura Sage (Secretary RAG), Rosie Whitlegg (Events Co-ordinator RAG), Jessica Ginnelly (Publicity Officer RAG)

HULL UNIVERSITY UNION

M.1516-26 Motion to mandate the VP Sport to work with the University to ensure the redevelopment meets the needs of Sports Clubs

HUU Notes:

1. Many sports clubs are currently suffering from inadequate training facilities on campus. This includes but is not limited to: Women's Rugby, Dance, Fencing, Cricket, Ultimate Frisbee, Boat Club, and Pole Fitness.
2. The University has committed to making a multi-million pound investment in its sports facilities which will include an eight-court sports hall, 110-station fitness suite, floodlit pitch and pitch-side changing rooms.

HUU Believes:

1. That all sports clubs should be treated equally.
2. That all sports clubs should have access to safe and appropriate training facilities on campus or be provided with off-campus alternatives.
3. That all sports clubs should be consulted and actively involved in the redevelopment plans.

HUU Resolves:

1. To mandate the VP Sport to engage with each Sports Club about their facility and equipment requirements, to relay those to the University and inform the redevelopment project.
2. To mandate the VP Sport to ensure Sports Clubs are consulted by the University during the redevelopment project and viable alternatives for training facilities are offered throughout the redevelopment.
3. To mandate the VP Sport to provide regular updates on any progress at AU Exec meetings, AU Council and Union Council.

Proposer: Gurmok Sanghera

Seconder: Women's Rugby, Dance, Fencing, Cricket, Ultimate Frisbee, Boat Club, Pole Fitness

HULL UNIVERSITY UNION

M.1516-27 Motion to mandate the VP Sport to increase the promotion of Sports Clubs around campus

HUU Notes:

1. Sports Clubs currently do not have any centralized means of advertising their fixtures and events.
2. HUU and the University should support those events as they are integral to the student experience and are a key part of keeping students in sport.

HUU Believes:

1. All clubs should have the opportunity to promote their fixtures and events on campus to attract more members.

HUU Resolves:

1. To mandate the VP Sport to investigate whether on campus flyering for teams could be allowed in areas of high traffic, and whether the fixture board could be made digital with the support of the university, allowing more access to the library screens for our sports.
2. To mandate the VP Sport to ensure that fixture boards can be put up around campus.
3. To mandate the VP Sport to look into setting up a regular newsletter about Sports fixtures and events.
4. To mandate the VP Sport to investigate whether postering can be allowed anywhere inside University buildings.

Proposer: Gurmok Sanghera

Seconder: Ice Skating, Ice Hockey

HULL UNIVERSITY UNION

M.1516-28 Motion to mandate the VP Sport to create a permanent travel grant

HUU Notes:

1. There is currently no consistent funding model to support AU Clubs travelling to non-BUCS games.
2. There is currently no consistent funding model to support AU Clubs that have to travel to training facilities outwith the Hull Campus.
3. There are currently no vehicles provided by the Sports Centre or HUU for AU Clubs to use when traveling to other places.

HUU Believes:

1. All clubs should have equal access to a grant to fund their travel to other training facilities and non-BUCS fixtures.

HUU Resolves:

1. To mandate the VP Sport to treat BUCS Sports the same as Non-BUCS sports.
2. To mandate the VP Sport to lobby the University for a larger ring-fenced block grant for sport to pay for travel of our teams.
3. To mandate the VP Sport to help teams fundraise to pay for non-BUCS sports.
4. To mandate the VP Sport to lobby for mini buses to be acquired by the University for our sports teams to use that would be cheaper than renting from Beerhouse.

Proposer: Gurmok Sanghera

Seconder: Clay Shooting, Archery, Golf, Riding, HUAXC, Boat Club

HULL UNIVERSITY UNION

M.1516-29 Motion to lobby HUU Commercial Services to provide Check Your Drink strips behind all union bars

HUU Notes:

1. That other universities' unions, such as Liverpool, provide free Check Your Drink strips at all of their union bars.
2. That provision of such strips will reduce the instances of spiked drinks (and the consequences thereof) and increase awareness about the problem of spiked drinks.

HUU Believes:

1. That HUU should do all that it can to better protect its students on nights out and in bars.

HUU Resolves:

1. To lobby commercial services to provide, free of charge, Check Your Drink strips at Asylum, Johnny Mac and Sanctuary, and to ensure that all members of staff promote the safe use of these strips to all individuals, regardless of gender.

