

Governance Zone
Friday 5th February 10:00am

Position	Name	19.10.15	03.11.15	01.12.15	15.12.15	05.02.16	08.03.16
Environment & Ethics Officer	Paul Blackburn						N/A
Campaigns & Democracy Officer	VACANT			N/A	N/A	N/A	N/A
Chair Union Council	Matt Thorneycroft	N/A					
Chair Education Zone	Charlotte Constable	N/A	N/A	N/A			
Chair Welfare & Community Zone	Daryl Jones	N/A	N/A				
Chair Activities Zone	TBC					N/A	N/A
Chair Sport Zone	Grace James						
President	Chuby Okide						

Absent	
Apologies	
Present	

In attendance: Tania Struetzel, Democracy & Governance Co-ordinator

1. Apologies

Apologies received from MT and CC after the meeting.

2. Approval of minutes from previous meeting

Postponed until next meeting.

3. Matters arising

N/A

4. Report by President

- Monthly Faith Forum before Socs Council on Wednesdays, 6-7.30pm
- Involved in discussions about the University's Shape and Size review

5. Report by Campaigns & Democracy Officer

N/A

6. Report by Environment & Ethics Officer

- Green Impact Award deadline in March, goal is Bronze award
- Student switch-off in April

7. Report by Chair Union Council

Not in attendance.

8. Report by Chair Welfare & Community Zone

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9. Report by Chair Education Zone

VPE Update

Feedback Campaign

- Tangible campaign was launched on February where volunteers helped out during the week at various refresher events and in HUU to encourage students to fill out the Education Survey. Two volunteers as well as VPE went to Scarborough to push the Education Survey as well as the SLTAs.
- VPE launched Treasure Hunt encouraging students to fill out the Feedback Survey as well as offering prizes which was very successful.

Shape and Size Review

- VPE touched upon the University organisational changes which will occur next academic year. It will fundamentally transform the way in which the University operates, and the VPE will talk about it later in the meeting.

Over view of semester 1

- VPE's big win was a change in how the University library operates: disabled students can now borrow items from the High Demand Collection for 48 hours, as opposed to the regulatory 24 hours previously in place. Such a development takes into consideration the difficulty some students have in accessing resources.

Update from Officers

Mature

- Currently drafting a survey inquiring into the University experience of mature students and has met with the HUU Research and Campaigns Coordinator for,

and has been in contact with the Mature Student Advisor in the Student, Wellbeing, Learning and Welfare Support Team.

- The Mature Officer notified the Zone that the post for mature students has not been updated on the HUU website. VPE said that the person primarily responsible for the HUU website is based at Lincoln University and has difficulties commuting to Hull. Although HUU does have resources to run the website, sometimes these resources are limited and change can come slowly.
- Action: Democracy and Governance Coordinator to inform marketing of the changes that need to be made to website.

Part Time

- The part-time Facebook page is up and running and the Officer is working to bring back the books grant for part-time students. The Officer was not sure whether this is a national grant or a grant specific to the University.
- Action: VPE to get details of this grant and pass on to Part-Time Officer.

Postgraduate Taught (absent)

Postgraduate Research

- Postgraduate Research Project: VPE informed zone about the work with The Student Engagement Partnership (TSEP).
- Postgraduate Research Rep and VPE worked hard to implement a change in the way international research students have to report to their departments. Now international research students now only have to report to their departments once a month as opposed to once a week as part of the agreement regarding tier-4 Visas
- The Postgraduate Researcher Social Forum run by the Graduate School was a success in terms of student engagement and will continue on selected dates in 2016.

Faculty Co-ordinators

Faculty of Arts and Social Sciences

- Co-ordinator has reached out to departmental reps via e-mail to discuss representation in the faculty.
- Co-ordinator has been invited to NSS data panels for feedback
- Concerns have been raised on grade marks as academic staff have differing interpretations of the assessment guidelines – this is being looked into.
- Co-ordinator informed Zone about Feedback Week for Politics students, taking place 22nd February.

Faculty of Science and Engineering

- Co-ordinator invited to meetings regarding the move to Canvas from e-Bridge.

Business School

- Marketing portfolio is now being reviewed by the School after co-ordinator worked closely with the Business School in semester 1 regarding issues with assessments.
- VPE added that the general assessment tariffs are being reviewed so credits are fairly awarded according to student workload. The Business School Coordinator added that the aim is for consistency
- Co-ordinator informed zone about timetabling and facility issues concerning lecture theatres being unable to accommodate the number of students. Timetabling has also been released on iHull app when it has been finalised by the School. Additionally some Business School students are facing a four hour block of lectures.
- Action: VPE is discussing with the University Registrar on how best to timetable contact hours for students.
- Co-ordinator raised issue of referencing, and the issue with students with learning difficulties. The initial identification and induction is good but ongoing support throughout the year is an issue. VPE highlighted the University central service for those with learning difficulties that HUBS students can also access.
- Co-ordinator informed zone that more core text books have been successfully procured for the library.
- Review will take place on the Business School's welcome week and communication to students.
- Co-ordinator is currently planning and organising the first ever Faculty Ball.
- Course Rep Forum continues to be well-received and Facebook page is nearing 200 members mark.
- The Co-ordinator is preparing for the Student Experience in Enhancement Reviews (SEERs) which aim to identify and share good practice between subject areas and the Higher Education sector. There are steps being taken to create a Placement Peer Mentoring Project wherein students who have returned from placement can mentor those who are about to go onto it.
- Co-ordinator is reviewing feedback forms for students on the accounting course as they are not particularly user-friendly. VPE expressed concerns that this might be a conflict of interest but the Co-ordinator maintained that he was employed for his skills rather than as a Faculty Co-ordinator.

