

Minutes of Exec Meeting held on Monday 7th March in VP Office 12.15 – 1pm

1) Attendance

1. Apologies

Kathryn Oram Robinson	Minute Taker (KOR)
Nathan Alcock	Sports Officer (NA)
Tabz Nixon	Campaigns Officer (TN)

2. Register

Si Hernandez	VP Scarborough (SJH)
James Verity	Community Officer (JV)
Gavin Straine-Francis	Education Officer (GF)
Nathan Alcock	Sports Officer (NA)
Lana Goldthorpe	Welfare Officer (LG)
Charlotte Reeve	Equality and Diversity Officer (CR)
Sam Hoyle	Equality and Diversity Officer Elect (SSH)

2) Minutes

1. Minutes of the previous meeting.

Approved, with amendments.

2. Matters arising.

***Carried these forward as we never went through the previous meetings minutes as this was a short meeting.

***Action point - TN write out what she needs and have a plan of the government repayment campaign.** No longer applicable.

***Action point - GF to implement Dep Rep training.** As some departments don't recruit Dep Reps, it was agreed that Course Reps can receive additional training, if required.

***Action point - GF to get Dep Reps to speak to lecturers regarding feedback/answers when students have emailed them.** As above, actioned via Course Reps.

***Action Point - JV get the First Aid sorted, Lauren Havercroft will help with contact details.**

After raising the issue with the Education department, the department have funded the cost of the training. This has now taken place.

***Action Point - JV, GF, NA, LG, CR and TN to download Outlook so calendars can be shared.**

Certain accounts need admin passwords, IT department to assist.

3. Previous points to action – results.

As discussed under matters arising.

3) Reports

VP Scarborough

Attached – Two weeks of annual leave.

Scarborough Co-ordinator

As of Monday 7th March KOR's role has extended to include Shop Supervisor.

Community Officer

Attached.

Welfare Officer

Has attended Open Forum and helped guided discussion regarding transition packages.

Has been invited to sit on the SSE Transition Group.

Sports officer

No update.

Campaigns Officer

Attached.

Education Officer

Attached.

Equality and Diversity Officer

Helped co-ordinate Diversity Day, which included asking students what diversity meant to them. The feedback from this will help gauge where we need to concentrate further consultation regarding equality and diversity.

4) Issues to be raised and proposals

JV to discuss society handovers for the next academic year.

5) Any Other Business

Scarborough Awards nominations are now happening.

Next meeting TBC.

Apologies to KOR and reports to KOR.