Proposer: Christopher Knott

Seconder: Jennie Watts, Andrew Warnes, Daryl Jones, Michael Harry, Samatha Lomas

HULL UNIVERSITY
UNION

M.1516-30 Motion to Reinforce Freedom of speech and expression of religion without fear and discrimination

HUU Notes:

''You cannot protect democracy by undermining the foundations of democracy. Our historic liberties of freedom of speech and freedom of expression of religion must not be jeopardised.'' CI, Wilberforce House

1. Individuals and societies of different opinions contrary to what may seem mainstream, regardless how large in numbers they may be or barely represented they are at Union Council, are part of the University and must have a voice. At the last Union Council, labels such as 'homophobic' were placed on Councillors who represented the voiceless and stood for the freedom of speech of those not represented at Council. A call for order was made which led to a stop in the delivery of an argument, meaning Councillors feel a difference in opinion is not worth voicing out. It is disrespectful such name calling and intolerance was tolerated; judgemental labelling not only undermines the freedom of speech of University students but also discriminates against them. In this way, Council no longer considers the argument of the individual but attacks them and bullies them by calling names and shutting down. Such judgemental labels strangle dialogue between parties of differences in opinion and pushes one party into the corner; aside it being a form of bullying, it represents the targeting and discrimination against the individuals and does not allow intellectual debate to flourish.
2. Council must pass motions to allow the freedom of expression of opinions and ideas without fear of discrimination and bullying.

HUU Believes:

1. It is a true representative of students in the University. If this is the case, students must be represented and must feel represented without fear of being bullied or cohered into a manipulative pact. If HUU truly represents students, action must be taken to protect and defend the very students HUU stands for. If we cannot protect and fully represent the views of all students, we are not truly a Students' Union.

- Mass "enjoyability": increasing participation, and happiness of volunteers
- Transparency
- Increased Engagement

- Increase Representation

HUU Resolves:

1. A logo representing the freedom of speech and freedom of religion without fear of discrimination will be placed on the HUU website.

2. At the start of Council meetings, the Chair must make the statement as follows: "We must respect the views and opinions of students represented by Council members here. Please seek to address the argument, not the personality."

Proposer: Eunice Kyereh

Seconder: Eric Martin, BA French and Italian, Chinese Free Elective

HULL UNIVERSITY UNION

M.1516-31 Motion to change Standing Order 8003 to make student representation more representative and inclusive by improving how students are represented

HUU Notes:

1. Having spoken to students, which is my responsibility as a Councillor to inform fellow students of Council events, many have raised concerns over motions that have been passed. Aside the reasons raised in the previous motion, it appears some Council members are not honestly considering the opinions of students.
2. Students feel some societies are given priority over others as they are never invited to Council meetings. SU voting members have been heard voicing their distress over their inability to vote what students believe and cannot adequately represent the true views of students because they receive pressure from other Council members and are intimidated in their voting- this cannot be a true democracy.
3. Students of varying societies such as the Islamic Society for example feel cornered and others filled with indignation at this apparent injustice. If Council decides to be a freedom of speech policemen, Council undermines freedom of speech itself.

HUU Believes:

1. It is a true representative of students in the University. If this is the case, students must be represented and must feel represented without fear of being bullied or cohered into a manipulative pact. If HUU truly represents students, action must be taken to protect and defend the very students HUU stands for. If we cannot protect and fully represent the views of all students, we are not truly a Students' Union.

- Mass "enjoyability": increasing participation, and happiness of volunteers
- Transparency
- Increased Engagement
- Increase Representation
- Concerning Amendment to standing orders: These Standing Orders shall be amended from time to time by the Union Executive Committee

HUU Resolves:

Change to Standing Order 8003 on how students are represented by ensuring:

1. 14 elected members to represent the approximate 14 categories of societies we have: sports and games (2), liberal arts and languages (2), religious societies (2), wellbeing and skills (2), other academic (2), charities (2) and cultural societies (2); and these elected representatives have signed that they have read and understood what an upcoming motion implies and have informed their members of the motion (does not imply Societies Executives agree with the motion, but ensures there is an awareness of changes in HUU and how this impacts students).

2. Course Representatives notified to make a lecture shout out to inform their students of an upcoming Union Council meeting and the titles of the motions that will be raised.

3. This will ensure at least 1/3 of university students knows what happens in Council Meetings, changes in HUU and are given their power of knowledge and awareness, to voice their opinions and raise motions at Council.

Proposer: Eunice Kyereh

Seconder: Eric Martin, BA French and Italian, Chinese Free Elective