Academic Council Rep

- AC Rep called for assistance with contacting course reps and voiced concerns that SSC dates in Politics department had not been issued.
- Concerns regarding the non-attendance of other AC rep and other volunteers. The majority of the Zone suggested that the VPE should be tougher on those who have consistently not attended Education Zone and not sent apologies or any other communication.

- Action: call for attendance monitoring by the Zone by VPE. Democracy and Governance Co-ordinator to look into attendance of Zone meetings and to look into the process of removing an NUS delegate. Discussion on whether to hold a referendum for a future meeting and the process for this.

Councillor for Scrutiny

- Provided assistance on zone campaigns
- Met with VPE to scrutinise opps plan and budgets last semester and was very pleased with both.

Student Lead Teaching Awards

- Zone has been working extremely hard to promote the awards the week commencing 1st February. It was made clear that volunteers will be expected to help with the shortlisting process which will take place shortly after the nominations close on 7th March.
- Action: Zone encouraged to promote the SLTAs in their faculties and inform friends and peers to nominate.

Education Survey

- VPE informed the Zone of the numbers of surveys reached thanks to the efforts of volunteers. There were 160 collected on Monday in just three hours of promotion, while the Scarborough team on Tuesday secured 50 surveys with an additional 20 to be sent by the Scarborough Sabbatical Officer. Total of 320 completed forms from the first week.
- Action: Zone encouraged to promote Education Survey

Shape and Size Review

- VPE asked for feedback from zone, and papers were issued for volunteers to read for the next meeting and see the big knock on effect that it may have on staff losing their jobs and how it will have an effect on the organisation and structure of faculties. VPE also directed Zone members to the most important aspects of the Review and to what pages in particular to read.
- Action: VPE will inform the Education Zone of the meeting with the Senior Management Team regarding the review.

AOB:

- Zone Photo to take place Monday 8th February at 10.50
- Democracy and Governance Co-ordinator informed attendees of the upcoming elections and encouraged the Education Zone to spread the word.

10. Report by Chair Sport Zone

Vice President Sport Report

- AU Council – want more support from Exec team please
- Team photos – 8th and 9th Feb, Callum is volunteering for full day on Monday and Grace will volunteer for full day on Tuesday. Need some more help if possible.
- Old boys/girls event 3 clubs have signed up, basketball (w and ms), lacrosse and mma.
- Elections happening, AP for exec to get people involved that might want to run (including student trustees, interviews coming up) – elections start on the 10th Feb.
- Tour – bus preferences allocations etc needs sorting out, then tour names as of next week. Need to check that all members of AU going on tour have paid AU membership.
- Varsity – 16th April, marketing £6 a pack. Varsity packs available to Lincoln from 7th March. Possibility for next year changing universities for varsity, possibility of city of culture games?
- Trophy Pres on 30th – nomination forms need to be made aware to presidents for awards such as club colours and handed in.
- HU experience (campaign) – how sport helped you at uni. Over 300 responses but would ideally like more, can exec please push this and raise the profile.
- Tuesday volunteering and jobs fair.
- Refreshers on Friday – stall times have been given out/allocated. Can flyer in the foyer if not got a stall though. From 11am, setting up from 9am.
- Callum needs to organise a Tour meeting, possibly a weekend, along with tour leaders and staff and ring Matt evans to sort out free tour places between hockey/cricket.

Sports Zone Executive Reports/updates on Objectives

a. AU Secretary and Communications

Contacted England Rugby, England Netball and GB Rowing for all round AU sponsorship but there isn't enough funding for themselves and having no affiliation with them generally they won't give out any sponsorship.

Drafting a letter for sponsorship from other sporting companies or sorts.

Sam walker asks womens cricket want a varsity fixture, we need to find out if Lincoln have 6 women and if we can find a spare slot to host an indoor 10 over a side game.
- Lincoln only have 3 women, Hull have 4 women so the options are to have 1 mens, 1 mixed team OR 2 mens and no womens.

- For teams such as shooting won't be involved in varsity but will later help with funding events for them.

b. Tour Representative

Final numbers 597, sorting out bus allocations and tour names.

c. Participation and Inclusivity Officer

Liberations meetings, gathered info on liberations campaigns, issues with club cultures etc which we can't massively change.

Disability sports – trying to get involved in specific sports and getting clubs more involved to see what its like to take part.

Campaign as the AU exec – motion to union council to support this. Help in a workshop etc, work with VP Sport possibly in May time. Handover from pres to pres giving more guidance, setting up campaigns needed for the next people in role to takeover. Easier to plan a campaign in months where VP roles are still learning/always playing catch up.

Presidents before hand, what problems students are facing which people are unaware of. Might be good to encourage a inclusivity role or someone in clubs for someone to go to. Welfare issues or first aid. LINKS could get involved in presidents training or captain training etc.

11. Report by Chair Activities Zone

The Chair of the Activities Zone has resigned from her position as SEC Chair. A new zone chair will be elected at the next zone meeting.

12. Motions

N/A

13. AOB

Nominations for elections open on Wednesday, 10 February at 12pm (noon) online. Candidate Information Meetings will take place on Monday, 8 February, 2-3pm in MR 2 and on Tuesday, 9 February, 10-11am, MR 6 to give prospective candidates a chance to ask questions. More information will be available next week on hullstudent.com/elections.

Date of next meeting: Tuesday, 8 March 2016, 4pm, Membership Services Area Meeting Room.